

VILLAGE BOARD MINUTES
MONDAY, AUGUST 28, 2023
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Present: Trustees de Boer, Truttschel, Pfeiffer, President Pfannerstill, Wallschlager, Conner, Hallquist
Others Present: Village Manager Bailey, DPW Director Felkner, Police Chief Misko, Recreation Director Rennekamp, Library Director Kristensen, DPW Operation Supervisor Jungbluth, DPW Leadman Jenson, EMS Captain S. Jambretz.

Pledge of Allegiance – Trustee Wallschlager

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website. There were no public comments.

1. Consideration of Village Board minutes of August 14, 2023, and Special Village Board meeting of August 14, 2023.

Motion (Connor/Wallschlager) to approve the Village Board minutes of August 14, 2023 and the Special Village Board meeting minutes of August 14, 2023, with the change to the regular meeting minutes that Wallschlager moved to approve the vouchers. Motion carried (6-0).
Absention: de Boer

2. Items related to vouchers.
 - a. Motion (Wallschlager/Pfeiffer) to approve vouchers for payment in the amount of \$157,737.03. Motion carried (7-0).
3. Actions related to Licenses and Permits
 - a. Motion (Truttschel/Hallquist) to approve an Operator's (Bartender) License for Megan R. Murphy. Motion carried (7-0).
 - b. Motion (Pfeiffer/Hallquist) to approve application for a Fireworks Permit for Lake Country Lutheran High School.
Trustee Hallquist asked if adjustments will be made if it is windy. Mr. Thompson, the organizer of the event, appeared via Zoom and said he would defer to the Fire Chief to determine if changes were necessary. President Pfannerstill indicated Wolverine Fireworks Display is the vendor lighting the fireworks and has provided a certificate of insurance. S. Jambretz said there will be a fire apparatus at the scene. Wallschlager

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asked if conditions were too dry now for the event. The event is in a month, September 29th. Village Manager Bailey said the fire chief will monitor the weather and event site conditions. President Pfannerstill said the DNR does determine when burning is a high risk. He does not believe the permit should be held up due to the concern. Chief Misko found an email from Fire Chief Jambretz confirming that a fire truck will be at the event. Motion carried (7-0).

4. Consideration of a motion to approve Resolution No. 08/28/2023 "A Resolution Pledging That The Village Board Of The Village Of Hartland Will Expend Funds Necessary For The Hartland Public Library To Exempt The Village From The Waukesha County Library Levy".

Library Director Kristensen said the resolution, if passed, will assure that residents are not double taxed (by the Village and County) for library services. The resolution also indicates that the Village will contribute a minimum of \$426,456 to the library in the 2024 budget. Village Manager Bailey confirmed this is an annual resolution.

Motion (Pfeiffer/Truttschel) to approve Resolution No. 08/28/2023, A Resolution Pledging That The Village Board Of The Village Of Hartland Will Expend Funds Necessary For The Hartland Public Library To Exempt The Village From The Waukesha County Library Levy. Motion carried (7-0).

5. Items related to updates to the Zoning Code:
 - a. **Public Hearing** to receive comments regarding Bill for Ordinance 882-23 for proposed floodplain zoning ordinance and map revisions. President Pfannerstill opened the Public Hearing at 6:45 p.m. Comments received - none. Public Hearing closed at 6:46 p.m.
 - b. Consideration of a Second reading of Bill for Ordinance 882-23 for proposed floodplain zoning ordinance and map revisions that are required by state and federal law. These revisions govern development in mapped floodplain areas.

Motion (Pfeiffer/Conner) to suspend the rules. Motion carried (7/0).

Motion (Pfeiffer/Hallquist) to adopt Bill for Ordinance 882-23. Motion carried (7/0).

Item referred from the August 21, 2023, Plan Commission meeting-

6. Consideration of an Extraterritorial Certified Survey Map, for Wankowski property, W293 N3112 Poplar Drive, Town of Delafield.

This item has been before the Plan Commission. Village Manager Bailey said this is a property that will not be coming into the Village in the future, but it is within the distance that the Village has extraterritorial rights requiring our approval.

Motion (Hallquist/Wallschlager) to approve an Extraterritorial Certified Survey Map, for Wankowski property, W293 N3112 Poplar Drive, Town of Delafield. Motion carried (7-0).

Other Items for Consideration

7. Discussion and consideration of an application for a Special Events Permit for Hartland Lights, December 1, 2023, Hartland Business Improvement District.

Motion (Pfeiffer/Connor) to approve the Special Event Permit for Hartland Lights, December 1, 2023, Hartland Business Improvement District. Motion carried (7-0).

8. Discussion and consideration of auto-renewal of City of Delafield Recreation Agreement.

Recreation Director Rennekamp reviewed the agreement. The City of Delafield compensates the Village \$2500, in addition to the actual cost of 200 copies of the three seasonal program guides which are delivered to their City Hall and not mailed. She reviewed the seven programs that are held at the Delafield Fish Hatchery, including the revenue for those programs for 2022 and 2023 year to date. Hartland's programming net for 2022 was \$8,336.20; year to date we are at \$1,908.00 with an additional projected \$2,500 for the fall programs. Additional expenses include staff wages in the amount of \$2665 which is utilized for programming. The \$2500 paid through the agreement covers the cost of residents of the City of Delafield receiving a resident rate. To date in 2023, 189 residents from Delafield have benefited from the resident rate, this is projected to be over 250 by end of year. The annual guide expense for the Delafield programming is \$1100 - \$1200. Punch cards are a format change that began in 2022. We stock fish at the Hatchery for the fishing clinic; this year \$300 was spent. Costs total \$4,121.25 annually for these services. Village Manager Bailey asked if there is a figure that would cover the expenses or is she suggesting terminating the agreement. Rennekamp is not opposed to renewing or reviewing the actual expenses.

President Pfannerstill asked why participation is down and instructor pay is not proportionately lower. Rennekamp said some people pay the program fees at year end, which shifted the numbers. Pfannerstill wants to see the agreement proportionately funded by Delafield in relation to their participation.

Village Manager Bailey said we are not looking for approval of the contract, but to give Rennekamp the authority to negotiate. Trustee Connor said revenue is projected to be down 50% so we should renegotiate the agreement. Pfannerstill agrees and would like to see Delafield pay the appropriate amount. Trustee Hallquist said this agreement was initially intended to generate more participation in our programs; he does not see a problem with adjusting the agreement. Trustee Pfeiffer said it is time to sit down with Delafield again. Pfannerstill would like any agreement to come back to the Board for approval.

Motion (Pfeiffer/Hallquist) to not auto renew the City of Delafield agreement and to allow the Village Manager and Rennekamp to negotiate with Delafield and bring back an agreement to the Board for final approval. Motion carried (7-0).

9. Discussion and consideration of staff education reimbursement.

DPW Director Felkner reviewed the policy draft. He said it has become more challenging to attract new employees. The draft policy requires a three year commitment if the Village reimburses an employee for education. Felkner said right now staff can earn credentials and they can leave the Village. This program is currently used in Fire and EMS. Trustee Connor supports this policy, it is common in the private sector.

Motion (Connor/Wallschlager) to approve the draft staff Education Support Policy Agreement as presented.

President Pfannerstill supports the idea; he suggested pro-rating this with the timeclock starting after graduation as the beginning of year one; after one year a resigning employee would owe 66%, after 2 years 33% is owed; after 3 years 15% and after 5 years zero is owed. Director Felkner said he would support that idea. Village Manager Bailey said we don't currently pro-rate for the fire department; if someone leaves after 2.5 years, they owe 100%. Trustee Wallschlager said that change would create a lot of record keeping.

Motion carried (7-0).

10. Consideration of appointment of Linda Hallquist for Del-Hart Commission and Library Board as presented by Village President Pfannerstill.

Trustee Wallschlager asked Linda Hallquist what other committees she is on. Hallquist is on the ECOS Committee and will be asking to not renew that position in April 2024.

Motion (Pfeiffer/Truttschel) to confirm the appointments as made. Motion carried (6-0).
Abstain: Hallquist.

11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Library Director Kristensen said he has several applicants for the children's librarian position. He was just notified that the library has been selected to receive a \$5,000 innovation grant that he applied for with the Wisconsin Library Systems.

DPW Director Felkner said a used tractor was sold at auction for \$6,000 more than the dealer trade in value. Cottonwood was paved today and will be striped on Thursday; he anticipates it to reopen on Friday. The Hartbrook bridge has been set and should be open by Tuesday for the first day of school. The Nixon Park playground equipment has been sold and will be picked up Thursday. On September 5th Nixon Park will be completely closed. The parking lot and pathway repaving will take approximately one month. President Pfannerstill requested a detour sign for the pathway.

Recreation Director Rennekamp said this Thursday will be the last concert of the season at Nixon Park. Fall registration begins tomorrow at 7:30 am.

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Police Chief Misko – The police department has received grants from WE Energies, Kwik Trip and DOJ to fully cover squad camera equipment. Lt. Soboniak is resigning, which will be a big loss for the Village as he brought relevant training to the department. His last day is September 6th, a luncheon will be held.

Sue Jambretz Fire/EMS - She expressed gratitude for the participants of the first annual golf outing. She said staffing will be provided at Arrowhead and Lake Country Lutheran football games and an EMT at the Chiefs games.

12. Adjournment.

Motion (Pfeiffer/Wallschlager) to adjourn at 7:28 pm. Motion carried (7-0).

Respectfully submitted,

Sandee Policello
Village Clerk

Approved: September 11, 2023