

**VILLAGE BOARD SPECIAL MEETING  
MINUTES  
WEDNESDAY, SEPTEMBER 13, 2023  
5:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

Call to Order at 5:03 pm

Roll Call

Present: Trustees de Boer, Truttschel, Pfeiffer (via Zoom), President Pfannerstill, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Clerk Policello, Police Chief Misko, Deputy Police Chief Collura, Lt. DeBarge, Library Director Kristensen, Fire Chief Jambretz, Peter Walker

1. Consideration and discussion regarding the proposed 2024 Village budget
  - a. General introduction by Ryan Bailey. There is \$156,000 contingency in the current budget numbers. He had expected an 8% increase in health insurance costs, however, he has received word there will be a 15% increase. There is a \$129,000 current tax levy increase, which is based on net new construction . He has increased interest income from \$35,000 to \$200,000 for 2024. There will be a minor increase in debt for road paving.
  - b. Police  
Chief Misko presented his 2024 proposed budget. 91% of the police budget are wages; 78% of the salaries are union and those wages are determined by contract. Step raises are in the numbers, not cost of living increase. Squad car replacement costs have increased significantly. He has budgeted for four new desktops at \$6125.

Citation revenues are up for 2023 and have been just over \$80,000 for the last two years, so he will budget that amount for 2024. Parking violations are up along with Police Department fees for open record requests and fingerprinting. Misko said the final budget numbers will be available once the cost of living figure is available.

Flock cameras – they will focus on three locations for those cameras, which have been determined. The cameras gather auto plate and vehicle descriptions.

At the September 25, 2023 meeting he will be looking for approval to put his squad order in for 2 squads prior to the budget approval in November. This is due to the delay in orders for squads being filled. Mr. Bailey said we have ordered DPW and fire equipment in the same fashion.

The meeting went into recess at 5:55 pm.

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Called back to order at 6:00 pm.

c. Library

Andy Kristensen, Library Director presented his budget for 2024. He was appointed as interim library director last November and was made permanent in March 2023. January through May they had an unfilled librarian position, so there was a savings in wages. Kristensen feels they will be fully staffed soon. He has reviewed salaries in the area and feels Hartland's wages are competitive. Kristensen would like to create an event space for teens. The library has seen an increase of 18% in foot traffic over the last year due to increased programming. They are trying to make the library a community space. Salaries are 72% of his budget. Kristensen reviewed his budget line items. He would like to expand the offering of free tickets to area attractions to include the Domes, Old World Wisconsin, Packers Hall of Fame and others. These offerings attract new families to the library. Kristensen said the library's budget will be \$742,000 in order to take advantage of all available grants. Periodicals will be decreased going forward. They have access to 400 electronic publications.

The meeting went into recess at 6:25 pm.

Called back to order at 6:32 pm.

d. Fire

Fire Chief Jambretz reviewed his proposed budget. He would like to give raises to the 3 full-time employees to market rate and would like to hire an assistant chief. Jambretz said expenses have increased, including utilities and building maintenance. Outside contracts for servicing the equipment have also seen increases, including contracts for servicing the cots, ambulance inspections, SCVA inspections and physicals and drug testing for new hires.

Jambretz would like to add two part-time M-F employees which would allow for two full-time paramedics on duty with one part-time, the assistant chief and chief to cover day time. Part-time employees work 6 am – 6 pm. He has 5-6 scheduled and available nights.

Jambretz estimated \$70,000 – \$90,000 for an assistant chief salary and paramedic salary at \$55,000 – \$74,000.

2. Adjourn

Motion (Pfeiffer/Hallquist) to adjourn at 7:27 pm. All were in favor, motion carried.

Respectfully submitted,

Sandee Policello  
Village Clerk