

**VILLAGE BOARD AGENDA
MONDAY, DECEMBER 11, 2023
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

Call to Order

Roll Call

Pledge of Allegiance – President Pfannerstill

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President’s discretion. This meeting will be recorded and will be available online through the Village’s website.

1. Consideration of Village Board minutes of November 27, 2023.
2. Items related to vouchers.
 - a. Consideration of vouchers for payment in the amount of \$776,571.53.
3. Actions related to Licenses and Permits
 - a. Consideration of Operator’s (Bartender) Licenses
 - b. Consideration of modification of premise description for Hartland Sweet Dreams LLC, 540 Hartbrook Drive, to include Suite B (arcade).
4. Discussion and consideration of special events
 - a. Winter Play Day, Kiwanis
 - b. Full Moon Hike, Ice Age Trail Community
 - c. Bark River Bash, Kiwanis and BID
5. Discussion and possible consideration of modifications to park shelter deposits
6. Discussion and consideration of Resolution 12/11/2023 “Tax Incremental District Termination Resolution” for Tax Incremental District No. 5.
7. Consideration of a motion to approve Election Inspectors with terms to expire December 31, 2025.
8. Discussion and consideration of BID’s nomination of Jim Muenzenberger, Tabi McBride and Cheryl Pfundtner to the BID Board.

9. Discussion and consideration of modification to grant funds to the BID for façade improvements.
10. Discussion and consideration of letter of credit reduction for Sandhill Development contingent on receiving the as-built drawings.
11. Discussion and consideration of phone system upgrade.
12. Discussion and consideration of Resolution 12/11/2023A “Amending Appendix A of the Code of Ordinances for the Village of Hartland Concerning the Schedule of Municipal Fees and Charges”.
13. Discussion and consideration of Narcan Agreement.
14. Presentation of building study by Zimmerman Architectural Studios.
15. Discussion and consideration of new Village logo.
16. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
17. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the Village Manager performance evaluation.
18. Adjournment.

Ryan Bailey, Village Manager

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Sandee Policello, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.

To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The meeting ID is Meeting ID: 886 1803 3307 Passcode: 544893

Or participate online:

<https://us02web.zoom.us/j/88618033307?pwd=cjhzZ09rYWZxMTUyYkFFanltMIU4dz09>

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 27, 2023 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

President Pfannerstill called the meeting to order at 6:30 pm.

Present: Trustees de Boer, Truttschel, Pfeiffer, President Pfannerstill, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Clerk Policello, Police Chief Misko, Fire Chief Jambretz, Public Works Director Felkner, Greg Johnson – Ehlers, Troy Mleziva – Kwik Trip

Pledge of Allegiance – Trustee Pfeiffer

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

None.

1. Consideration of Village Board minutes of November 13, 2023.
Motion (Conner/Wallschlager) to approve the Village Board minutes of November 13, 2023.
Aye: 6, Nay: 0, Abstain: 1 – Pfeiffer. **Motion carried.**
2. Items related to vouchers
 - a. Motion (Wallschlager/Truttschel) to approve vouchers for payment in the amount of \$101,782.64.
Trustee Wallschlager inquired regarding the assessor contract and the library's invoice from Culvers for painting and prep work. Mr. Bailey addressed the inquiries.
All were in favor, **motion carried.**
3. Actions related to Licenses and Permits
 - a. Motion (Pfeiffer/Hallquist) to approve bartender applications for Ryan Mac Gregor and Dylan Hopwood. All were in favor, **motion carried.**
4. Consideration of actions related to the issuance of bonds
 - a. Presentation by Greg Johnson, Ehlers, regarding proposals received for the sale of bonds as previously approved by the Village Board. This bond issue funds capital improvement projects for 2024 and 2025; a list is included in the sale report, but generally speaking includes street, sewer, stormwater, parking, parks and library projects. The bond sale took place this morning and there were seven bids. The winning underwriter was Baird with a final true interest cost of 3.9041%. The net principal interest cost over the 20 year life of the bonds came in \$527,070 less than the presale estimate that was presented to the Board last month. They were able to downsize the bond issue; we are borrowing less while having the same amount available for projects. The final amount that we are borrowing is \$3,235,000. Mr. Johnson went through the details of the bond sale report and the included exhibits attached to the Resolution.

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 27, 2023
6:30 PM
PAGE 2

- b. Motion (Conner/Truttschel) to approve Resolution No. 11/27/23, "A Resolution Awarding the Sale of \$3,235,000 General Obligation Corporate Purpose Bonds, Series 2023A." All were in favor, **motion carried**.
5. Village Board second reading and review of Kwik Trip, a proposed PUD development ("Project") whose approval and rezoning are being sought by Kwik Trip on property tax key HAV0730950 located at Highway 83 & W. Capitol Drive. The Village Board will review:
- a. **Public Hearing** to hear comments on the request for the petitioned rezoning of 5.3784 acres to B-2, certified survey map, proposed Planned Unit Development Agreement and proposed land use amendment.
 - b. Proposed preliminary site and building plans;
 - c. Proposed preliminary certified survey map;
 - d. Proposed rezoning to B-2 in conjunction with a PUD Agreement for the Project;
 - e. Proposed petition for a Planned Unit Development
 - f. Proposed land use amendment and Resolution

President Pfannerstill opened the public hearing at 6:41 pm. No one wished to speak. Public meeting closed at 6:42 pm.

Mr. Bailey said the third reading will be on December 11th. The PUD Agreement draft will be sent by Attorney de la Mora to Kwik Trip shortly.

Troy Mleziva with Kwik Trip appeared. President Pfannerstill asked for the status of the comments brought up regarding the sufficiency of space at the entrances to allow for easy access by tractor trailers. Mleziva said they are working with their designers on plan revisions that will be done by December 11th. Trustee Hallquist asked if there were any other updates. Mleziva said they have been working on coordinating with Three Leaf on road plans. They will be contracting with them to get that designed and implemented. If approved, their goal is to begin construction as early as they can in the spring, initially with required earthwork. They plan to open late summer/early fall.

President Pfannerstill asked Mleziva if there are any other updates. Mleziva said nothing of significance; they are working on coordinating comments that were in the reviewing engineer's memo. It was requested if there are any changes, that they be submitted to the Village prior to December 6th when the next agenda goes out. Mleziva said they would do that.

The second reading is complete.

6. Discussion and consideration of the Village of Hartland Professional Police Association Annual Wage Reopener Agreement.

Chief Misko said the agreement is opened yearly to address an increase so that it coincides with increases for the rest of the Village employees. Pay for performance is used. Misko said Mr. Bailey meets with representatives from the union and they come up with a dollar amount based on our budget and they came up with 4% for 2024. The only other change is on page 21, section 17.03 under the section that addresses the probationary period for the officers. The last line of the first paragraph said that they shall recommend to the *Police and Fire Commission* to do one of the following options; that is not something in the PFC rule book. The change will direct the

chief of police to do one of the following. Under the previous version he was notifying the PFC and they were asking why he was doing that; he would tell them that it was per the contract and they would tell him that it was not in the PFC rules. They had the opportunity to clean up that language. This will follow what they have been doing, it will just require one less notification of the PFC.

Mr. Bailey said the average of a 4% increase is what they are doing Village-wide, which was put in the budget. He has heard that other municipalities are as low as 2.25% up to 5.5 – 6%. It depends on their net new construction and the strength of the community.

Trustee Hallquist asked Chief Misko what the participation was in sec. 23.01, do all of the employees do this? Chief Misko said not all participate, it is a volunteer program; approximately three do not participate.

Motion (Hallquist/Conner) to approve the Village of Hartland Professional Police Association Annual Wage Reopener Agreement. All were in favor, **motion carried**.

7. Discussion and consideration of letter of engagement with Baker Tilly for the closing of TID 5.

Mr. Bailey said it is a requirement under TIF law that you have a final audit; he has submitted and started the paperwork to do the TIF closure.

Motion (Truttschel/de Boer) to approve the letter of engagement with Baker Tilly for the closing of TID 5.

Bailey said this is the Culvers TID and \$18,000 – \$20,000 will come onto the roll for all taxing jurisdictions.

All were in favor, **motion carried**.

8. Discussion and consideration of Resolution 11/27/23A “A Resolution Approving Municipal Court Budget”.

Chief Misko said the 2024 court budget has been submitted by the Lake Country Municipal Court Administrative Committee. A \$21,000 surplus is expected for 2023. The court is paid through their portion of the citation funds. We anticipate covering the cost for the 2024 budget. Some costs for services have gone up. They have started to use the SDC (State Debt Collection) through the Department of Revenue. Postage expenses were increased due to their collection process.

Motion (Pfeiffer/Hallquist) to approve Resolution 11/27/23A “A Resolution Approving Municipal Court Budget”. All were in favor, **motion carried**.

9. Discussion and consideration of new Village logo.

President Pfannerstill said it was brought to his attention by staff there was a want to have a new Village logo. Citizens have brought it up in the past that they do not like the font or the heart. Staff has been working on putting together options to bring before the Board.

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 27, 2023
6:30 PM
PAGE 4

Trustee Wallschlager said that we have to remember that this needs to go on stationary, so it will have to be shrunk quite a bit, so we don't want too much detail that it loses what it is for; same for shirts. We should keep it simple for when it's shrunk. She likes some of the presented options; she likes a circle with clear lettering. She thinks we can clean up the presented options more.

Trustee Conner doesn't know that he has a preference yet. He agrees that if it's too detailed it will be hard to put on certain things. He likes "village" to be on the logo.

Trustee Hallquist likes the established date to be included in the logo. They opened it to the public for ideas when he was for youth baseball. He would like to see another 5 or 6 ideas presented.

Trustee de Boer asked if trustees can put notes on the hard copies of logos submitted, rather than ranking them. This was encouraged with comments going back to staff.

Trustee Truttschel would like new ideas proposed as well. He believes that people from the Village can have creative ideas as well. He doesn't want to be in a hurry, but wants to get it done. We can think about setting a deadline for the public to submit ideas to the Village. He likes the bridge idea because we have lots of bridges going over the Bark River.

Trustee Pfeiffer agrees; he is not in love with any. He likes option B, but to Anne's point, he thinks the trees look like smoke signals. He likes the idea of making comments and suggestions on the paper copies.

President Pfannerstill said 2 or 3 years ago we put it out to the public and we got hundreds of responses that they had to go through. He thinks it would be helpful to come up with a shape, village, established in the logo. We have to think about what sets us apart. He said the bridges look the same no matter where you go; he personally doesn't think that is the feature that makes Hartland, Hartland. We are unique in the fact that we are in Lake Country and don't have a lake. There were four land masses/farms and when the dam went in, water made everything move. We were the first community that became an Ice Age Trail community. Path, rail, waterway and road have made Hartland tick through the 60's and 40's. Hartland is a gathering place. He said the Fire and Police Departments are very interwoven into the community.

Clerk Policello said we are in the process of a website refresh. The deadline for adding a new logo is February 15th; Civic Rec is looking for our logo now. Whatever process is decided on, it is important that it keeps moving forward to meet those deadlines. She welcomed all ideas and input.

President Pfannerstill encouraged the public to email the Clerk to submit any ideas they have. He said it was important to know if the Board does want to move forward with a new logo.

DPW Felkner said it would be nice to know if the Board has decided if they want "Village of" in the logo, or just "Hartland"; do they want "Established" "Wisconsin" to give staff some direction. President Pfannerstill asked for a hand vote whether the logo should include "Village of"; all trustees were in favor. All trustees were in favor of including "Established" in the logo.

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 27, 2023
6:30 PM
PAGE 5

Trustee Truttschel likes the idea of including red and blue; policing and fire are important to our community. Pfannerstill said we are a standalone as we are holding the line on our fire department. Same for the police department.

Mr. Bailey said a lot of people mention the Bark River, Ice Age Trail. It is hard in a graphic design to make it look and flow nicely. He said it is hard to get some of the ideas graphically designed. He said a circle looks good in a logo and on a shirt. He encouraged those with ideas to pass them along.

President Pfannerstill asked for a hand vote in favor of continuing the search for a new logo. All trustees were in favor.

Motion to table this item (Hallquist/Conner). Hallquist amended his motion to include direction to have staff continue working on a new logo; Conner agreed to the amendment. All were in favor. **Motion carried.**

10. Discussion and consideration of the December 25, 2023 Village Board meeting.

Mr. Bailey said offices are closed the 25th, 26th and 29th that week. This is a short week – payables will be done and go before the Village Board January 8th. Any items that we need addressed will go to the December 11th or January 8th meeting. In the past this meeting has been canceled.

Motion (Pfeiffer/Hallquist) to cancel the December 25, 2023 Village Board meeting. All were in favor, **motion carried.**

11. Announcements

DPW Director Felkner reminded everyone that Friday, December 1 is the tree lighting. The sidewalk in front of the Hartland Inn is going to be poured on Thursday and with the temperatures it will have to be closed so that it can cure. That area will be barricaded.

Fire Chief Jambretz said tomorrow Bruce with Five Bugle will be in town. They have three meetings scheduled with local businesses, Medline, ProHealth and Bank 59; they have two other meetings that may be scheduled. They are moving forward with the strategic plan. They will be staffed for the tree lighting and holiday train events.

Chief Misko said that he and DPW Felkner met with Waukesha County DPW and Chairman Paul Decker regarding the Hwy KE and E intersection. Their goal was to get some type of flashing or better notification for the stop signage on County Highway KE. High speeds cause bad accidents and a lot of close calls. This has been an ongoing conversation for the last five years. The County has agreed to add flashing stop ahead signs for both directions; the one we had west of that location was stolen about a year ago and it was never replaced. They wanted us to maintain the solar powered signs; we will update those batteries every couple of years. He spoke with Zimmerman Architects and has been meeting with them regarding updates to our building needs analysis and they will present at the Dec. 11th Board meeting. A cost estimate for

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 27, 2023
6:30 PM
PAGE 6

a SRO program was presented to Lake Country Lutheran. They are reviewing the information and will let us know how they want to proceed.

Mr. Bailey said he has reviewed proofs of tax bills; the goal is to have them mailed December 4th so residents will receive them late next week. Village Hall offices are closed December 25, 26, 29th. Tax bills are due January 31st. If residents want them receipted in 2023 they need to get them in. The Police Department will cover the drop boxes at midnight on December 31st.

Clerk Policello asked for direction on narrowing down logo options. The Board was in agreement that staff can narrow the options down to approximately 10.

President Pfannerstill said December 1st is Hartland lights; there will be events in and around downtown, as well as on Hartbrook Dr. December 4th is the holiday train; he encouraged food donations; monetary donations will be taken as well. He said Ryan Bailey's review forms have been sent out; he asked that trustees get their input submitted. He said the Village tax rate is \$3.77/1000. He thanked the Board and Mr. Bailey for their work. He thanked DPW Director Felkner for the leaf collection.

Trustee Wallschlager said Thursday, November 30th is stuff the squad at Piggly Wiggly. Chief Misko said they have a bin there for people that can't make the event.

Trustee Truttschel complimented the street decorations.

12. Adjournment

Motion (Pfeiffer/de Boer) to adjourn at 7:30 pm. All were in favor, **motion carried**.

Respectfully submitted,

Sandee Policello
Village Clerk

To: Village President & Board of Trustees
From: Tonia Smith, Fiscal Clerk
Date: December 6, 2023
RE: Voucher List

Attached is the voucher list for the
December 11, 2023 Village Board Meeting

December 11, 2023 Checks:	\$ 423,828.00
November Manual Checks:	<u>\$ 17,178.99</u>
Subtotal of Checks:	\$ 441,006.99
November Wires	<u>\$ 308,852.22</u>
November Credit Credit Cards	<u>\$ 26,712.32</u>
Total Amount of all Checks, Wires, and Credit Cards	<u><u>\$ 776,571.53</u></u>

VILLAGE OF HARTLAND
VOUCHER LIST - DECEMBER 11, 2023

12/06/23 9:46 AM

Page 1

Account Descr	Search Name	Comments	Amount
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	CONNECTION CHARGES	\$30,798.00
R 101-48000 MISCELLANEOUS REVENUE	HARTLAND FOOD PANTRY	HOLIDAY TRAIN DONATION FROM BLUE RIBBON FLOO	\$50.00
R 101-48000 MISCELLANEOUS REVENUE	HARTLAND FOOD PANTRY	HOLIDAY TRAIN DONATION FROM SCOTT HUSSINGER	\$100.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	HPPA DUES	\$442.00
G 403-31840 HOMESTEAD	RUEKERT & MIELKE	DESIGN/CONSTRUCTION REVIEW	\$220.73
G 403-31753 ST CHARLES EXPANSION	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$110.98
R 101-48000 MISCELLANEOUS REVENUE	ST VINCENT DE PAUL	HOLIDAY TRAIN FOOD DONATION FROM SCOTT HUSSE	\$100.00
R 101-48000 MISCELLANEOUS REVENUE	ST VINCENT DE PAUL	HOLIDAY TRAIN FOOD DONATION FROM BLUE RIBBON	\$50.00
G 101-12320 DELINQUENT PERS PROP TAXES	WAUKESHA CTY TREASURER	MUNICIPAL COLLECTION	\$221.35
			<u>\$32,093.06</u>
CORPORATE RESERVE EXPENSES			
E 402-59900-840 PUBLIC WORKS EXPENSE	MADISON TRUCK EQUIPMENT	PLOW AND OTHER TRUCK ACCESSORIES	\$76,986.00
CORPORATE RESERVE EXPENSES			
			<u>\$76,986.00</u>
COTTONWOOD - ALL			
E 401-70520-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND ADMIN	\$3,102.89
COTTONWOOD - ALL			
			<u>\$3,102.89</u>
DOWNTOWN SIDEWALK REPAIR			
E 401-79280-285 CONSTRUCTION COSTS	JD ELECTRIC, INC.	MOVE AND INSTALL CONCRETE AND OUTLET FOR BOLL	\$695.00
DOWNTOWN SIDEWALK REPAIR			
			<u>\$695.00</u>
DPW GARAGE ALARM SYSTEM			
E 401-79225-285 CONSTRUCTION COSTS	ENGINEERED SECURITY SOLUTIONS	SECURITY UPGRADES	\$1,575.00
DPW GARAGE ALARM SYSTEM			
			<u>\$1,575.00</u>
ECONOMIC DEVELOPMENT			
E 804-56700-732 GENERAL OPERATION OVERSIGHT	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$12.50
ECONOMIC DEVELOPMENT			
			<u>\$12.50</u>
ENVIRONMENTAL SERVICES			
E 201-53635-450 YARDWASTE	RENEWABLE FOREST PRODUCTS INC	GRINDING OF BRUSH AND COMPOST	\$8,878.00
ENVIRONMENTAL SERVICES			
			<u>\$8,878.00</u>
FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	POS/ UTILITY BILLING/ FUND ACCOUNTING APPS	\$883.33

Account Descr	Search Name	Comments	Amount
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	HRA FEES	\$164.45
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$91.67
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$62.85
FINANCIAL ADMINISTRATION			<u>\$1,202.30</u>
FIRE PROTECTION			
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	WINDOW INSULATION KIT	\$24.27
E 101-52200-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	BLUE DEF	\$88.76
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$162.50
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$80.00
FIRE PROTECTION			<u>\$355.53</u>
GENERAL ADMINISTRATION			
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	MAT SERVICES	\$220.06
E 101-51400-395 COMMUNITY RELATIONS	CIVIC PLUS	QUARTERLY WEBSITE HOSTING	\$1,913.75
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	CIVIC PLUS	MUNICODE ADMIN SUPPORT FEE	\$275.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	PUBLIC NOTICES	\$102.29
E 101-51400-395 COMMUNITY RELATIONS	HOOF BEATS EXPRESS	HORSE AND CARRAGE FOR HARTLAND LIGHTS	\$700.00
E 101-51400-395 COMMUNITY RELATIONS	OLSEN SAFETY EQUIPMENT CORP	SAFETY VESTS	\$162.40
E 101-51400-395 COMMUNITY RELATIONS	OLSEN SAFETY EQUIPMENT CORP	SAFETY VESTS/ EARPLUGS	\$72.24
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$20.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$54.00
E 101-51400-395 COMMUNITY RELATIONS	SUNBELT RENTALS	LIGHT RENTALS	\$649.05
E 101-51400-395 COMMUNITY RELATIONS	ULINE	SNOW FENCE	\$538.44
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	BARTENDER/ SOLIICITOR RECORD CHECK	\$112.00
GENERAL ADMINISTRATION			<u>\$4,819.23</u>
IMPACT FEE EXPENSES			
E 206-59000-960 USE OF PARK IMPACT FEES	JD ELECTRIC, INC.	PICKLEBALL COURT LIGHTS	\$9,124.75
IMPACT FEE EXPENSES			<u>\$9,124.75</u>
INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$12.50
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$0.00
INSPECTION			<u>\$12.50</u>
JAMES DRIVE			
E 401-70585-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND ADMIN	\$3,102.89
JAMES DRIVE			<u>\$3,102.89</u>
LAW ENFORCEMENT			
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	EXHAUST SERVICE	\$560.71

Account Descr	Search Name	Comments	Amount
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#4 TIRE SERVICE	\$65.44
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HOFFA, PAULA	CLOTHING ALLOWANCE	\$498.65
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	MARTINS, TYLER	CLOTHING ALLOWANCE	\$157.44
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$200.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	NAS AND DRIVES	\$1,367.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECH SERVICES	\$562.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$270.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WANDAOGO, RACHEL	CLOTHING ALLOWANCE	\$36.95
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	NOVEMBER TRAINING	\$394.92
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	PD RECORD CHECK	\$7.00
LAW ENFORCEMENT			<u>\$4,121.11</u>
LIBRARY			
E 101-55110-255 BLDGS/GROUNDS	ALL WASHED UP WINDOW CLEANING	WINDOW CLEANING	\$1,625.00
E 101-55110-355 JANITORIAL SUPPLIES	BIEBELS TRUE VALUE	CARPET CLEANERS	\$15.25
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	SHOW AND STOW CART	\$1,816.53
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ENVISIONWARE	RFID PADS	\$1,008.79
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$26.24
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$22.95
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECH SERVICES	\$447.37
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$90.00
E 101-55110-310 BOOKS & MATERIALS	PLAYAWAY PRODUCTS	BOOKS	\$577.91
E 101-55110-255 BLDGS/GROUNDS	ULINE	PATIO FURNITURE	\$1,592.67
LIBRARY			<u>\$7,222.71</u>
LONG MEADOW DRIVE			
E 401-70620-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$351.32
LONG MEADOW DRIVE			<u>\$351.32</u>
MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIRS	\$1,366.00
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	UTILITY UPDATES	\$4,274.25
E 401-74010-285 CONSTRUCTION COSTS	WISTL SOD FARM INC	ROLLS OF SOD	\$107.30
MISC STORM SEWER REPAIR			<u>\$5,747.55</u>
MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALL WASHED UP WINDOW CLEANING	WINDOW CLEANING	\$525.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	WI BUILDING INSPECTIONS	NOVEMBER PERMITS	\$10,740.01
MUNICIPAL BUILDING			<u>\$11,265.01</u>
NIXON PARK PARKING LOT			
E 401-79290-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND ADMIN	\$3,102.89

Account Descr	Search Name	Comments	Amount
NIXON PARK PARKING LOT			\$3,102.89
NIXON/HARTBROOK/CASTLE PLAYGRD			
E 401-76155-285 CONSTRUCTION COSTS	REARDON METAL FABRICATING	RAILING PARTS	\$90.00
NIXON/HARTBROOK/CASTLE PLAYGRD			\$90.00
PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	COUNTY MATERIALS CORP	WALL CAP	\$68.90
E 101-55200-470 LANDSCAPE PLANTINGS	PATIO PETALS	NIXON PARK PLANTERS	\$515.00
E 101-55200-470 LANDSCAPE PLANTINGS	PATIO PETALS	NIXON PARK PLANTERS	\$489.00
PARKS			\$1,072.90
PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	BRAKE PADS	\$151.98
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	WATERPROOF HOLD	\$12.19
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	CAR WASH	\$15.98
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	OIL FILTER	\$28.31
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	VARIOUS FILTERS	\$797.56
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FUEL FILTER	\$41.96
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	RETURN FUEL FILTER	-\$41.96
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	SAFETY SEAL	\$53.38
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	SWITCHES	\$30.97
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	CHARGER	\$49.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	WHEEL WEIGHTS	\$246.01
E 101-53000-430 SNOW & ICE REMOVAL	COMPASS MINERALS	ROAD SALT	\$17,859.18
E 101-53000-430 SNOW & ICE REMOVAL	COMPASS MINERALS	ROAD SALT	\$36,556.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDFD FUEL	\$471.20
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO LEAD REFOR	\$1,469.05
E 101-53000-180 OTHER BENEFITS	GEORGENSON, JOSH	HIGH VIS JACKET	\$19.00
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$177.97
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$120.02
E 101-53000-180 OTHER BENEFITS	JENSON, TOM	CLOTHING ALLOWANCE	\$200.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	TERMINALS AND WIRES	\$934.83
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$62.50
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$80.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	PIONEER SUPPLY LLC	PAPER TOWELS	\$48.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMPS TIRE SERVICE INC	FIX LOADER TIRE	\$618.33
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	AIR LINE FITTING	\$18.97
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	PUSH PULL CABLE	\$90.68
E 101-53000-180 OTHER BENEFITS	SCHLAFER, JAKE	CLOTHING REIMBURSEMENT	\$40.40
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	DPW RECORD CHECK	\$7.00

Account Descr	Search Name	Comments	Amount
E 101-53000-180 OTHER BENEFITS	ZIMMERMAN, MATT	CLOTHING REIMBURSEMENT	\$200.00
PUBLIC WORKS			\$60,360.00
RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AMERICAN LITHO	WINTER/ SPRING GUIDES	\$4,780.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	COWLES, ALLYSON	ZUMBA CLASSES	\$24.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	CZEKALSKI, VALERIE	DANCE CLASSES	\$1,378.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	NIA CLASSES	\$160.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	EBERLE, KYLE	FITNESS FOR OPTIMAL AGING	\$1,056.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	DANCE CLASSES	\$992.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	BARRE CLASSES	\$590.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	KIDS HOLIDAY CLAY CLASS	\$176.00
E 101-55300-295 TRIPS	MENOMONEE FALLS SCHOOL DISTRIC	MYSTERY TRIP/ DOOR COUNTY TRIP	\$823.00
E 101-55300-295 TRIPS	MENOMONEE FALLS SCHOOL DISTRIC	SHEBOYGAN TRIP/ WARRENS CRANBERRY TRIP	\$718.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NELSON BRANDON, LISA	YOGA CLASSES	\$360.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$15.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	IN DESIGN	\$1,377.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$26.75
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	QIGONG	\$272.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	YOGA CLASSES	\$1,777.60
RECREATION PROGRAMS/EVENTS			\$14,525.75
REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	GFL ENVIRONMENTAL	GARBAGE COLLECTION	\$45,240.53
REFUSE & GARBAGE COLLECTION			\$45,240.53
REPLACE HARTBROOK BRIDGE			
E 401-76160-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND ADMIN	\$1,680.00
REPLACE HARTBROOK BRIDGE			\$1,680.00
RICHARDS ROAD			
E 401-70595-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND ADMIN	\$3,102.89
RICHARDS ROAD			\$3,102.89
RIVER RESERVE DRIVE			
E 401-70600-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$351.31
RIVER RESERVE DRIVE			\$351.31
SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	BAKER TILLY	AUDIT BILL 1	\$2,250.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	POS/ UTILITY BILLING/ FUND ACCOUNTING APPS	\$883.33
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	TOTAL USER FEES	\$81,386.25

Account Descr	Search Name	Comments	Amount
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	HRA FEES	\$25.30
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$18.75
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$86.67
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND INSPECTION	\$156.75
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	MISC SANITARY SEWER REPAIRS	\$1,346.00
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	MISC SANITARY SEWER REPAIRS	\$630.00
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	THE EXPEDITERS INC	GROUT MANHOLE BY NIXON	\$2,228.00
SEWER SERVICE			<u>\$89,011.05</u>
STORM SWR CATCH BASIN REPAIR			
E 401-74075-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC CATCH BASIN REPAIRS	\$1,240.00
STORM SWR CATCH BASIN REPAIR			<u>\$1,240.00</u>
STORM WATER MGMT PLAN			
E 401-74097-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	TMDL PERMIT CONDITIONS	\$5,436.75
STORM WATER MGMT PLAN			<u>\$5,436.75</u>
TRAILS EDGE COURT			
E 401-70615-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$351.31
TRAILS EDGE COURT			<u>\$351.31</u>
TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$70.00
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$28.00
TRUSTEES			<u>\$98.00</u>
UNBUDGETED			
E 401-57300-285 CONSTRUCTION COSTS	REARDON METAL FABRICATING	HANDRAIL	\$4,772.00
E 401-57300-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GERNERAL SERVICES	\$6,721.50
UNBUDGETED			<u>\$11,493.50</u>
WALNUT RIDGE DRIVE			
E 401-70590-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND ADMIN	\$3,102.89
WALNUT RIDGE DRIVE			<u>\$3,102.89</u>
WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	METERS AND ORION UNITS	\$569.31
E 620-53700-923 OUTSIDE SERVICES	BAKER TILLY	AUDIT BILL 1	\$2,250.00
E 620-53700-923 OUTSIDE SERVICES	BANYON DATA SYSTEMS INC	POS/ UTILITY BILLING/ FUND ACCOUNTING APPS	\$883.34
E 620-53700-653 MAINTENANCE OF METERS	BUMPER TO BUMPER	NYLON TIE STRAPS	\$29.00
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	HRA FEES	\$63.25
E 620-53700-923 OUTSIDE SERVICES	HYDROCORP	CROSS CONNECTION PROGRAM	\$963.00

Account Descr	Search Name	Comments	Amount
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$18.75
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$86.66
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	SCADA RADIO UPGRADE	\$2,360.50
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	MISC VALVE REPAIRS	\$484.00
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	MISC HYDRANT REPAIRS	\$484.00
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	SCADA SERVICE WORK	\$202.00
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	SURVEY, DRAFTING & DESIGN	\$2,296.25
E 620-53700-632 WATER TREATMENT-SUPPLIES/EXP	USA BLUE BOOK	HACH SPADNS	\$427.51
E 620-53700-923 OUTSIDE SERVICES	WI RURAL WATER ASSOC (WRWA)	MEMBERSHIP RENEWAL	\$550.00
WATER UTILITY			<u>\$11,667.57</u>
WOODLANDS CT			
E 401-70560-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND ADMIN	\$882.00
WOODLANDS CT			<u>\$882.00</u>
WOODS DRIVE			
E 401-70610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$351.31
WOODS DRIVE			<u>\$351.31</u>
			<u>\$423,828.00</u>

VILLAGE OF HARTLAND

12/01/23 11:46 AM

Page 1

Payments

Current Period: NOVEMBER 2023

Payments Batch NOV23MC

\$17,178.99

Refer	292446 METRO MUNICIPAL CLERKS ASSO	Ck# 009166	11/9/2023		
Cash Payment	E 101-51400-180 OTHER BENEFITS	CHECK FOR FOOD ORDER AT CONFERENCE		\$42.00	
Invoice	HARTLAND NOV	11/9/2023			
Transaction Date	11/13/2023	GF Checking	11100	Total	\$42.00
Refer	292506 STANDARD & ASSOCIATES	Ck# 009169	11/28/2023		
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	OFFICER TESTS		\$148.00	
Invoice	SA000055918	10/31/2023			
Transaction Date	11/28/2023	GF Checking	11100	Total	\$148.00
Refer	292447 UNITED STATES POSTAL SERVIC	Ck# 009165	11/9/2023		
Cash Payment	E 101-55300-300 OPERATING SUPPLIE	REC GUIDE POSTAGE		\$2,699.02	
Invoice	HARTLAND NOV	11/9/2023	PO 29316		
Transaction Date	11/13/2023	GF Checking	11100	Total	\$2,699.02
Refer	292505 UNITED STATES POSTAL SERVIC	Ck# 009168	11/27/2023		
Cash Payment	E 101-55300-300 OPERATING SUPPLIE	REC GUIDE POSTAGE REPLACEMENT FOR		\$2,699.02	
		CHECK 9165			
Invoice	HARTLAND NOV	11/27/2023	PO 29316		
Transaction Date	11/28/2023	GF Checking	11100	Total	\$2,699.02
Refer	292504 WE ENERGIES	Ck# 009167	11/21/2023		
Cash Payment	E 101-55110-220 UTILITY SERVICES	ENERGY SERVICES		\$107.09	
Invoice	07097754140000	11/9/2023			
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES		\$436.64	
Invoice	07043187080000	11/9/2023			
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		\$14.73	
Invoice	07043187080001	11/9/2023			
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES		\$386.06	
Invoice	07142211370002	11/14/2023			
Cash Payment	E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES		\$959.86	
Invoice	07043187080000	11/16/2023			
Cash Payment	E 101-51600-220 UTILITY SERVICES	ENERGY SERVICES		\$1,366.33	
Invoice	07142211370000	11/17/2023			
Cash Payment	E 101-55110-220 UTILITY SERVICES	ENERGY SERVICES		\$1,481.07	
Invoice	07142211370003	11/17/2023			
Cash Payment	E 101-52200-220 UTILITY SERVICES	ENERGY SERVICES		\$115.54	
Invoice	07091448580000	11/15/2023			
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		\$74.13	
Invoice	07141924550000	11/15/2023			
Cash Payment	E 101-53000-220 UTILITY SERVICES	ENERGY SERVICES		\$471.89	
Invoice	07142211370000	11/15/2023			
Cash Payment	E 204-53610-220 UTILITY SERVICES	ENERGY SERVICES		\$40.78	
Invoice	07142211370000	11/15/2023			
Cash Payment	E 101-51600-220 UTILITY SERVICES	ENERGY SERVICES		\$131.87	
Invoice	07142211370000	11/15/2023			
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		\$66.23	
Invoice	07142211370000	11/15/2023			
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	ENERGY SERVICES		\$21.77	
Invoice	07142211370000	11/15/2023			
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		\$17.27	
Invoice	07142211370000	11/15/2023			

VILLAGE OF HARTLAND

12/01/23 11:46 AM

Page 2

Payments

Current Period: NOVEMBER 2023

Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$19.01
Invoice	07142211370000	11/15/2023		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$14.73
Invoice	07142211370000	11/15/2023		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$164.73
Invoice	07142211370001	11/15/2023		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$20.61
Invoice	07142211370001	11/15/2023		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$593.97
Invoice	07142211370001	11/15/2023		
Cash Payment	E 620-53700-625	MAINTENANCE OF PU	ENERGY SERVICES	\$18.71
Invoice	07142211370001	11/15/2023		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$14.73
Invoice	07142211370001	11/15/2023		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$102.87
Invoice	07142211370001	11/15/2023		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$31.09
Invoice	07142211370001	11/15/2023		
Cash Payment	E 101-53000-220	UTILITY SERVICES	ENERGY SERVICES	\$75.68
Invoice	07142211370001	11/15/2023		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$26.01
Invoice	07142211370001	11/15/2023		
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES	\$98.43
Invoice	07142211370001	11/15/2023		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$23.94
Invoice	07142211370002	11/15/2023		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$294.52
Invoice	07142211370002	11/15/2023		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$1,492.73
Invoice	07142211370002	11/15/2023		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$32.67
Invoice	07142211370002	11/15/2023		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$67.01
Invoice	07142211370002	11/15/2023		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$38.07
Invoice	07142211370002	11/15/2023		
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES	\$406.14
Invoice	07142211370002	11/15/2023		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$20.28
Invoice	07142211370002	11/15/2023		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$14.73
Invoice	07142211370003	11/15/2023		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$59.36
Invoice	07142211370003	11/15/2023		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$1,264.09
Invoice	07142211370003	11/15/2023		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$234.99
Invoice	07142211370003	11/15/2023		
Cash Payment	E 620-53700-625	MAINTENANCE OF PU	ENERGY SERVICES	\$17.11
Invoice	07142211370003	11/15/2023		
Cash Payment	E 101-52200-220	UTILITY SERVICES	ENERGY SERVICES	\$741.52
Invoice	07182512440000	11/15/2023		

VILLAGE OF HARTLAND

12/01/23 11:46 AM

Page 3

Payments

Current Period: NOVEMBER 2023

Cash Payment	E 101-52200-220 UTILITY SERVICES	ENERGY SERVICES			\$11.96
Invoice	07182512440000	11/15/2023			
Transaction Date	11/21/2023	GF Checking	11100	Total	\$11,590.95

Fund Summary

	11100 GF Checking	
101 GENERAL FUND	\$11,943.93	
204 SEWER	\$592.21	
620 WATER FUND	\$4,642.85	
	<hr/>	
	\$17,178.99	

Pre-Written Checks	\$17,178.99
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$17,178.99

VILLAGE OF HARTLAND

12/04/23 9:50 AM

Page 1

Payments

Current Period: NOVEMBER 2023

Payments Batch NOV23WIRE		\$308,852.22			
Refer	292549 BANK FIVE NINE		Ck# 2023712E 11/30/2023		
Cash Payment	E 101-51500-300 OPERATING SUPPLIE		MONTHLY BANKING FEES		\$60.00
Invoice					
Transaction Date	11/30/2023		GF Checking	11100	Total \$60.00
Refer	292550 WI RETIREMENT SYSTEM		Ck# 2023713E 11/30/2023		
Cash Payment	E 101-55300-140 RETIREMENT BENEFIT		OCTOBER WRS PREMIUMS		\$459.80
Invoice					
Cash Payment	E 101-51400-140 RETIREMENT BENEFIT		OCTOBER WRS PREMIUMS		\$440.84
Invoice					
Cash Payment	E 101-51500-140 RETIREMENT BENEFIT		OCTOBER WRS PREMIUMS		\$443.42
Invoice					
Cash Payment	E 101-52100-140 RETIREMENT BENEFIT		OCTOBER WRS PREMIUMS		\$16,771.69
Invoice					
Cash Payment	E 101-52100-140 RETIREMENT BENEFIT		OCTOBER WRS PREMIUMS		\$477.48
Invoice					
Cash Payment	E 101-52200-140 RETIREMENT BENEFIT		OCTOBER WRS PREMIUMS		\$117.84
Invoice					
Cash Payment	E 101-52200-140 RETIREMENT BENEFIT		OCTOBER WRS PREMIUMS		\$513.85
Invoice					
Cash Payment	E 101-52300-140 RETIREMENT BENEFIT		OCTOBER WRS PREMIUMS		\$117.84
Invoice					
Cash Payment	E 101-52300-140 RETIREMENT BENEFIT		OCTOBER WRS PREMIUMS		\$2,425.95
Invoice					
Cash Payment	E 101-53000-140 RETIREMENT BENEFIT		OCTOBER WRS PREMIUMS		\$3,629.53
Invoice					
Cash Payment	E 101-55110-140 RETIREMENT BENEFIT		OCTOBER WRS PREMIUMS		\$1,304.07
Invoice					
Cash Payment	E 620-53700-926 EMPLOYEE PENSIONS		OCTOBER WRS PREMIUMS		\$1,948.71
Invoice					
Cash Payment	E 204-53610-110 SALARIES		OCTOBER WRS PREMIUMS		\$355.23
Invoice					
Cash Payment	E 204-53610-110 SALARIES		OCTOBER WRS PREMIUMS		\$338.22
Invoice					
Cash Payment	E 204-53610-390 BILLING/COLLECTION/		OCTOBER WRS PREMIUMS		\$500.14
Invoice					
Cash Payment	G 101-21520 RETIREMENT DEDUCTION		OCTOBER WRS PREMIUMS		\$10,133.12
Invoice					
Cash Payment	G 101-21520 RETIREMENT DEDUCTION		OCTOBER WRS PREMIUMS		\$10,139.09
Invoice					
Transaction Date	11/30/2023		GF Checking	11100	Total \$50,116.82
Refer	292551 EMPLOYEE TRUST FUNDS		Ck# 2023714E 11/22/2023		
Cash Payment	E 101-51400-150 HEALTH/DENTAL/LIFE		DECEMBER HEALTH INSURANCE PREMIUMS		\$1,798.57
Invoice					
Cash Payment	E 101-51500-150 HEALTH/DENTAL/LIFE		DECEMBER HEALTH INSURANCE PREMIUMS		\$4,328.16
Invoice					
Cash Payment	E 101-55300-150 HEALTH/DENTAL/LIFE		DECEMBER HEALTH INSURANCE PREMIUMS		\$1,798.57
Invoice					

VILLAGE OF HARTLAND

12/04/23 9:50 AM

Page 2

Payments

Current Period: NOVEMBER 2023

Cash Payment Invoice	E 101-52100-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUMS		\$26,305.49
Cash Payment Invoice	E 101-53000-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUMS		\$16,187.13
Cash Payment Invoice	E 101-55110-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUMS		\$4,722.65
Cash Payment Invoice	E 101-52200-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUMS		\$3,962.65
Cash Payment Invoice	E 101-52300-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUMS		\$3,962.65
Cash Payment Invoice	G 101-21530 INSURANCE DEDUCTIONS	DECEMBER HEALTH INSURANCE PREMIUMS		\$6,911.19
Transaction Date	11/30/2023	GF Checking	11100	Total \$69,977.06
Refer	292552	WI DEFERRED COMPENSATION P	Ck# 2023715E 11/30/2023	
Cash Payment Invoice	G 101-21570 DEFERRED COMP DEDUC	MONTHLY EMPLOYEE DEFERRED COMP CONTRIBUTIONS		\$18,751.46
Transaction Date	11/30/2023	GF Checking	11100	Total \$18,751.46
Refer	292553	WI SUPPORT COLLECTIONS TRUS	Ck# 2023716E 11/30/2023	
Cash Payment Invoice	G 101-21580 GARNISHMENT DEDUCTIO	EMPLOYEE WAGE GARNISHMENTS		\$1,417.58
Transaction Date	11/30/2023	GF Checking	11100	Total \$1,417.58
Refer	292554	AFLAC	Ck# 2023717E 11/10/2023	
Cash Payment Invoice	G 101-21592 AFLAC INS PAYABLE	MONTHLY EMPLOYEE AFLAC CONTRIBUTIONS		\$195.82
Transaction Date	11/30/2023	GF Checking	11100	Total \$195.82
Refer	292555	B2E SOLUTIONS INC	Ck# 2023718E 11/10/2023	
Cash Payment Invoice	E 804-56700-110 SALARIES	NOVEMBER 9 BID PAYROLL WIRE		\$1,238.89
Cash Payment Invoice	E 804-56700-760 PAYROLL SERVICE CH	NOVEMBER 9 BID PAYROLL WIRE		\$65.05
Transaction Date	11/30/2023	GF Checking	11100	Total \$1,303.94
Refer	292556	B2E SOLUTIONS INC	Ck# 2023719E 11/22/2023	
Cash Payment Invoice	E 804-56700-110 SALARIES	NOVEMBER 23 BID PAYROLL WIRE		\$1,238.89
Cash Payment Invoice	E 804-56700-760 PAYROLL SERVICE CH	NOVEMBER 23 BID PAYROLL WIRE		\$65.05
Transaction Date	11/30/2023	GF Checking	11100	Total \$1,303.94
Refer	292557	BOND TRUST SERVICES CORP	Ck# 2023720E 11/30/2023	
Cash Payment Invoice	E 301-58000-615 DEBT SERVICE - INTE	2013 GO BOND INTEREST PAYMENT		\$41,068.75
Transaction Date	11/30/2023	GF Checking	11100	Total \$41,068.75
Refer	292558	BOND TRUST SERVICES CORP	Ck# 2023721E 11/30/2023	
Cash Payment Invoice	E 301-58000-615 DEBT SERVICE - INTE	2019 GO BOND INTEREST PAYMENTS		\$41,050.00

VILLAGE OF HARTLAND

12/04/23 9:50 AM

Page 3

Payments

Current Period: NOVEMBER 2023

Cash Payment Invoice	E 620-53700-427 INTEREST ON LONG T	2019 GO BOND INTEREST PAYMENTS			\$6,462.50
Cash Payment Invoice	E 204-53610-615 DEBT SERVICE - INTE	2019 GO BOND INTEREST PAYMENTS			\$10,137.50
Transaction Date	11/30/2023	GF Checking	11100	Total	\$57,650.00
Refer	292559 BOND TRUST SERVICES CORP	<u>Ck# 2023722E 11/30/2023</u>			
Cash Payment Invoice	E 301-58000-615 DEBT SERVICE - INTE	2021 GO BOND INTEREST PAYMENT			\$53,393.75
Cash Payment Invoice	E 620-53700-427 INTEREST ON LONG T	2021 GO BOND INTEREST PAYMENT			\$12,450.00
Cash Payment Invoice	E 204-53610-615 DEBT SERVICE - INTE	2021 GO BOND INTEREST PAYMENT			\$450.00
Transaction Date	11/30/2023	GF Checking	11100	Total	\$66,293.75
Refer	292560 PAYMENT SERVICE NETWORK	<u>Ck# 2023723E 11/2/2023</u>			
Cash Payment Invoice	E 620-53700-923 OUTSIDE SERVICES	MONTHLY CREDIT CARD PROCESSING FEES			\$356.55
Cash Payment Invoice	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY CREDIT CARD PROCESSING FEES			\$356.55
Transaction Date	11/30/2023	GF Checking	11100	Total	\$713.10

Fund Summary

	11100 GF Checking
101 GENERAL FUND	\$137,376.44
204 SEWER	\$12,137.64
301 DEBT SERVICE FUND	\$135,512.50
620 WATER FUND	\$21,217.76
804 BUSINESS IMPROVEMENT DISTRICT	\$2,607.88
	\$308,852.22

Pre-Written Checks	\$308,852.22
Checks to be Generated by the Computer	\$0.00
Total	\$308,852.22

VILLAGE OF HARTLAND

12/04/23 8:27 AM

Page 1

Payments

Current Period: NOVEMBER 2023

Payments Batch NOV23CC		\$26,712.32			
Refer	0 911 NETWORK			Ck# 2023699E 11/24/2023	
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	Portable Radio Case - Offc Nelson - Clothing Allow			\$68.83
Invoice					
Transaction Date	11/24/2023	GF Checking	11100	Total	\$68.83
Refer	0 99DESIGNS.COM			Ck# 2023690E 11/24/2023	
Cash Payment	E 101-51400-290 OUTSIDE SERVICES/C	logo design services			\$518.00
Invoice					
Transaction Date	11/24/2023	GF Checking	11100	Total	\$518.00
Refer	0 AMAZON			Ck# 2023668E 11/24/2023	
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	CD Refund			-\$1.01
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVD Refund			-\$0.68
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	Credit from Return - SCIT Shirt - Lt DeBarge			-\$69.95
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVD Refund			-\$1.20
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Adult Fiction Books			\$80.07
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	CDs			\$13.98
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Adult Nonfiction Books			\$68.87
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Paper Towels			\$41.32
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVDs			\$124.75
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	CDs			\$12.98
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Storytime Supplies			\$10.43
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Napkin Supplies			\$2.98
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Microwave			\$134.99
Invoice					
Cash Payment	E 101-51600-355 JANITORIAL SUPPLIES	cleaning supplies			\$12.58
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Adult Fiction Book			\$12.99
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVDs			\$114.85
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Cds			\$15.98
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Spice Club Kits			\$10.57
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	Clorox Disinfecting Wipes			\$53.29
Invoice					

VILLAGE OF HARTLAND

12/04/23 8:27 AM

Page 2

Payments

Current Period: NOVEMBER 2023

Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Memo Pads (10 ct)	\$33.70
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs	\$24.99
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Craft Supplies	\$3.96
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVD	\$11.47
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs	\$11.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs	\$19.99
Cash Payment Invoice	E 101-51600-300	OPERATING SUPPLIE	BATTERIES	\$26.38
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Book Replacement	\$21.99
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	POSTCARDS	\$55.98
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	DIVIDER TABS	\$11.28
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Book Replacement	\$19.80
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	CDs	\$14.98
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs	\$9.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs	\$624.59
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	YA Nonfiction	\$35.49
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Paper Towels	\$40.49
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Young Adult Fiction	\$17.09
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Bird Seed	\$22.03
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Large Print	\$25.08
Cash Payment Invoice	E 101-51600-355	JANITORIAL SUPPLIES	cleaning supplies	\$39.04
Cash Payment Invoice	E 101-51600-355	JANITORIAL SUPPLIES	cleaning supplies	\$25.96
Cash Payment Invoice	E 101-52200-300	OPERATING SUPPLIE	MABAS cards for rigs	\$77.24
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	SCIT Member Shirt - Lt. DeBarge - PD Purchase	\$69.95
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Nonfiction Book	\$26.99

VILLAGE OF HARTLAND

12/04/23 8:27 AM

Page 3

Payments

Current Period: NOVEMBER 2023

Cash Payment Invoice	E 101-55110-255	BLDGS/GROUNDS	Library Bulbs	\$34.50
Cash Payment Invoice	E 620-53700-681	COMPUTERS & SOFT	Latches for wellhouse cabinets.	\$32.96
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Among Us Program Supplies	\$16.98
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Thermal Shirt - Offc Nelson - Clothing Allowance	\$34.64
Cash Payment Invoice	E 101-52300-360	VEHICLE MAINT/EXPE	Batteries for spot light control	\$5.86
Cash Payment Invoice	E 101-51600-355	JANITORIAL SUPPLIES	cleaning supplies	\$103.54
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Handcuff Case - Offc Nelson - Clothing Allowance	\$46.20
Cash Payment Invoice	E 101-51600-355	JANITORIAL SUPPLIES	cleaning supplies	\$53.80
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Battery Back-up/Surge Protector	\$123.69
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Writing Pads (12 ct)	\$16.79
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Office Supplies & SCIT Uniforms - BDD & NSG	\$293.38
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs	\$7.68
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Craft Supplies	\$16.79
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Storytime Supplies	\$5.93
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Storytime Supplies	\$12.99
Cash Payment Invoice	E 101-51600-355	JANITORIAL SUPPLIES	cleaning supplies	\$36.98
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Spice Club Kits	\$14.84
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	DISPLAY EASEL	\$25.19
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Trick or Treat Supplies	\$19.90
Cash Payment Invoice	E 620-53700-681	COMPUTERS & SOFT	Well House cabinet hardware.	\$17.99
Cash Payment Invoice	E 101-51500-300	OPERATING SUPPLIE	EMPLOYEE FILE JACKETS	\$39.48
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Halloween Program Supplies	\$61.41
Cash Payment Invoice	E 101-54910-300	OPERATING SUPPLIE	Lifting Straps	\$76.20
Cash Payment Invoice	E 620-53700-641	TRANS/DISTRIBUTION-	Lead Test Strips for Copper Lead Inventory	\$30.53

VILLAGE OF HARTLAND

12/04/23 8:27 AM

Page 4

Payments

Current Period: NOVEMBER 2023

Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Fidget Kits		\$15.95
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs		\$82.05
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Video Games		\$115.15
Cash Payment Invoice	E 101-53000-360	VEHICLE MAINT/EXPE	Sanding Pads for Shop		\$38.78
Cash Payment Invoice	E 101-55110-255	BLDGS/GROUNDS	LIGHT BULBS		\$76.94
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	USB Stick		\$7.19
Cash Payment Invoice	E 620-53700-632	WATER TREATMENT-S	Chemical Pump Plumbing Parts		\$149.98
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs		\$13.34
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Halloween Program Supplies		\$40.97
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Spice Club Kits		\$8.99
Cash Payment Invoice	E 101-51600-355	JANITORIAL SUPPLIES	cleaning supplies		\$76.75
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	November Craft Supplies		\$28.98
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Plastic Forks and Spoons		\$50.97
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Allergy Free Snacks		\$23.99
Transaction Date	11/24/2023		GF Checking	11100	Total \$3,766.52
Refer	0	AMERICAN HEART SHOPCPR	<u>Ck# 2023697E 11/24/2023</u>		
Cash Payment Invoice	E 101-52300-300	OPERATING SUPPLIE	CPR cards		\$142.80
Cash Payment Invoice	E 101-52300-300	OPERATING SUPPLIE	CPR cards		\$17.33
Cash Payment Invoice	E 101-52300-300	OPERATING SUPPLIE	CPR cards		\$17.33
Cash Payment Invoice	E 101-52300-300	OPERATING SUPPLIE	Refund for overcharge		-\$17.33
Transaction Date	11/24/2023		GF Checking	11100	Total \$160.13
Refer	0	AREA RENTAL & SALES	<u>Ck# 2023653E 11/24/2023</u>		
Cash Payment Invoice	E 401-79225-285	CONSTRUCTION COS	Lift Rental for Security System		\$336.00
Cash Payment Invoice	E 401-79225-285	CONSTRUCTION COS	Lift Rental for Security System		\$144.00
Cash Payment Invoice	E 401-79225-285	CONSTRUCTION COS	Lift Rental for Security System		-\$160.00
Transaction Date	11/24/2023		GF Checking	11100	Total \$320.00
Refer	0	ARLO TECHNOLOGIES	<u>Ck# 2023691E 11/24/2023</u>		

VILLAGE OF HARTLAND

12/04/23 8:27 AM

Page 5

Payments

Current Period: NOVEMBER 2023

Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	Arlo Security Camera Monthly Service Fee			\$4.99
Transaction Date	11/24/2023	GF Checking	11100	Total	\$4.99
Refer	0 AT&T	<u>Ck# 2023644E 11/24/2023</u>			
Cash Payment Invoice	E 101-52200-300 OPERATING SUPPLIE	FD FIRSTNET			\$262.43
Cash Payment Invoice	E 101-52300-300 OPERATING SUPPLIE	FD FIRSTNET			\$262.44
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIE	ATT PHONE SERVICE			\$32.09
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIE	ATT PHONE SERVICE			\$32.09
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIE	ATT PHONE SERVICE			\$32.09
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIE	ATT PHONE SERVICE			\$32.09
Cash Payment Invoice	E 101-52200-220 UTILITY SERVICES	ATT PHONE SERVICE			\$32.09
Cash Payment Invoice	E 101-55110-220 UTILITY SERVICES	ATT PHONE SERVICE			\$32.09
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	ATT PHONE SERVICE			\$32.09
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	ATT PHONE SERVICE			\$32.09
Cash Payment Invoice	E 620-53700-923 OUTSIDE SERVICES	ATT PHONE SERVICE			\$32.09
Cash Payment Invoice	E 204-53610-290 OUTSIDE SERVICES/C	ATT PHONE SERVICE			\$32.08
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	ATT PD INTERNET			\$80.25
Transaction Date	11/24/2023	GF Checking	11100	Total	\$926.01
Refer	0 BADGER TRUCK CENTER INC	<u>Ck# 2023654E 11/24/2023</u>			
Cash Payment Invoice	E 101-52300-360 VEHICLE MAINT/EXPE	Oil change on new Ambulance			\$63.95
Transaction Date	11/24/2023	GF Checking	11100	Total	\$63.95
Refer	0 BAKER & TAYLOR CREDIT CARD	<u>Ck# 2023669E 11/24/2023</u>			
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$2,078.71
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$266.52
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$335.67
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$405.41
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$73.44
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$802.38

VILLAGE OF HARTLAND

12/04/23 8:27 AM

Page 6

Payments

Current Period: NOVEMBER 2023

Cash Payment	E 101-55110-310	BOOKS & MATERIALS	BOOKS		\$95.92
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$4,058.05
Refer	0	<u>BAYLY-INC</u>		<u>Ck# 2023700E 11/24/2023</u>	
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	Uniform Hat Buttons - LT Jewell - PD Purchase		\$26.95
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$26.95
Refer	0	<u>BAYSCAN TECHNOLOGIES</u>		<u>Ck# 2023667E 11/24/2023</u>	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	DVD/Bluray Cases		\$569.21
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$569.21
Refer	0	<u>BIRCH & BANYAN COFFEE LLC</u>		<u>Ck# 2023666E 11/24/2023</u>	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Prize for Halloween Reading Program Participant		\$30.00
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$30.00
Refer	0	<u>BLAUER MANUFACTURING</u>		<u>Ck# 2023673E 11/24/2023</u>	
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	Uniforms - Offc Wandaago's Clothing Allowance		\$185.81
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$185.81
Refer	0	<u>BROOKFIELD VACUUM CLEANER</u>		<u>Ck# 2023701E 11/24/2023</u>	
Cash Payment	E 101-51600-255	BLDGS/GROUNDS	VH vacuum		\$799.00
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$799.00
Refer	0	<u>CIVIC PLUS</u>		<u>Ck# 2023662E 11/24/2023</u>	
Cash Payment	E 101-55300-290	OUTSIDE SERVICES/C	CIVIC REC DEPOSIT		\$2,500.00
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$2,500.00
Refer	0	<u>COSTCO</u>		<u>Ck# 2023676E 11/24/2023</u>	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Halloween Candy		\$117.54
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$117.54
Refer	0	<u>COZY NOOK FARM LLC</u>		<u>Ck# 2023702E 11/24/2023</u>	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Supplies for LMP Family Day		\$16.48
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$16.48
Refer	0	<u>CREOLE CAFÉ & CATERING LLC</u>		<u>Ck# 2023680E 11/24/2023</u>	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Prize for Halloween Reading Program Participant		\$30.00
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$30.00
Refer	0	<u>DEMCO INC</u>		<u>Ck# 2023651E 11/24/2023</u>	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	bookmarks and labels		\$122.89
Invoice					
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Name tags and Audiobook cases		\$109.42
Invoice					

VILLAGE OF HARTLAND

12/04/23 8:27 AM

Page 7

Payments

Current Period: NOVEMBER 2023

Transaction Date	11/24/2023	GF Checking	11100	Total	\$232.31
Refer	0 DETECTACHEM INC		<u>Ck# 2023684E 11/24/2023</u>		
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	Field Drug Testing Kits			\$96.80
Invoice					
Transaction Date	11/24/2023	GF Checking	11100	Total	\$96.80
Refer	0 DISNEY PLUS		<u>Ck# 2023685E 11/24/2023</u>		
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Disney Plus Subscription			\$147.69
Invoice					
Transaction Date	11/24/2023	GF Checking	11100	Total	\$147.69
Refer	0 DOMINOS PIZZA		<u>Ck# 2023660E 11/24/2023</u>		
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	TAB Food			\$22.02
Invoice					
Transaction Date	11/24/2023	GF Checking	11100	Total	\$22.02
Refer	0 DSPS		<u>Ck# 2023678E 11/24/2023</u>		
Cash Payment	E 101-51500-300 OPERATING SUPPLIE	cpa renewal			\$0.97
Invoice					
Transaction Date	11/24/2023	GF Checking	11100	Total	\$0.97
Refer	0 E-CONOLIGHT		<u>Ck# 2023698E 11/24/2023</u>		
Cash Payment	E 401-79290-285 CONSTRUCTION COS	Nixon Park Bollards			\$539.98
Invoice					
Transaction Date	11/24/2023	GF Checking	11100	Total	\$539.98
Refer	0 ELLIOTT S ACE HARDWARE		<u>Ck# 2023656E 11/24/2023</u>		
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	Village Hall Lights Red Purchase			\$26.20
Invoice					
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	Village Hall Lights Red Purchase Tax Refund			-\$26.20
Invoice					
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	Village Hall Lights Red Purchase without tax			\$24.95
Invoice					
Transaction Date	11/24/2023	GF Checking	11100	Total	\$24.95
Refer	0 ESQUIRE MAGAZINE		<u>Ck# 2023694E 11/24/2023</u>		
Cash Payment	E 101-55110-325 PERIODICALS	Annual Subscription			\$20.00
Invoice					
Transaction Date	11/24/2023	GF Checking	11100	Total	\$20.00
Refer	0 FEDEX		<u>Ck# 2023657E 11/24/2023</u>		
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	Send T&E firearms back to manufacture by FedEx			\$25.13
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	Packing Tape			\$4.19
Invoice					
Transaction Date	11/24/2023	GF Checking	11100	Total	\$29.32
Refer	0 FOX BROS PIGGLY WIGGLY		<u>Ck# 2023645E 11/24/2023</u>		
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	CAKE FOR LT. JEWELL			\$39.99
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Supplies for Tuesday Tastes			\$114.16
Invoice					

VILLAGE OF HARTLAND

Payments

Current Period: NOVEMBER 2023

Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Supplies for Tuesday Tastes		\$6.68
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$160.83
Refer	0	GODADDY		<u>Ck# 2023675E 11/24/2023</u>	
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	ssl renewal		\$99.99
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$99.99
Refer	0	GRAND HYATT SAN DIEGO		<u>Ck# 2023703E 11/24/2023</u>	
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	Hotel for IACP Conference		\$1,640.60
Invoice					
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	Breakfast during IACP Conference		\$17.42
Invoice					
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	Breakfast during IACP Conference		\$10.00
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$1,668.02
Refer	0	GREAT DIVIDE		<u>Ck# 2023704E 11/24/2023</u>	
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	Dinner during IACP Conference		\$7.54
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$7.54
Refer	0	GUTTER COMPANY		<u>Ck# 2023710E 11/24/2023</u>	
Cash Payment	E 201-53635-450	YARDWASTE	Yard Waste Gutters		\$259.83
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$259.83
Refer	0	HOUSE BEAUTIFUL MAGAZINE		<u>Ck# 2023696E 11/24/2023</u>	
Cash Payment	E 101-55110-325	PERIODICALS	Annual Subscription		\$20.00
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$20.00
Refer	0	HULU		<u>Ck# 2023686E 11/24/2023</u>	
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	DVDs		\$84.39
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$84.39
Refer	0	INNOVATIVE LABEL TECH		<u>Ck# 2023682E 11/24/2023</u>	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Spine Labels		\$225.17
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$225.17
Refer	0	JOANN STORES		<u>Ck# 2023679E 11/24/2023</u>	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Black Cloth for Halloween Blanket Forts		\$25.12
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$25.12
Refer	0	JOURNAL SENTINEL INC		<u>Ck# 2023655E 11/24/2023</u>	
Cash Payment	E 101-55110-325	PERIODICALS	Journal Sentinel Subscription		\$48.00
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$48.00
Refer	0	KALAHARI RESORT		<u>Ck# 2023659E 11/24/2023</u>	

VILLAGE OF HARTLAND

12/04/23 8:27 AM

Page 9

Payments

Current Period: NOVEMBER 2023

Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	Hotel Hold for 2024 WI Chiefs Conference		\$147.00
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIE	bailey conference lodging		\$109.00
Transaction Date	11/24/2023	GF Checking	11100	Total \$256.00
Refer	0 KARCHER NORTH AMERICA	Ck# 2023705E	11/24/2023	
Cash Payment Invoice	E 101-51600-355 JANITORIAL SUPPLIES	cleaning supplies		\$15.74
Transaction Date	11/24/2023	GF Checking	11100	Total \$15.74
Refer	0 KUSTOM SIGNALS	Ck# 2023646E	11/24/2023	
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	Replacement Power Cable for Sqd 2 Radar Unit		\$69.00
Transaction Date	11/24/2023	GF Checking	11100	Total \$69.00
Refer	0 LATER.COM-INSTAGRAM	Ck# 2023687E	11/24/2023	
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIE	Later.com Subscription		\$150.00
Transaction Date	11/24/2023	GF Checking	11100	Total \$150.00
Refer	0 LEAGUE OF WI MUNICIPALITIES	Ck# 2023652E	11/24/2023	
Cash Payment Invoice	E 101-51400-400 OTHER BOARDS/COM	PFC manual		\$15.00
Transaction Date	11/24/2023	GF Checking	11100	Total \$15.00
Refer	0 LEFTYS CHEESESTEAKS	Ck# 2023706E	11/24/2023	
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	Lunch during IACP Conference		\$27.99
Transaction Date	11/24/2023	GF Checking	11100	Total \$27.99
Refer	0 MARRIOTT HOTEL	Ck# 2023658E	11/24/2023	
Cash Payment Invoice	E 101-55110-345 STAFF EDUCATION/TR	Hotel stay for WLA conference		\$139.00
Transaction Date	11/24/2023	GF Checking	11100	Total \$139.00
Refer	0 MID-CITY SPORTS LLC	Ck# 2023663E	11/24/2023	
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	Uniform Shirt - LT Jewell - PD Purchase		\$80.00
Transaction Date	11/24/2023	GF Checking	11100	Total \$80.00
Refer	0 NETFLIX	Ck# 2023688E	11/24/2023	
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIE	Roku Subscription		\$20.99
Transaction Date	11/24/2023	GF Checking	11100	Total \$20.99
Refer	0 OFFICEMAX	Ck# 2023647E	11/24/2023	
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	Cardstock paper		\$24.56
Transaction Date	11/24/2023	GF Checking	11100	Total \$24.56
Refer	0 PADDLE	Ck# 2023693E	11/24/2023	
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIE	QR CODE SUBSCRIPTION		\$60.00
Transaction Date	11/24/2023	GF Checking	11100	Total \$60.00

VILLAGE OF HARTLAND

12/04/23 8:27 AM

Page 10

Payments

Current Period: NOVEMBER 2023

Refer	0	<i>PINK MOCHA COFFEE</i>	<u>Ck# 2023674E 11/24/2023</u>		
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Prize for Halloween Reading Program Participant		\$30.00
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$30.00
Refer	0	<i>QUILL CORPORATION</i>	<u>Ck# 2023650E 11/24/2023</u>		
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Printer Paper		\$380.02
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$380.02
Refer	0	<i>REVERES</i>	<u>Ck# 2023689E 11/24/2023</u>		
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	Xmas party deposit		\$500.00
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$500.00
Refer	0	<i>SAN DIEGO CONV CTR</i>	<u>Ck# 2023707E 11/24/2023</u>		
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	Lunch during IACP Conference		\$20.47
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$20.47
Refer	0	<i>SENDIKS HARTLAND LLC</i>	<u>Ck# 2023664E 11/24/2023</u>		
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	Sendiks Water for Board Room		\$99.80
Invoice					
Transaction Date	11/24/2023		GF Checking	11100	Total \$99.80
Refer	0	<i>SPECTRUM ENTERPRISE</i>	<u>Ck# 2023683E 11/24/2023</u>		
Cash Payment	E 101-52200-300	OPERATING SUPPLIE	FD FIBER		\$379.00
Invoice					
Cash Payment	E 101-52200-220	UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE		\$104.05
Invoice					
Cash Payment	E 101-51400-300	OPERATING SUPPLIE	SPECTRUM ENTERPRISE VOICE		\$42.69
Invoice					
Cash Payment	E 101-52400-300	OPERATING SUPPLIE	SPECTRUM ENTERPRISE VOICE		\$42.69
Invoice					
Cash Payment	E 101-51500-300	OPERATING SUPPLIE	SPECTRUM ENTERPRISE VOICE		\$42.69
Invoice					
Cash Payment	E 101-55300-300	OPERATING SUPPLIE	SPECTRUM ENTERPRISE VOICE		\$42.69
Invoice					
Cash Payment	E 101-55110-220	UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE		\$42.69
Invoice					
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	SPECTRUM ENTERPRISE VOICE		\$42.69
Invoice					
Cash Payment	E 101-53000-220	UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE		\$42.69
Invoice					
Cash Payment	E 620-53700-605	MAINTENANCE-WATE	SPECTRUM ENTERPRISE VOICE		\$42.69
Invoice					
Cash Payment	E 204-53610-385	MAINTENANCE-COLLE	SPECTRUM ENTERPRISE VOICE		\$42.69
Invoice					
Cash Payment	E 101-51400-300	OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET		\$84.48
Invoice					
Cash Payment	E 101-52400-300	OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET		\$84.48
Invoice					

VILLAGE OF HARTLAND

12/04/23 8:27 AM

Page 11

Payments

Current Period: NOVEMBER 2023

Cash Payment Invoice	E 101-51500-300	OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET		\$84.48
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET		\$84.48
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET		\$84.48
Cash Payment Invoice	E 101-53000-220	UTILITY SERVICES	SPECTRUM ENTERPRISE INTERNET		\$84.48
Cash Payment Invoice	E 620-53700-605	MAINTENANCE-WATE	SPECTRUM ENTERPRISE INTERNET		\$84.48
Cash Payment Invoice	E 204-53610-385	MAINTENANCE-COLLE	SPECTRUM ENTERPRISE INTERNET		\$84.48
Cash Payment Invoice	E 101-55370-300	OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET		\$43.16
Cash Payment Invoice	E 101-53000-220	UTILITY SERVICES	SPECTRUM FIBER DPW		\$126.33
Cash Payment Invoice	E 620-53700-605	MAINTENANCE-WATE	SPECTRUM FIBER DPW		\$126.33
Cash Payment Invoice	E 204-53610-385	MAINTENANCE-COLLE	SPECTRUM FIBER DPW		\$126.34
Cash Payment Invoice	E 101-53000-220	UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE		\$33.61
Cash Payment Invoice	E 620-53700-605	MAINTENANCE-WATE	SPECTRUM ENTERPRISE VOICE		\$33.61
Cash Payment Invoice	E 204-53610-385	MAINTENANCE-COLLE	SPECTRUM ENTERPRISE VOICE		\$33.62
Transaction Date	11/24/2023		GF Checking	11100	Total \$2,066.10
Refer	0 SQ *ADAM CAB 4364		<u>Ck# 2023708E 11/24/2023</u>		
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	IACP Conference Cab Ride from Airport to Hotel		\$22.90
Transaction Date	11/24/2023		GF Checking	11100	Total \$22.90
Refer	0 SQ *MO CAB 4357, 619) 439		<u>Ck# 2023709E 11/24/2023</u>		
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	IACP Conference Cab Ride from Hotel to Airport		\$19.81
Transaction Date	11/24/2023		GF Checking	11100	Total \$19.81
Refer	0 SUBWAY		<u>Ck# 2023692E 11/24/2023</u>		
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Lunch during IACP Conference		\$17.54
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Lunch during IACP Conference		\$17.88
Transaction Date	11/24/2023		GF Checking	11100	Total \$35.42
Refer	0 TARGET		<u>Ck# 2023671E 11/24/2023</u>		
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Halloween Program Supplies		\$39.90
Transaction Date	11/24/2023		GF Checking	11100	Total \$39.90
Refer	0 TEAM VIEWER		<u>Ck# 2023672E 11/24/2023</u>		
Cash Payment Invoice	E 620-53700-923	OUTSIDE SERVICES	TEAM VIEWER SUBSCIPTION		\$1,625.76

VILLAGE OF HARTLAND

12/04/23 8:27 AM

Page 12

Payments

Current Period: NOVEMBER 2023

Cash Payment Invoice	E 204-53610-290	OUTSIDE SERVICES/C	TEAM VIEWER SUBSCRIPTION		\$1,625.76
Transaction Date	11/24/2023		GF Checking	11100	Total \$3,251.52
Refer	0	<u>U.S. CELLULAR</u>	<u>Ck# 2023649E 11/24/2023</u>		
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	US CELLULAR PHONE SERVICES		\$26.66
Cash Payment Invoice	E 101-53000-220	UTILITY SERVICES	US CELLULAR PHONE SERVICES		\$120.48
Cash Payment Invoice	E 620-53700-605	MAINTENANCE-WATE	US CELLULAR PHONE SERVICES		\$120.48
Cash Payment Invoice	E 204-53610-385	MAINTENANCE-COLLE	US CELLULAR PHONE SERVICES		\$120.48
Transaction Date	11/24/2023		GF Checking	11100	Total \$388.10
Refer	0	<u>US POSTAL SERVICE</u>	<u>Ck# 2023661E 11/24/2023</u>		
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Postage - Unused Officer Tests Returned		\$10.00
Transaction Date	11/24/2023		GF Checking	11100	Total \$10.00
Refer	0	<u>USA TODAY</u>	<u>Ck# 2023695E 11/24/2023</u>		
Cash Payment Invoice	E 101-55110-325	PERIODICALS	USA Today Subscription		\$34.00
Transaction Date	11/24/2023		GF Checking	11100	Total \$34.00
Refer	0	<u>VERIZON WIRELESS</u>	<u>Ck# 2023648E 11/24/2023</u>		
Cash Payment Invoice	E 101-52100-290	OUTSIDE SERVICES/C	VERIZON MODEM AND PHONE		\$266.07
Cash Payment Invoice	E 101-52100-290	OUTSIDE SERVICES/C	VERIZON PHONE		\$258.27
Transaction Date	11/24/2023		GF Checking	11100	Total \$524.34
Refer	0	<u>VISTAPRINT</u>	<u>Ck# 2023677E 11/24/2023</u>		
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Bambi Business cards		\$44.09
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Thank you Cards		\$102.88
Transaction Date	11/24/2023		GF Checking	11100	Total \$146.97
Refer	0	<u>WALMART</u>	<u>Ck# 2023670E 11/24/2023</u>		
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Halloween Program Supplies		\$38.16
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Mario Kart Food		\$37.34
Transaction Date	11/24/2023		GF Checking	11100	Total \$75.50
Refer	0	<u>WI DSPS</u>	<u>Ck# 2023711E 11/24/2023</u>		
Cash Payment Invoice	E 101-51500-300	OPERATING SUPPLIE	cpa renewal		\$43.00
Transaction Date	11/24/2023		GF Checking	11100	Total \$43.00
Refer	0	<u>WI POLICE LEADERSHIP FOUNDA</u>	<u>Ck# 2023665E 11/24/2023</u>		
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Registration Fee for WI Chiefs Conference		\$275.00

VILLAGE OF HARTLAND

Payments

12/04/23 8:27 AM

Page 13

Current Period: NOVEMBER 2023

Transaction Date	11/24/2023	GF Checking	11100	Total	\$275.00
Refer	0 ZOOM	Ck# 2023681E 11/24/2023			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	MONTHLY ZOOM ACCOUNT			\$16.79
Invoice					
Transaction Date	11/24/2023	GF Checking	11100	Total	\$16.79

Fund Summary

	11100 GF Checking
101 GENERAL FUND	\$21,230.16
201 REFUSE & GARBAGE COLLECTION	\$259.83
204 SEWER	\$2,065.45
401 CAPITAL PROJECTS FUND	\$859.98
620 WATER FUND	\$2,296.90
	\$26,712.32

Pre-Written Checks	\$26,712.32	
Checks to be Generated by the Computer	\$0.00	
Total	\$26,712.32	

VILLAGE OF HARTLAND
LICENSES AND PERMITS
December 11, 2023

Bartender (Operator's) Licenses

- Samantha Zimdars

The applicants have successfully completed the Responsible Beverage Servers Course. The Chief of Police has reviewed the applications and approves them after deeming the requests to be in compliance with Wis. Stats. § 125.04(5).

Class "B" Beer

Licensee, Hartland Sweet Dreams is requesting that their premise description include Suite B (arcade room)

FD 10-18-23
 Recpt # 249757

AT-106

**Original Alcohol Beverage
 License Application**

FOR CLERKS ONLY	
Municipality	
License Period	

License(s) Requested

- Class "A" Beer \$ _____ "Class A" Liquor \$ _____
- Class "B" Beer \$ 67.00 "Class B" Liquor \$ _____
- "Class C" Wine \$ _____ "Class A" Liquor (Cider Only) \$ 0
- Reserve "Class B" Liquor \$ _____ "Class B" (Wine Only) Winery \$ _____

Pro-rated

License Fees	\$ <u>67.00</u>
Publication Fee	\$ <u>20.00</u>
Background Check	\$ _____
Total Fees	\$ <u>87.00</u>

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)
Hartland Sweet Dreams LLC

2. Trade Name or DBA
Sweet Dreams

3. Premises Address
540 Hartbrook Dr

4. County Waukesha 5. Municipality Hartland 6. Aldermanic District _____

7. Mailing Address (if different from premises address)

8. FEIN 93-3371922 9. Wisconsin Seller's Permit Number 456-1031484770-02

10. Premises Phone 262.367.7120 11. Premises Email _____

12. Entity Type (check one)
 Sole Proprietor Partnership Limited Liability Company Corporation Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.
Ste A will be serving beer. we have seating outside of the building, also inside. we also have lots of room to store it. we have a walk in cooler.
12-1-23 Applying to include STE B (arcade room)

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate..... Yes No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)?..... Yes No
 If yes, please explain using the space below. Attach additional sheets if necessary.



210 Cottonwood Avenue
 Hartland WI 53029
 262-367-2714 FAX: 262-367-2430
www.villageofhartland.com

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

FEES ARE NON-REFUNDABLE

APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT

ORGANIZATION INFORMATION			
Name of Organization <i>Kiwanis Club of Greater Hartland</i>			
Street Address <i>PO Box 444</i>	City <i>Hartland</i>	State <i>WI</i>	Zip <i>53029</i>
Phone Number	Are you a 501(c)3 Organization?		<input type="radio"/> Yes <input checked="" type="radio"/> No
Event Contact Person (First & Last Name) <i>Lynn Muenzenberger</i>			
Address <i>182 Warren Ave</i>	City <i>Hartland</i>	State <i>WI</i>	Zip <i>53029</i>
Email <i>lmuenzenberger@yahoo.com</i>	Phone Number <i>262-844-3265</i>	Day of Event Phone Number <i>262-844-3265</i>	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event <i>Winter Play Day</i>	Date(s) of Event <i>January 20, 2024</i>
Event Start Time <i>2:00 pm</i>	Event End Time <i>4:00 pm</i>
Location of the Event* <i>Nixon Park</i>	
Will your event take place in a Village of Hartland Park?	
<input checked="" type="radio"/> Yes <input type="radio"/> No	
You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.	
*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.	

OTHER INFORMATION

Generally describe your event and its purpose
 Winter Play Day - games, activities & egg hunt for kids and families.
 Complimentary hot chocolate will be provided.

Estimated Number of Participants Unknown	Spectators	Vendors None
Will alcohol be sold/served? <i>If yes, liquor and bartender licenses are necessary under separate application.</i>		<input type="radio"/> Yes <input checked="" type="radio"/> No
Will you be selling/serving food? Serving complimentary hot chocolate		<input checked="" type="radio"/> Yes <input type="radio"/> No
Will you have food trucks? <i>If yes, you will need to obtain Outside Food Vendor Permits under separate application.</i>		<input type="radio"/> Yes <input checked="" type="radio"/> No
If yes, how many food trucks will be at the event?		
Will you be selling merchandise? <i>If yes, you will need to obtain a Solicitor's Permit under separate application.</i>		<input type="radio"/> Yes <input checked="" type="radio"/> No
Does the event involve fireworks? <i>If yes, you will need to obtain a Fireworks Permit under separate application.</i>		<input type="radio"/> Yes <input checked="" type="radio"/> No
Does the event involve amplified music?		<input type="radio"/> Yes <input checked="" type="radio"/> No
If yes, will the amplified music be a:		<input type="radio"/> Band <input type="radio"/> DJ
Hours of amplified music:		
<p><i>Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.</i></p>		
Is street closure requested?		<input type="radio"/> Yes <input checked="" type="radio"/> No
Hours of street closure:		
Diagram for Street Closure Provided?		<input type="radio"/> Yes <input type="radio"/> No
Will you need barricades provided by the Village for your event?		<input type="radio"/> Yes <input checked="" type="radio"/> No
How many barricades needed for your event?		
"Road Closed" signs requested?		<input type="radio"/> Yes <input checked="" type="radio"/> No
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.</i>		<input type="radio"/> Yes <input checked="" type="radio"/> No
Will you be providing portable restrooms and wash stations?		<input type="radio"/> Yes <input checked="" type="radio"/> No

OTHER INFORMATION CONTINUED

If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?

Will you provide parking for participants?

Yes

No

If yes, where will parking be available?

Will you provide a dumpster/clean-up services?

Yes

No

If yes, please describe your clean-up and refuse collection plan.

Will the event require additional security?

Yes

No

Will you have an emergency plan in the event of severe weather? *Event will be cancelled* Yes No

Will the event require first aid and/or emergency responders?

Yes

No

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes

No

DEPOSIT REQUIREMENTS

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

Supra A. Muryaberge
 Signature of Applicant

11/3/2023
 Date

For staff use only

Park/Rec. Board approval, if necessary, on:

 Village Board approval, if necessary, on:

Application forwarded to:
 Administrator
 Building Inspector
 Fire Chief
 Police Chief
 Public Works Director
 Rec Director
 Date: _____

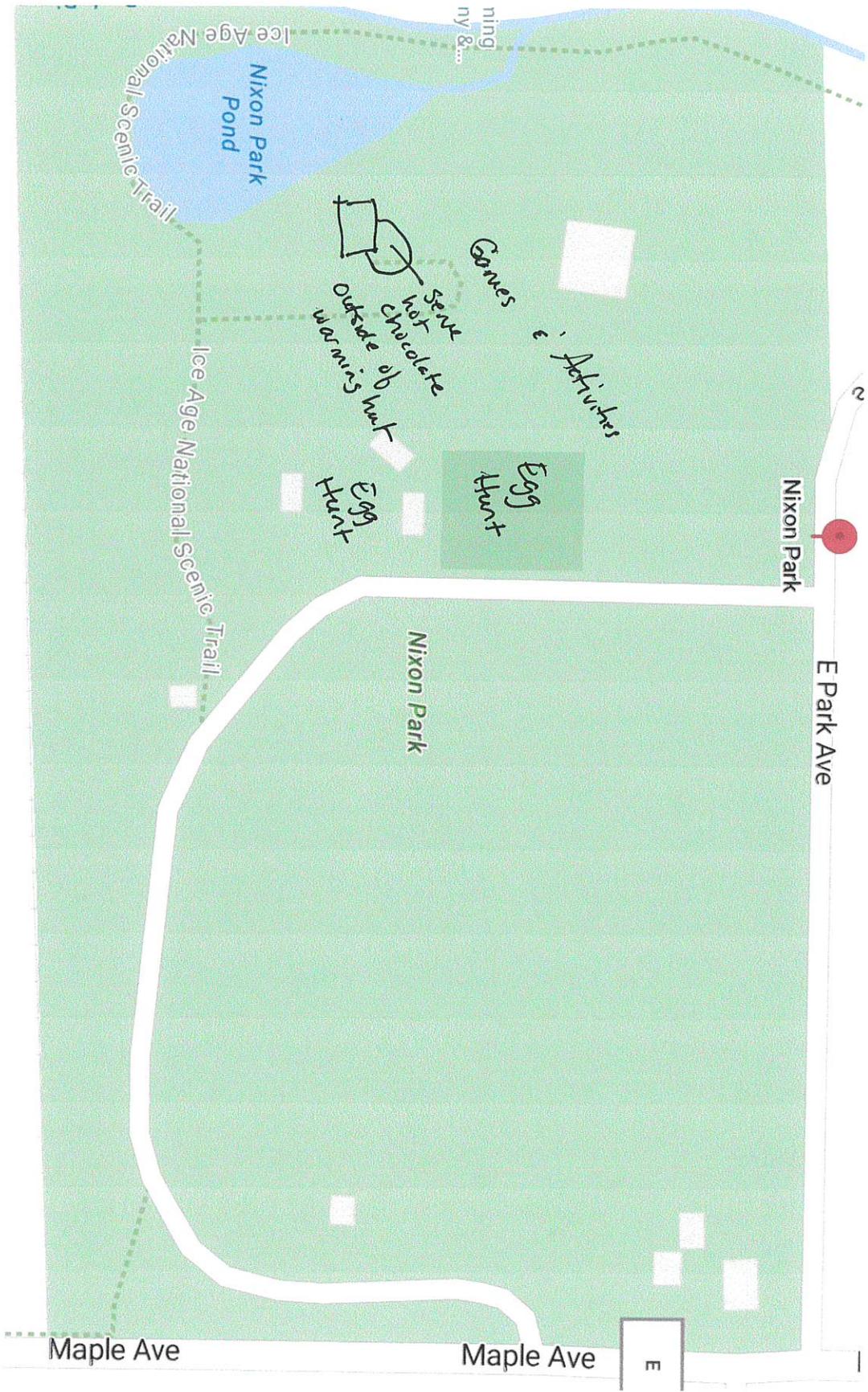
DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Fire	<i>DJR</i>		<i>[Signature]</i>	
Police	<i>11/17/23</i>		<i>[Signature]</i>	
Public Works	<i>11.13.23</i>		<i>[Signature]</i>	
Rec	<i>✓</i>		<i>[Signature]</i>	

Fees

_____ Outside Food Vendors	_____ Special Event Permit	TOTAL FEES _____
_____ Park Facility Fees	_____ Temp. Bartender's	
_____ Solicitor's Permit(s)	_____ Temp. Class B	

All requirements for this special event have been met.
Village Administrator approval
[Signature]
Date
11/27/2023

Winter Play Day



ning
ny &...

Nixon Park Pond

Ice Age National Scenic Trail

Ice Age National Scenic Trail

Send hot chocolate
outside of
warming hut

Games & Activities

Egg Hunt

Egg Hunt

Nixon Park

E Park Ave

Maple Ave

Maple Ave





210 Cottonwood Avenue
 Hartland WI 53029
 262-367-2714 FAX: 262-367-2430
www.villageofhartland.wi.gov

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

FEES ARE NON-REFUNDABLE

APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT

ORGANIZATION INFORMATION			
Name of Organization <i>Ice Age Trail Community</i>			
Street Address <i>210 Cottonwood Avenue</i>	City <i>Hartland</i>	State <i>WI</i>	Zip <i>53029</i>
Phone Number <i>262-367-0352</i>	Are you a 501(c)3 Organization?		<input checked="" type="radio"/> Yes <input type="radio"/> No
Event Contact Person (First & Last Name) <i>Sara Rennekamp</i>			
Address <i>210 Cottonwood Avenue</i>	City <i>Hartland</i>	State <i>WI</i>	Zip <i>53029</i>
Email <i>SaraR@villageofhartland.wi.gov</i>	Phone Number <i>262-367-0352</i>	Day of Event Phone Number <i>262-490-9988</i>	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event <i>Full Moon Hike</i>	Date(s) of Event <i>January 25, 2024</i>
Event Start Time <i>6:30 PM</i>	Event End Time <i>8:00 PM</i>
Location of the Event* <i>Nixon Park through Maple Wayside</i>	
Will your event take place in a Village of Hartland Park?	<input checked="" type="radio"/> Yes <input type="radio"/> No
<p>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</p> <p>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</p>	

OTHER INFORMATION

Generally describe your event and its purpose
 A free community event to hike from Nixon Park through Maple Wayside and back. Hot chocolate will be served out of the warming shed.

Estimated Number of Participants 150-200	Spectators Ø	Vendors Ø
---	-----------------	--------------

Will alcohol be sold/served? <i>If yes, liquor and bartender licenses are necessary under separate application.</i>	Yes	No <input checked="" type="radio"/>
---	-----	-------------------------------------

Will you be selling/serving food?	Yes <input checked="" type="radio"/>	No
-----------------------------------	--------------------------------------	----

Will you have food trucks? <i>If yes, you will need to obtain Outside Food Vendor Permits under separate application.</i>	Yes	No <input checked="" type="radio"/>
---	-----	-------------------------------------

If yes, how many food trucks will be at the event?

Will you be selling merchandise? <i>If yes, you will need to obtain a Solicitor's Permit under separate application.</i>	Yes	No <input checked="" type="radio"/>
--	-----	-------------------------------------

Does the event involve fireworks? <i>If yes, you will need to obtain a Fireworks Permit under separate application.</i>	Yes	No <input checked="" type="radio"/>
---	-----	-------------------------------------

Does the event involve amplified music?	Yes	No <input checked="" type="radio"/>
---	-----	-------------------------------------

If yes, will the amplified music be a:	Band	DJ
--	------	----

Hours of amplified music:	
---------------------------	--

Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.

Is street closure requested?	Yes	No <input checked="" type="radio"/>
------------------------------	-----	-------------------------------------

Hours of street closure:	
--------------------------	--

Diagram for Street Closure Provided?	Yes	No <input checked="" type="radio"/>
--------------------------------------	-----	-------------------------------------

Will you need barricades provided by the Village for your event?	Yes	No <input checked="" type="radio"/>
--	-----	-------------------------------------

How many barricades needed for your event?

"Road Closed" signs requested?	Yes	No <input checked="" type="radio"/>
--------------------------------	-----	-------------------------------------

Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.</i>	Yes	No <input checked="" type="radio"/>
---	-----	-------------------------------------

Will you be providing portable restrooms and wash stations?	Yes	No <input checked="" type="radio"/>
---	-----	-------------------------------------

OTHER INFORMATION CONTINUED

If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?

Will you provide parking for participants? Yes No

If yes, where will parking be available? Nixon Park

Will you provide a dumpster/clean-up services? Yes No

If yes, please describe your clean-up and refuse collection plan.

~ 6:45pm - 7:45pm

Will the event require additional security? Yes No
 Maple Ave crosswalk @ Cardinal Ln
 Maple Ave crosswalk @ Maple Wayside

Will you have an emergency plan in the event of severe weather? cancelled Yes No

Will the event require first aid and/or emergency responders? Yes No

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents? Yes No

DEPOSIT REQUIREMENTS

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

[Signature]
Signature of Applicant

11-13-2023
Date

For staff use only

Park/Rec. Board approval, if necessary, on: _____
Village Board approval, if necessary, on: _____

Application forwarded to:
 Administrator Police Chief
 Building Inspector Public Works Director
 Fire Chief Rec Director
 Date: _____

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Clerk	✓		<i>[Signature]</i>	
Fire	✓		<i>[Signature]</i>	
Police	11/17/23		<i>[Signature]</i>	
Public Works	11.13.23		<i>[Signature]</i>	
Rec	✓		<i>[Signature]</i>	

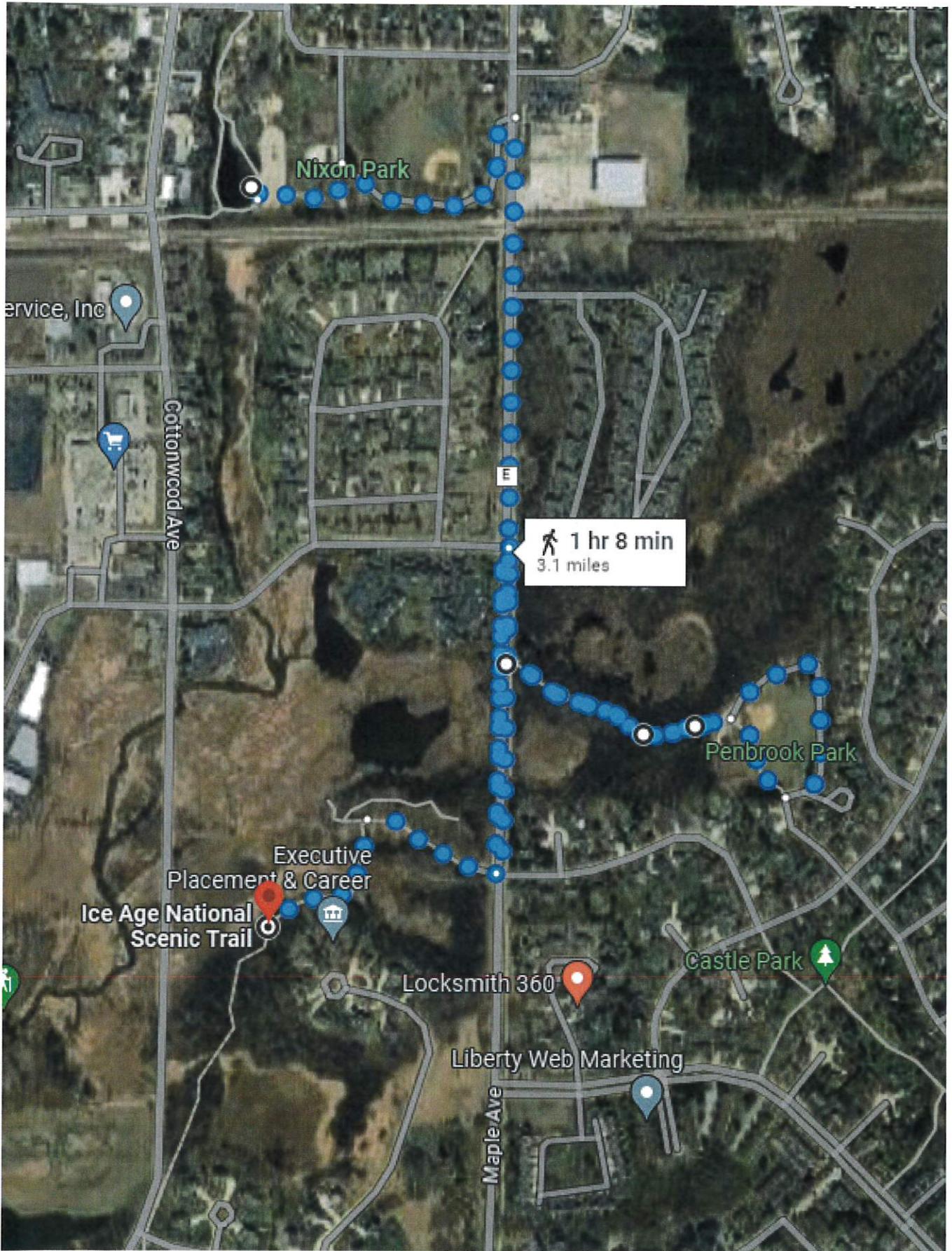
Fees

_____ Outside Food Vendors	_____ Special Event Permit	TOTAL FEES _____
_____ Park Facility Fees	_____ Temp. Bartender's	
_____ Solicitor's Permit(s)	_____ Temp. Class B	

All requirements for this special event have been met.

[Signature]
Village Administrator approval

11/27/2023
Date



Nixon Park

service, Inc

Cottonwood Ave

E

1 hr 8 min
3.1 miles

Penbrook Park

Executive Placement & Career

Ice Age National Scenic Trail

Locksmith 360

Castle Park

Liberty Web Marketing

Maple Ave



210 Cottonwood Avenue
 Hartland WI 53029
 262-367-2714 FAX: 262-367-2430
www.villageofhartland.com

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

FEES ARE NON-REFUNDABLE

APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT

ORGANIZATION INFORMATION			
Name of Organization <i>Kiwanis of Greater Hartland</i>			
Street Address <i>PO Box 444</i>	City <i>Hartland</i>	State <i>WI</i>	Zip <i>53029</i>
Phone Number <i>262-844-3265</i>	Are you a 501(c)3 Organization?		<input type="radio"/> Yes <input checked="" type="radio"/> No
Event Contact Person (First & Last Name) <i>Jim Muenzenberger</i>			
Address <i>182 Warren Ave</i>	City <i>Hartland</i>	State <i>WI</i>	Zip <i>53029</i>
Email <i>jlmuenzenberger@yahoo.com</i>	Phone Number <i>262-844-3266</i>	Day of Event Phone Number <i>262-844-3266</i>	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event <i>Bark River Bash</i>	Date(s) of Event <i>May 4, 2024</i>
Event Start Time <i>8⁰⁰ am</i>	Event End Time <i>3⁰⁰ pm</i>
Location of the Event* <i>Centennial Park and Nixon Park</i>	
Will your event take place in a Village of Hartland Park?	<input checked="" type="radio"/> Yes <input type="radio"/> No
<p>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</p> <p>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</p>	

OTHER INFORMATION

Generally describe your event and its purpose
 Canoe/Kayak paddle down the Bark River starting near Centennial Parking lot and finishing near playground in Nixon Park. Rubber duck derby from covered bridge (Bark River Greenway) to Nixon Park. Hartland BID to organize vendor booths along Nixon Park path. Endter's to open Beer Garden. Music in bandshell.
 Purpose: Community event and fundraiser

Estimated Number of Participants: Unknown- weather dependent
 Spectators:
 Vendors:
 Yes No

Will alcohol be sold/served? *If yes, liquor and bartender licenses are necessary under separate application. Endter's to open Beer Garden*
 Yes No

Will you be selling/serving food?
Endter's to sell food
 Yes No

Will you have food trucks? *If yes, you will need to obtain Outside Food Vendor Permits under separate application.*
 Yes No

If yes, how many food trucks will be at the event?

Will you be selling merchandise? *If yes, you will need to obtain a Solicitor's Permit under separate application.*
 Yes No

Does the event involve fireworks? *If yes, you will need to obtain a Fireworks Permit under separate application.*
 Yes No

Does the event involve amplified music?
 Yes No

If yes, will the amplified music be a:
 Band DJ

Hours of amplified music: 10:00am - 2:00pm

Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.

Is street closure requested?
 Yes No

Hours of street closure:

Diagram for Street Closure Provided?
 Yes No

Will you need barricades provided by the Village for your event?
 Yes No

How many barricades needed for your event?

"Road Closed" signs requested?
 Yes No

Will you be erecting any tents, canopies or other temporary structure(s)? *If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.*
 Yes No

Will you be providing portable restrooms and wash stations?
 Yes No

OTHER INFORMATION CONTINUED

If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?

Will you provide parking for participants?

Yes No

If yes, where will parking be available?

Centennial parking lot, Street parking, Nixon park parking areas

Will you provide a dumpster/clean-up services?

Yes No

If yes, please describe your clean-up and refuse collection plan.

Will the event require additional security?

Yes No

Will you have an emergency plan in the event of severe weather?

Event will be cancelled Yes No

Will the event require first aid and/or emergency responders?

Yes No

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes No

DEPOSIT REQUIREMENTS

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.


 Signature of Applicant

11-7-23
 Date

For staff use only

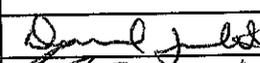
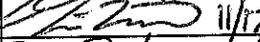
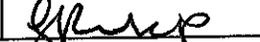
Park/Rec. Board approval, if necessary, on:

Village Board approval, if necessary, on:

Application forwarded to:

- Administrator
- Building Inspector
- Fire Chief
- Police Chief
- Public Works Director
- Rec Director

Date: _____

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Fire	✓			
Police	✓		 11/17/23	
Public Works	✓			
Rec	✓			

Fees

_____ Outside Food Vendors	_____ Special Event Permit	TOTAL FEES
_____ Park Facility Fees	_____ Temp. Bartender's	_____
_____ Solicitor's Permit(s)	_____ Temp. Class B	

All requirements for this special event have been met.

Village Administrator approval


Date
11/27/2023

Hartland's Bark River Bash – 2024

Hosted by the Hartland Kiwanis and Hartland Business Improvement District

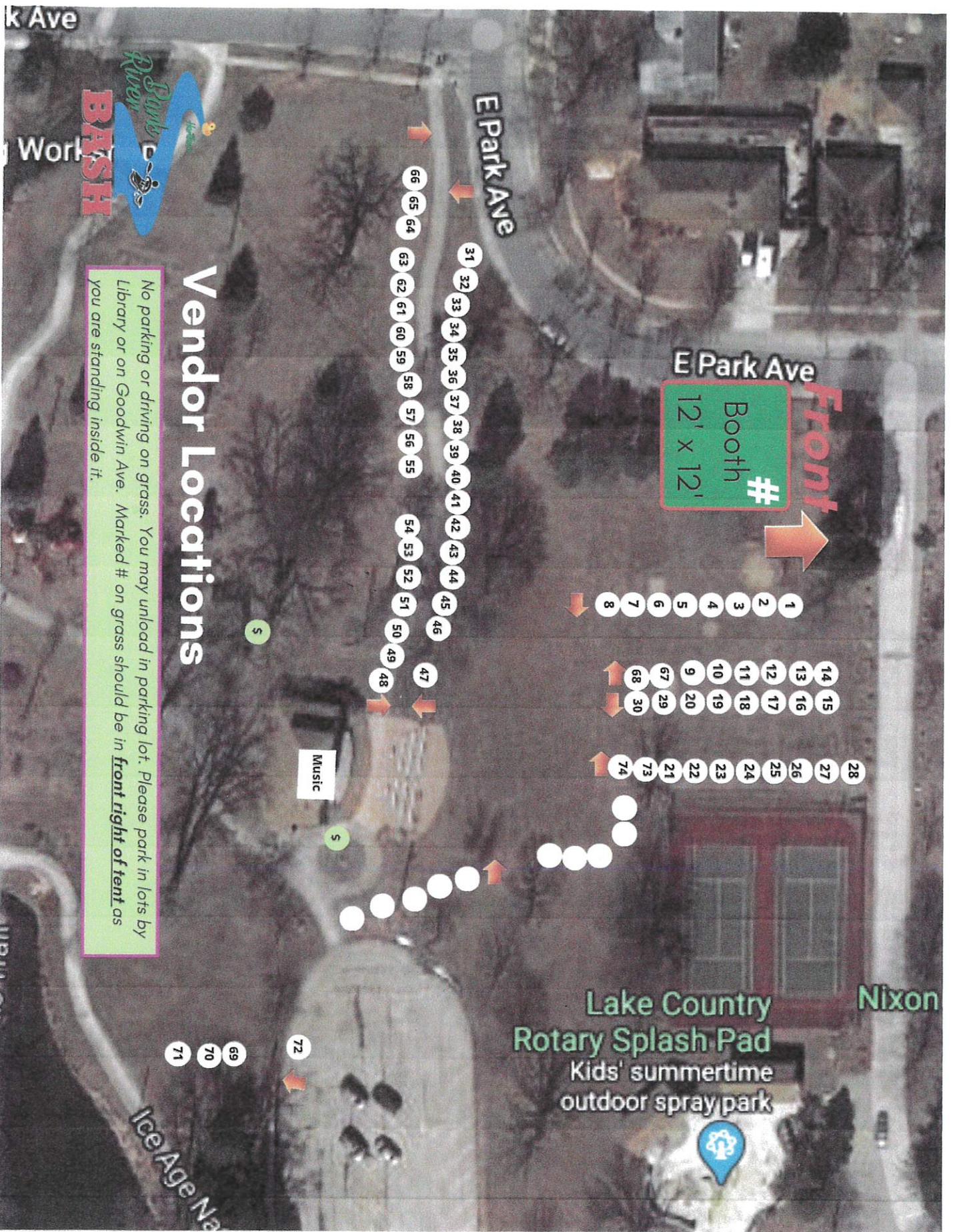
May 4, 2023, running approximately **9am-2pm**.

Features:

- **9am-11am** Kiwanis Bark River Canoe/Kayak Run – casual tour starting in Centennial Park and finishing at Nixon Park. (Suggested donation \$10-20)
- **12-12:30pm** – Kiwanis Rubber Duck Derby- from the covered bridge (Bark River Greenway) to the Nixon Park Pond area.
- **1pm-2pm** Kiwanis/BID secondary raffle of certificates and prizes.
- **10am-2pm** Kiwanis Hammer-schlagen at Nixon Park.
- **10am-2pm** Hartland BID vendor booths (BID and non-BID vendors)
- **10am- 2pm** Beer Garden and food provided by Endter's.
- **10am -2pm** Music in the Nixon Park bandshell.
- **10am -12** Hartland IATC- Ice age trail tour from Nixon to Centennial Park and back.

Vendors and other groups are welcome to create fun and games that relate to the theme of the day.

Updated 11/7/23.



E Park Ave
Booth #
12' x 12'

Front

Vendor Locations

No parking or driving on grass. You may unload in parking lot. Please park in lots by Library or on Goodwin Ave. Marked # on grass should be in front right of tent as you are standing inside it.

Lake Country
Rotary Splash Pad
Kids' summertime
outdoor spray park



Music

Nixon

Ice Age Nat



Village of Hartland Park Facility Reservation Application

210 Cottonwood Ave, Hartland, WI 53029
Office: (262) 367-2714 Fax: (262) 367-2430

Permit # _____

Contact Information

Organization Name (if applicable) _____

Renter or Responsible Party _____

Home/Cell Phone _____ Email _____

Address _____ City/Zip _____

If above person cannot be reached: _____ Phone _____

Rental Information

Event Date _____ Event Type _____

Arrival Time (include set-up time) _____ Departure Time (include clean-up time) _____

Attendance _____ Electricity - Yes _____ No _____ Tax Exempt - Yes _____ No _____ (If yes, please include certificate)

Rental Fees

Check, cash and credit card are accepted (checks payable to **Village of Hartland**). Fees and deposits must be paid at the time of reservation.

Park Shelter/Open Space

- Bark River (may not use if athletic field is reserved)
- Hartbrook Park
- Nixon Splash Pad Shelter 1
- Nixon Splash Pad Shelter 2
- Nixon Park Shelter 4 (by Fine Arts Center)
- Nixon Warming Shed (flat fee \$85)
- Penbrook (may not use if athletic field reserved)
- Centennial Shelter
- Other Structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) Deposit Required
- Open Space Reserved (describe area below) _____

Rental Fee (based on number of attendees)

Attendees	Resident	Non-resident
0-50	\$85	\$140
51-100	100	155
101+	150	205

Refundable Deposit (based on number of attendees)

- 1 - 100 No deposit required
- 101 - 200 \$200
- 201 + 300 \$300
- 300 + ~~\$400~~

I verify the information provided and agree to the Park Board's Policy and Village Ordinance regarding Park Usage.

Renter's Signature Date

Renter's Name (please print)

Rental Fee	_____
Tax (5% on Rental Fee)	_____
Deposit (if required)	_____
Structures deposit (\$100)	_____
Total Due	_____

Office Use Only: Date Paid _____ Amount Paid _____ Receipt # _____ Processed _____

Tax Incremental District (TID) Termination Resolution

_____ of _____ TID _____ Resolution _____
(town, village, city) (municipality) (number) (number)

WHEREAS, the _____ of _____ created TID _____ on _____, _____, and adopted
a project plan in the same year, and (month) (day) (year)

WHEREAS, all TID _____ projects were completed in the prescribed allowed time; and:

WHEREAS, sufficient increment was collected as of the _____ tax roll, payable _____, to cover TID _____
project costs. (year) (year)

WHEREAS, insufficient increment was collected to cover project costs.

THEREFORE BE IT RESOLVED, that the _____ of _____ terminates TID _____ ; and

BE IT FURTHER RESOLVED, that the _____ Clerk shall notify the Wisconsin Department of Revenue (DOR),
within sixty (60) days of this resolution or prior to the deadline of April 15, _____, whichever comes first, that the TID
has been terminated; and (year)

BE IT FURTHER RESOLVED, that the _____ Clerk shall sign the required DOR Final Accounting Submission
Date form (PE-223) agreeing on a date by which the _____ shall submit final accounting information to DOR;
and:

BE IT FURTHER RESOLVED, that the _____ Treasurer shall distribute any excess increment collected after
providing for ongoing expenses of the TID, to the affected taxing districts with proportionate shares as
determined in the final audit by the _____'s auditor, _____.
(auditor name)

BE IT FURTHER RESOLVED, that the _____ of _____ shall accept all remaining debts for
TID _____ as determined in the final audit by the _____ auditor, _____.
(auditor name)

Adopted this _____ day of _____, _____
(day) (month) (year)

Resolution introduced and adoption moved by alderperson _____
(name)

Motion for adoption seconded by alderperson _____
(name)

On roll call motion passed by a vote of _____ ayes to _____ nays
(number) (number)

ATTEST:

(Mayor/Head of Government Signature)

(Clerk Signature)

**VILLAGE OF HARTLAND
ELECTION INSPECTOR NOMINATIONS 2024-2025**

Last Name	First Name	Party Affiliation
Adamski	Linda	
Adsit	Chris	R
Albrecht	Jill	R
Amidzich	Nancy	D
Arlen	Sherri	
Baumann	Nathan	D
Beaumont	Emilie	D
Burdette	Jackie	D
Decker	Paula	D
Demet	Mike	R
Demet	Jeannie	R
Eckels	Steven	
Eckels	Mary Beth	
Evans	Wendy	D
Georgson	David	
Georgson	Jean	
Gerger	Caroline	
Hallquist	Linda	
Hansen	Ruth	D
Hoffmann	Kelli	D
Hofman	Lynn	
Hornburg	Tori	R
Hornburg	John	R
Jacobson	Krista	R
Jankowski	Heidi	R
Joyce	Caroline	D
Kilburn	Deborah	R
Lisius	Judi	
Loftis	Kathy	
Luetke	Gerald	R
Marek	Ken	R
Mautz	Diane	
Meindl	Ruth	
Miscavage	Jane	D
Nelson	Lou	R
Nelson	Dawn	R
Papa	Joann	
Pfeiffer	Mary	D
Rasmussen	Renee	
Rauh	J E	R
Ristow	Sharon	
Saatkamp	Jeffrey	
Schleicher	Sharon	R
Schmitt	Janet	D
Schueth	Elizabeth	D
Simon	Deborah	D
Soper	Teresa	R
Taylor-Ciesko	Lori	D
Truttschel	Lori	R



2023 Hartland BID Board of Directors 3 year terms

Term to expire December 31, 2023		
<p>Tabi McBride Tabi's Lake Country 111 E Capitol Drive Hartland, WI 53029 262-367-6525</p>	<p>Cheryl Pfundtner, Treasurer H+P CPAs 365 Cottonwood Ave Hartland, WI 53029 262-367-5505 cheryl@hpcpa.tax</p>	<p>Dr. Jim Muenzenberger Generations Dental 139 E Capitol Dr Hartland, WI 53029 262-367-2750 drjimsteam@hotmail.com</p>
Term to expire December 31, 2024		
<p>Steve Berger, BID President Beer Snobs Ale & Eats 122 Cottonwood Ave Hartland, WI 53029 262-367-6627 sberger173@aol.com</p>	<p>Kristine Schutte Klink's Karpets 107 North Ave Hartland, WI 53029 262-367-4670 klinkskarpets@gmail.com</p>	<p>Steve Osterndorf US Bank 160 E Capitol Dr Hartland, WI 53029 262-369-2120 steve.osterndorf@usbank.com</p>
Term to expire December 31, 2025		
<p>Nick Jensen Keller Williams Hartland, WI 53029 414-801-5213 nick.jensen@kw.com</p>	<p>Marilyn Haroldson, Secretary MH Properties W292 N6299 Dorn Rd. Hartland, WI 53029 414-322-9998 makflower@hotmail.com</p>	<p>Bob Wisniewski Avalon Graphics 115 Hill St Hartland, WI 53029 262-367-9002 bob@avalongraphics.net</p>
<p>Ryan Bailey, Village Manager Ex-Officio Member Village of Hartland, Village Manager 210 Cottonwood Avenue Hartland, WI 53029 262-367-2714 timr@villageofhartland.com</p>	<p>BID Director Hartland BID 135 Cottonwood Ave Hartland, WI 53029 262-367-6560 BID@downtownhartland.com</p>	



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Memo Date: November 15, 2023
Village Board Item Number: 9	Meeting Date: December 11, 2023
Submitted By: Ryan Bailey	
Subject: BID Flower watering and Façade Grants	

Details: The Village of Hartland has always allocated up to \$20,000 in a matching grant to the Hartland BID for façade improvements within the BID. I've had discussions with the BID about the price we charge them for watering the hanging baskets in downtown. The cost of this is around \$5,000 per year. They have approached us asking if we would be willing to lower the matching cost of the façade grant to \$15,000 and in return provide watering of the hanging baskets in downtown free of cost. This would be a net zero assuming they fulfilled all façade grant funds. The watering is a huge cost to them and does help beautify hartland when summer is in bloom.

Financial Remarks: This would decrease the Village maximum façade grant match to \$15,000 and the offset would be providing free watering of hanging baskets by our summer help.

Options & Alternatives:

1. Agree to reduce our allowable matching façade grant amount to \$15,000 and provide free watering of hanging plants.
2. Keep the matching façade grant at \$20,000 and charge the BID for watering. This is a huge cost to them so the flowers could possibly be eliminated if this route is chosen.

Executive Recommendation: Discuss and consider one of the two options above.

December 5, 2023

Mr. Ryan Bailey
Village Manager
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Re: Sandhill of Hartland, LLC
Letter of Credit Reduction #4 for Phase 1 and 2
Home Federal Savings Bank LOC #340

Dear Mr. Bailey:

We have reviewed the Sandhill of Hartland, LLC's request to reduce the Letter of Credit amount for Phase 1 and 2 by \$248,610.26 from \$300,330.26 to \$51,720.00. This request was accompanied by a certification from the Developer and their Engineer stating the work completed, an estimate of the dollar value of the work completed to-date of the request and that the work has been completed in a good and workmanlike manner and in compliance with the Plat and applicable plans and specifications.

We agree with this request and recommend that the Village Board reduce the total letter of credit amount for Phases 1 and 2 from its current value of **\$300,330.26** down to a new amount of **\$51,720.00**. This recommendation is based upon receipt of the Developer Engineer's certifications and visual observations that various staff have made throughout construction. The remaining Letter of Credit is reasonable based upon the remaining dollar value of work to be completed.

We are recommending that this reduction be approved contingent upon the submittal of as-built drawings for the on-site utilities. All other appropriate supporting documentation is enclosed with this letter. Upon approval by the Village Board and receipt of the as-builts, please send a letter as indicated in the attached.

If you or any staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E. (WI)
Project Engineer
pgesch@ruekert-mielke.com

PWG:pwg
Enclosure(s)

cc: Dave Felkner, Village of Hartland
Scott Hussinger, Village of Hartland
Sandee Policello, Village of Hartland
Ryan T. Amtmann, P.E., Ruekert & Mielke, Inc.

November 9th, 2023

Village of Hartland
Attn: Ryan Bailey
210 Cottonwood Ave.
Hartland, WI 53029

Re: Sandhill Letter of Credit Reduction Request

We all agree that the attached work described in the project draw for Sandhill dated through period 11/9/2023 has been completed.

We also agree that:

1. Dollar Value of work is accurate.
2. Work has been completed in a good and workmanlike manner in compliance with the Plat and Applicable plans and specifications.
3. No Liens will attach to this site.
4. The dollar value of the work yet to be completed is reasonable.

We would like to ask at this time that you perform an inspection (if needed) and grant us a reduction in our letter of credit amount of \$248,610.26, which will leave a new balance of \$51,720.00.

Please send a letter to Ms. Missy Hale, Home Federal Savings Bank, 1016 Civic Center Drive. NW, Rochester, MN 55901 referencing Letter of Credit No. 340 authorizing her to reduce the letter of credit to \$51,720.00.

Sincerely,

DocuSigned by:

794AE4322BBB4B5...

Craig Caliendo
Sandhill of Hartland, LLC, Manager
11/22/2023

DocuSigned by:

FA4D2A655CA748C...

Anthony Zanon
Pinnacle Engineering Group, PE
11/20/2023

**LETTER OF CREDIT
SANDHILL CONDOMINIUMS
VILLAGE OF HARTLAND**

	PHASE 1&2	DRAW #1	DRAW #2	DRAW #3*	DRAW #4	10% Guarantee Security	UPDATED LETTER OF CREDIT BALANCES			PHASE 1&2	
	LETTER OF CREDIT						PHASE 1&2	PHASE 3&4	TOTAL	% Complete	% to Complete
1.) Grading	\$511,805.00	(340,322.50)	(130,150.00)	(41,332.50)			\$0.00	\$400,000.00	\$400,000.00	100%	0%
2.) Sewer, Water, & Storm Sewer	\$659,760.00	(250,000.00)	(409,760.00)	-			\$0.00	\$670,000.00	\$670,000.00	100%	0%
3.) Stone, Curb & Asphalt	\$384,650.00	-	-	(272,291.45)	(69,258.55)		\$43,100.00	\$440,000.00	\$483,100.00	89%	11%
4.) Erosion Control & Restoration	\$98,785.00	(14,568.75)	(24,590.96)	(59,625.29)			\$0.00		\$0.00	100%	0%
Total Cost:	\$1,655,000.00	(604,891.25)	(564,500.96)	(373,249.24)	(69,258.55)	\$0.00	\$43,100.00	\$1,510,000.00	\$1,553,100.00	97%	3%
	x120%	x120%	x120%	x120%	x120%		x120%	x120%	x120%		
Letter of Credit Amount:	\$1,986,000.00	(725,869.50)	(677,401.15)	(447,899.09)	(83,110.26)	(\$165,500.00)	\$51,720.00	\$1,812,000.00	\$1,863,720.00	97%	3%
				Draw #4 TOTAL:	(248,610.26)		<- Draw 4 + Guarantee Security Removal				

Dated: 11/9/2023

Home Federal Savings Bank Letters of Credit

Phases 1 & 2: LOC #340

Phases 3 & 4: LOC #341

**Note, Draw 3 was a reduction of \$282,399.09 due to the needed 10% security guarantee*

Sworn Owner's Statement to Home Federal Bank

The affiants, Anthony Zanon & Craig Caliendo, being first duly sworn, on oath deposes and say that they are authorizing Home Federal Savings Bank to disburse loan funds and reduce the above referenced letter of credit accordingly. This request is to allow the borrower to pay invoices relating to the development of Sandhill Condominiums, Village of Hartland, WI (see attached invoices). The undersigned are thoroughly familiar with all the facts and circumstances concerning the premises described above.

The Undersigned Hereby approves the above amounts for payment.

DocuSigned by:


Dated: Anthony Zanon, PE, Pinnacle Engineering Group
11/20/2023

The Undersigned Hereby approves the above amounts for payment.

DocuSigned by:


Dated: Craig Caliendo, Sandhill of Hartland, LLC, Member
11/22/2023

SHC

14



INVOICE

TO: Sandhill of Hartland LLC
C/O Slepman Realty Corp
W240N1221 Pewaukee Rd
Waukesha, WI 53188

DATE: June 2, 2023
PROJECT MANAGER: Tyler Winter
CUSTOMER #: 825392
INVOICE #: 130031-05

JOB NAME: Sandhill Subdivision

For furnishing the necessary labor, materials and equipment to complete the above named project as follows:

- 1. Finish stone on path's
- 2. Pave path's
- 3. Place Handicap ramps

1.00 LS \$105,077.00

TOTAL AMOUNT DUE TO THIS INVOICE

\$105,077.00

AL QMS

*If you have any questions or concerns on this invoice, please contact
Thank you.*

*Tyler Winter
262.366.5370*

Remit To: P.O. Box 781 ~ Waukesha, WI 53187-0781
262-524-1700 - FAX 262-524-1845

INVOICE DUE NET UPON RECEIPT

Payment fraud is on the rise! Please verify any payment instructions you receive from us (new or revised) by calling us at (262) 524-1700 and asking to speak to our accounts receivable department.

PARTIAL WAIVER OF CONSTRUCTION LIEN
§779.05, Wis. Stats.

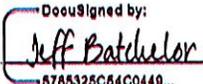
Date: **June 23, 2023**

- 1. Claimant's Name: **PAYNE AND DOLAN, INC.**
Claimant's Address: **N3W23650 Badinger Rd, Waukesha, WI 53187**
- 2. Property Improved by Contractor's Work (check one):
 Street address: **CTH K & Windrush Blvd, Hartland, WI**
 Legal description attached.
- 3. Contractor's Work furnished at the request of: (name of party which requested or contracted for work)

SANDHILL OF HARTLAND, LLC
W240 N1221 Pewaukee Rd
Waukesha, WI 53188

- 4. Waiver of lien rights, contingent upon receipt of payment, is made for (select one):
 The following work:
 (insert description of type of labor, services, material, plans or specifications supplied by Contractor, including percentage performed dollar value, and dates as necessary to accurately describe the Work being waived, stating exceptions, if any)
 All Work to date of this Waiver in the amount of: **\$\$105,077.00**
- 5. Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:
 (attach additional sheets if necessary)

CONTRACTOR NAME: PAYNE AND DOLAN, INC.

By:  (signature)

Authorized Agent's Name: Jeffrey Batchelor
(print name of person signing above)

Title: Agent

Address: N3W23650 Badinger Road, Waukesha, WI 53188

Telephone Number: 262-524-1700

NOTE: This is a conditional waiver of lien rights in that the validity of this waiver is dependent upon the actual receipt of payment. If the check issued is returned "NSF" or payment stopped, this waiver of lien is void.

§779.05 Waivers of Lien. Provides, in part "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor, services, material, plans or specifications performed, furnished or procured, or to be performed, furnished or procured by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor, services, material, plans or specifications. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the labor, services, material, plans or specifications to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

Corporate Office
N3 W23650 Badinger Road
Waukesha, WI 53187



Tyler H. Winter
Direct: 262-524-1837
Cell: 262-366-5370

twinter@payneanddolan.com

PROPOSAL

SUBMITTED TO:

Siepmann Realty

DATE: 5/24/21

PHONE: 414-491-3536

JOB NAME: Sandhill

Attn: John Siepmann

JOB LOCATION: Harland, WI

PLAN DATE: 2/19/21

For furnishing the necessary labor, material and equipment to complete the following:

2021 Work Phase 1 & 2

1. Place a 10" stone base course and a 2 1/2" 3LT binder course over approx. 6,720 sy of roadway. Curbs and manholes will be ramped.
2. Place 3,895 lf of 18" mountable curb and gutter.
3. Place 510 lf of 18" vertical face curb and gutter, including three plowable noses.
4. Place a 12" stone base course and a two course 6" type MT binder and surface over CTH KE entrance at Homestead Dr. Approx. 560 sy.
5. Place 155 lf of 36" curb and gutter at Homestead Dr. entrance.
6. Place stone shoulder at Homestead Dr. entrance.
7. Provide epoxy striping at Homestead Dr. entrance per plan.
8. Place an 8" stone base course and a single course 3 1/2" commercial grade 12.5mm asphalt surface over pathways of approx. 4,280 sy. Includes 320 sf of 5" thick concrete ramps with 2'x 8' detectable warning fields.

Total: \$341,550

2022 Work Phase 1 & 2

1. Mill off curb ramps, manhole ramps and butt joints. Sweep, tack and place a 1 1/2" 5LT asphalt surface over approx. 6,720 sy. Provide crosswalk and stop bar painted striping per plan.

Total: \$43,100

2022 Work Phase 3 & 4

1. Place a 10" stone base course and a 2 1/2" 3LT binder course over approx. 7,870 sy of roadway. Curbs and manholes will be ramped.
2. Place 4,960 lf of 18" mountable curb and gutter.
3. Place 530 lf of 18" vertical face curb and gutter, including two plowable noses.
4. Place a 12" stone base course and a two course 6" type MT binder and surface over CTH KE entrance at Teri Ln. Approx. 610 sy.
5. Place 155 lf of 36" curb and gutter at Teri Ln. entrance.
6. Place stone shoulder at Teri Ln. entrance.
7. Provide epoxy striping at Teri Ln. entrance per plan.
8. Place an 8" stone base course and a single course 3 1/2" commercial grade 12.5mm asphalt surface over pathways of approx. 4,050 sy. Includes 280 sf of 5" thick concrete ramps with 2'x 8' detectable warning fields.

Total: \$ 386,750

2023 Work Phase 3 & 4

1. Mill off curb ramps, manhole ramps, and butt joints. Sweep, Tack and place a 1 1/2" 5LT asphalt surface over approx. 7,870 sy. Provide crosswalk and stop bar painted striping per plan.

Total: \$ 50,600

Notes

1. No permits, fees or bonds.
2. 4 grading and 4 paving mobilizations included, additional @ \$1,800.00/ea
3. No staking.
4. No saw cutting.
5. Backfill and restoration by others.
6. Interim inlets will be placed at the owners request. They will be billed at \$1750 each.
7. No cold weather protection is included.
8. Manholes to be placed at finished surface grade prior to binder paving.
9. Stone base will be placed 10' wide for pathways to provide edge stability.

If you have any questions on this proposal, please call me at the contact information listed above.

Thank you!

IF THIS PROPOSAL IS NOT ACCEPTED AND RETURNED WITHIN 30 DAYS FROM THE DATE OF THIS PROPOSAL OR IF THE WORK IS NOT COMPLETED BY AUGUST 1, 2023, PAYNE & DOLAN, INC. RESERVES THE RIGHT TO WITHDRAW THE PROPOSAL OR MODIFY THE TERMS OF THE PROPOSAL/CONTRACT.

PRIOR TO PAYNE & DOLAN, INC. BEGINNING WORK UNDER THIS CONTRACT, OWNER/CONTRACTOR SHALL PROVIDE EVIDENCE THAT THE FOLLOWING PAYMENT TERM IS MET OR PAID AND IS ACCEPTABLE TO PAYNE & DOLAN, INC. TO FULFILL THEIR OBLIGATIONS UNDER THIS CONTRACT: PAYMENT SCHEDULE.

PLEASE CALL JULIE CHOWANIEC AT 262 524-1790 TO GET APPROVAL ON YOUR PROPOSED PAYMENT SCHEDULE OR TO MAKE PAYMENT ARRANGEMENTS.



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Memo Date: November 30, 2023
Village Board Item Number: 11	Meeting Date: December 11, 2023
Submitted By: Ryan Bailey	
Subject: Phone System Upgrade	

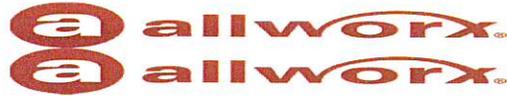
Details: Our Village wide phone system is approximately 8 years old and has slowly started to fail this year. We've replaced parts several times as we have a server on site and we are trying to upgrade before a major failure. We received quotes from 5 different phone system options, including our current phone system. We explored having a physical server on site (like we have now) versus a cloud based formula. The on-site systems are a very expensive one time charge and will fail in 7-10 years as that's the life of a phone system. The advantage of staying with our current phone system provider is we will move to a cloud based server that they host and will never fail. We don't have to buy new phones as we currently have their phones. They only items we may need to replace going forward would be our old phones if they fail. As we explored all other options, sticking with allworx and moving to a cloud based solution makes sense in the long run so our hardware/server would be offsite and would never fail and we wouldn't have to replace it.

Financial Remarks: All 5 options would have a cost to the Village. Allworx has the cheapest cost increase and would be cloud based. We would expect an increase of \$5,000 annually BUT we aren't buying the \$25-50K hardware/server so it's a savings in the long-run.

Options & Alternatives: Options:

1. Approve the allworx cloud based upgrade
2. Explore other more expensive options

Executive Recommendation: Staff is recommending the Allworx cloud based phone system option for the benefit of the Village in the long run and saving upfront hardware/server costs.



Quote

Note: This document is a proposal for services and should be viewed as an estimate of future costs.
 When ordering services, Customer may request changes in quantities which can affect the estimated cost elements below.

Revision	1
Created	11/27/2023
Valid Until	2/25/2024
Contract Term (months)	36 + 24

Allworx Partner:
 On Tech Systems - Keegan Bolstad

Summary

Business Name	Village of Hartland	
Service Address	210 Cottonwood Ave	
City	Hartland	
State	WI	Main Phone Number (BTN):
ZIP Code	53029	262.367.2714

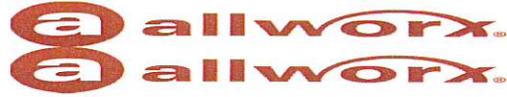
Products & Services

Product Name	Quantity	Recurring	One-Time	Total Recurring	Total One-Time
Allworx Complete					
AC UPGRADE	66	\$15.95	\$0.00	\$1,052.70	\$0.00
DID Monthly Charge	10	\$0.35	\$0.00	\$3.50	\$0.00
Local Number Port Order	10	\$0.00	\$10.00	\$0.00	\$100.00

Total Monthly	\$1,056.20	\$100.00
Estimated Taxes & Fees	\$211.24	

Total Monthly w/ estimated taxes & fees	\$1,267.44	\$100.00

**Taxes are an estimate and may differ from actual invoices due to tax rate changes and actual services provided.*



Rates

DID Monthly Charge	\$0.35/Number/Monthly
Local Number Port Order	\$10.00
CNAM	\$1.20/Number/Monthly
Allworx Complete Toll Free Number	\$4.50/Number/Monthly
Toll Free Origination Usage	0.06/Minute
411 Directory Assistance	\$1.25/call
E-911 Registration	\$4.50/Number/Monthly
Unregistered 911 Call	\$150.00/call

Additional Minutes-

Inbound Call Rate (per minute)	\$0.0050
Outbound Call Rate (per minute)	\$0.0050
Inbound Toll Free US 50 States Call Rate (per minute)	\$0.0090

Rates Are Only Valid for IP Originated End-User Traffic
Predictive dialing / Managed Messaging NOT supported

**Unlimited Minutes based on AUP of 1500 minutes per user of inbound and outbound traffic*

Customer:

SIGNATURE

DATE

NOTES:

Solution	Purchase/Install	Monthly Recurring	Annual Licensing	Notes
Allworx Hosted	\$ 250.00	\$ 800.00		Taking Away Spectrum Bill of \$300/ Month showed cheapest handset x70+ labor
Ontech Teams	\$ 22,400.00	\$ 975.00		
Datacomm On Prem	\$ 49,409.83	\$ 326.29		
Data Comm Hosted	\$ 14,573.35	\$ 2,285.54		
TSR On Prem	\$ 23,997.00	\$ 945.00	\$ 1,368.00	Cheapest Phone option x70

5 TCO

Allworx Hosted	\$ 48,250.00
Ontech Teams	\$ 80,900.00
Datacomm On Prem	\$ 68,987.23
Data Comm Hosted	\$ 151,705.75
TSR On Prem	\$ 87,537.00

From: [Scott Hussinger](#)
To: [Santee Policello](#)
Subject: Permit Fees
Date: Wednesday, December 6, 2023 9:33:58 AM

Santee,

I'm proposing new Building, Plumbing, Electrical, and HVAC permit fees. Chapter 18 of Village of Hartland Municipal Code, "Buildings and Building Regulations" allow for the Village Board to approve permit fees that will be listed in Appendix A. Permit fees were last approved on January 24, 2011, and need to be updated.

Scott.

Scott Hussinger
Village of Hartland Building Inspector
262-490-8222

STATE OF WISCONSIN

WAUKESHA COUNTY

VILLAGE OF HARTLAND

RESOLUTION NO. 12/11/2023-A

RESOLUTION AMENDING APPENDIX A OF THE CODE OF ORDINANCES
FOR THE VILLAGE OF HARTLAND CONCERNING THE SCHEDULE OF
MUNICIPAL FEES AND CHARGES

WHEREAS, the Village has established Appendix A of the Code of Ordinances as the schedule of fees to be utilized in connection with the issuance of permits and other charges in the Village of Hartland; and

WHEREAS, Village staff has recommended changes to the fee structure in Appendix A.

NOW, THEREFORE, the Village of Hartland Board of Trustees does hereby ordain:

That the fee schedule be amended as follows:

1. Chapter 22 Businesses: Registration of canvassers and solicitors \$100 per application
2. Chapter 76 Stormwater Management: Permit fee \$150; deposit \$2,000
3. Section 78 Streets and Sidewalks: Curbs and gutters: Permit \$150; deposit \$2,000
4. Section 78 Street excavations and openings: Permit \$150; deposit \$2,000
5. Chapter 18 Building Regulations: See attached list

RESOLVED, amendments to Appendix A referenced above are hereby adopted and incorporated by reference.

IT IS FURTHER RESOLVED that the Village Clerk shall forward a copy of this Resolution upon adoption to the Village's Code codification service.

Adopted this _____ day of _____, 2023.

VILLAGE OF HARTLAND

Jeffrey Pfannerstill, Village President

ATTEST:

Santee Policello, Village Clerk

**DEPARTMENT OF BUILDING INSPECTION
BUILDING PERMIT FEES**

Per Village Resolution No. 12/11/23-A Adopted 12/11/23

Minimum Permit Fee for All Permits **\$40**
 (*All building permit fees for construction of new residential or commercial buildings require an additional 5% surcharge fee)

Residence – One & Two Family, accessory building and Garages.....	\$ <u>.34</u> 0/sq. ft. or fraction thereof
Residence & Apartments, Three Family & Multiple Family Dwellings, Institutional.....	\$ <u>.34</u> 0/sq. ft. or fraction thereof
Residences – Additions/Alterations	\$ <u>.30</u> /sq. ft. or fraction thereof <u>\$8/1K of Value</u>
Commercial, Industrial, Manufacturing	\$ <u>.34</u> 0/sq. ft. or fraction thereof
Additions/ Alterations to Commercial, Industrial, Manufacturing	\$8/1K <u>of</u> Value or fraction thereof
Permit to Start Construction of Footings and Foundations	
a. Multi-family and Industrial/commercial.....	\$ <u>25</u> 00.00
b. One and two-family	\$200.00
Agricultural Buildings, Detached Garages and Accessory Buildings.....	\$ <u>.30</u>/sq. ft. or fraction thereof
All Other Buildings, Structures, Alterations, Residing, Reroofing, Repairs Where Square Footage Cannot be Calculated	\$8/1K valuation or fraction thereof
Wrecking or Razing-Building Insp. May Waive Fee if Structure is Condemned	<u>\$30.00 minimum plus \$1.00/1,000 cu.ft. \$200 Residential, \$500 Commercial</u>
Moving Buildings Over Public Ways	<u>\$50.00 plus \$1.50/1,000 cu.ft. \$500</u>
Fuel tanks \$10.00/1,000 gal. For install. — \$100.00 max/tank, \$30.00/tank removal, repairs or alterations.	
Reinspections	\$ <u>51</u> 00.00/inspection
Plan Examination:	
a. One & Two Family residence additions, alterations	\$<u>23</u>00 New Bldg, \$75 Other
b. Apartment, Multi-Family building	\$ <u>41</u> 00.00 plus \$ <u>51</u> 0.00/unit
c. Commercial-Industrial, Alterations and Additions	\$200
d. Accessory Building, 240 sq. ft. or more	\$50
e. Decks, swimming pools	\$50
Special Inspections	\$100.00
Wisconsin Uniform Building Permit Seal	Village Cost plus \$10

Occupancy Permit:	
a. Residential	\$75.00/unit
b. Commercial & Industrial	\$75.00
Residential Refundable Occupancy.....	\$ 1,52 000.00
Pools – Inground/Above Ground Spas	\$8/1K of Value
Decks	\$30.00 \$8/1K of value
Fireplaces/Wood Burning Stove	\$30 75.00

LAND DISTURBANCE PERMITS

Erosion Control Fees:

- 1. One and two – family **\$~~175~~250.00**
- 2. Multi-family \$~~75~~100.00/bldg. plus \$~~5~~10.00/1,000 s.f.
- 3. Commercial \$~~15~~200.00/bldg. plus \$~~5~~10.00/1,000 s.f.
- 4. Industrial \$~~15~~200.00/bldg. plus \$~~5~~10.00/1,000 s.f.

NOTE: Erosion control provisions must be in place and inspected prior to any ground disturbing activities.

DOUBLE FEES: Upon Failure to obtain a permit before work on a building or ground disturbance has been started, except in emergency cases, the total fee shall be doubled the fees charged.

NOTE: Permits shall be obtained individually in the categories of construction, heating, ventilation & air conditioning, electrical & plumbing.

NOTE: Gross square footage calculations are based on exterior dimensions, including garage and each finished floor level. Unfinished floor level. Unfinished basements or portions thereof are not included.

~~NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.~~

Plumbing Permit Fees**Existing****Proposed**

Base Fee

Commercial
Residential\$35
\$35\$100
\$60

New Construction, Additions, Remodel

\$.06/sqft

\$.09/sqft

Fixtures, Pumps, Hard Piped Devices

\$6

\$15

Sprinkler Heads

\$5

\$10

Special Fire System Inspections

\$100

\$100

Grease/Oil Interceptor

\$50

\$100

Fire Suppression (Commercial Kitchens)

\$50

\$100

Sanitary Building Drain

\$25 + .35/ft

\$50 + .50/ft

Storm Building Drain

\$15 + .35/ft

\$50 + .50/ft

Manhole/Catch Basin

\$10

\$20

Water Service

\$60 + .35/ft

\$75 + .35/ft

Sanitary Building Sewer

\$50 + .35/ft

\$75 + .35/ft

Private Water Main

\$0

\$2/ft

Private Interceptor Main Sewer	\$0	\$2/ft
Storm Sewer	\$0	\$1/ft

General comments:

Fees last increased on January 24, 2011

Greatest fee increases occur in:

Commercial base fee

Private Sanitary and Storm Sewer and Water Main (Only on large private developments (Paradise Trails, Sandhill))

Note: Permit and fees no longer required for replacement water heaters and softeners in 1 & 2 family dwellings.

Electrical Permit Fees

Existing

Proposed

Base Fee

Commercial	\$35	\$100
Residential	\$35	\$60

New Construction, Additions, Remodel

\$0.06/sqft	\$0.09/sqft
-------------	-------------

Devices

Fixtures, switches, receptacles	\$0.50	\$3
Service Feeder	\$25/100A \$8/100A	\$40/100A (\$50 min) \$40/100A

Temporary Service	\$25	\$40/Panel/Distribution Box
Generator	\$.5/KW	\$5/KW
Pool	\$40	100 (\$300 Commercial)
Solar PV	\$0	\$200
Fire Alarm	\$50	\$100
Low Voltage	\$35	\$5/Device

General comments:

Fees last increased on January 24, 2011

Greatest fee increases occur in:

Commercial base fee

Commercial services and feeder panels (requires multiple inspections and difficult to access)

Generators (requires multiple inspections and WE Energies service disconnect)

Solar PV (requires multiple inspections and WE Energies service disconnect)

HVAC Permit Fee

	Existing	Proposed
Base Fee		
Commercial	\$35	\$100
Residential	\$35	\$60
New Construction, Additions, Remodel	\$.06/sqft	\$.09/sqft

Furnace	Residential	\$25	\$50
	Commercial	\$50 + \$6/50,000 BTU	\$100 + \$15/50,000 BTU
AC	Residential	\$25	\$50
	Commercial	\$50 + \$4/12,000 BTU	\$100 + \$12/12,000 BTU
Fireplace/Wood Stove		\$35	\$70

General comments:

Fees last increased on January 24, 2011

Greatest fee increases occur in:

Commercial base fee

Commercial Rooftop Units (time consuming and difficult to access)

NOTE: Permit and fees no longer required for replacement furnaces and AC in 1 & 2 family dwellings.

CONTRACT FOR TRAINING SERVICES AND NALOXONE DISTRIBUTION

This Contract is between Village of Hartland Police Department hereafter referred to as "Community Partner" and Waukesha County, Department of Health and Human Services, hereafter referred to as "County."

GOAL: To create and implement a comprehensive Opioid Overdose Education and Prevention approach throughout Waukesha County and its communities.

I. DESCRIPTION OF SERVICES

1. County Responsibilities.

- (a) County, through its Clinical Services Division, will:
 - 1. Maintain compliance with the Wisconsin Department of Health Services – Narcan Direct Program.
 - 2. Provide Community Partner with Opioid Overdose Education as well as distribution of and training related to Naloxone (Narcan) Administration.
- (b) The County and Community Partner will agree on schedule, frequency, and duration of training sessions. The County may, at its sole discretion, subcontract with another entity to provide any training.
- (c) The amount, frequency, and manner of the distribution of Naloxone (Narcan) to the Community Partner by the County shall be at the County's sole discretion.

2. Community Partner Responsibilities.

- (a) Community Partner will supply the County with requested demographic information for each police officer/staff member receiving Overdose Prevention training and Naloxone (Narcan) kits.
- (b) If Community Partner redistributes Naloxone (Narcan) to community members, Community Partner will provide the County with the number of community members that receive distribution from the Community Partner.
- (c) Community Partner shall be responsible for complying with any and all State and Federal rules and regulations regarding Naloxone (Narcan) distribution and administration, including, but not limited to, Wisconsin Statute §256.40.
- (d) Community Partner shall be solely responsible for the administration and use of Naloxone (Narcan).

II. TERM:

This Contract shall be effective as of August 1, 2023, and terminate on December 31, 2026.

III. FEES AND PAYMENT:

County will perform Opioid Overdose Education and Naloxone (Narcan) Administration Training at no cost to Community Partner. If the County subcontracts for any trainings, such training will be provided at no cost to Community Partner. Naloxone kits provided by the County shall be at no cost to the Community Partner.

IV. TERMINATION:

Either party may terminate this Contract for any reason upon sixty (60) days written notice.

V. CONTACT PERSONS:

County Point of Contact:

Name and Title: John Kettler, Integrated Services Coordinator
Address: Waukesha County Department of Health and Human Services
514 Riverview Drive
Waukesha, WI 53188
Phone: (262)548-7700
Email: jkettler@waukeshacounty.gov

Community Partner Point of Contact:

Name and Title: Torin J. Misko Chief of Police
Address: Hartland Police Department
210 Cottonwood Avenue
Hartland, WI 53029
Phone: 262-367-2323
Email: tmisko@villageofhartland.wi.gov

VI. INDEPENDENT CONTRACTOR: Nothing in this Contract shall constitute or be construed to create an employment relationship, a partnership or joint venture between the County and Recipient.

VII. CHANGES: All changes that are mutually agreed upon between the parties shall be in writing and designated as written amendments to this Contract. If the identified contact person changes during the terms of this Contract, the change shall be communicated between the parties in writing.

VIII. INDEMNITY: To the extent authorized by Wisconsin law and subject to Wisconsin Statutes § 893.80 and § 895.46, each party agrees that it shall be responsible for any loss or expenses, including costs and attorney fees, arising from or incidental to the act or omission of its respective officers, officials, agents, or employees in performing work under this Contract.

Community Partner agrees to indemnify, defend, and hold harmless County and its affiliates, officers, directors, and employees, from all losses, liabilities, costs, damages penalties, fines and expenses, including reasonable attorneys' fees (collectively, "Losses") arising from any and all third-party claims, demands, threats, suits or proceedings (each, a "Claim") that arise out of, in connection with, or occurs during the course of this Contract, where such liability is founded upon or grows out of the acts or omissions of any employee, contractor, volunteer, intern, student, or agent of Community Partner.

Nothing in this Contract, including but not limited to the indemnification and limitation of liability terms, shall in any way constitute a waiver by County of any immunity, liability limitation, limitation on the amount recoverable, or any other protections available to County under Wisconsin Statute § 893.80 or any other applicable statute or law.

IX. VENUE AND APPLICABLE LAW: Any lawsuits related to this Contract shall be tried in the Circuit Court of Waukesha County, Wisconsin. This Contract and any disputes arising under it shall be governed by the laws of the State of Wisconsin.

X. INSURANCE: Each party shall be responsible to meet its own insurance requirements during the terms of this Contract.

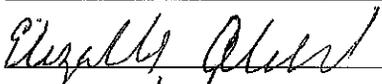
XI. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any other agreements, whether verbal or written, between the parties regarding the services described herein.

XII. **SIGNATURES:**

Community Partner Authorized Representative

Typed Name: _____
Title: _____
Signature: _____
Date: _____

Waukesha County Department of Health and Human Services Authorized Representative

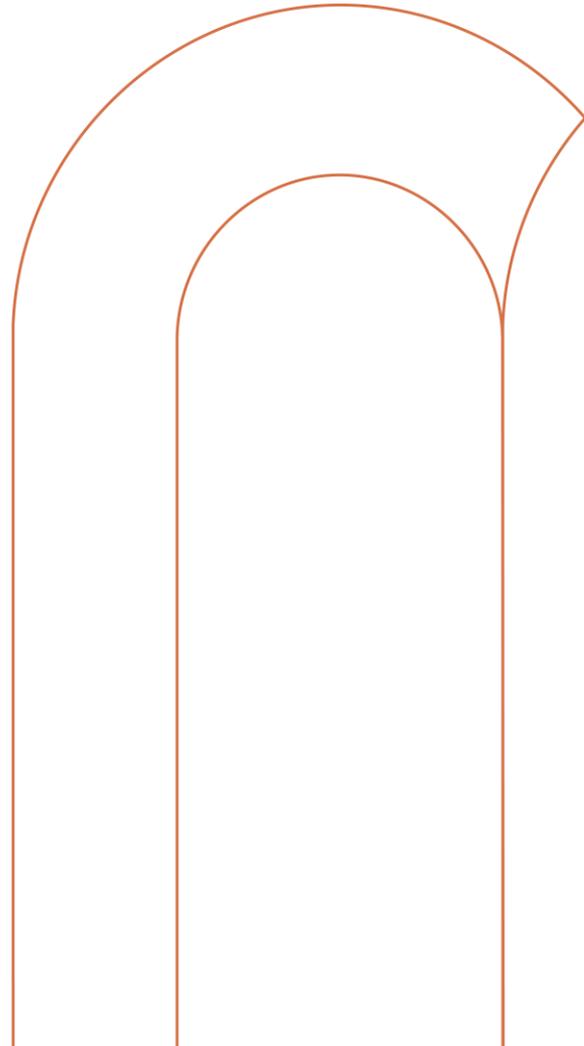
Typed Name: Elizabeth Aldred
Title: Director, Waukesha County Department of Health and Human Services
Signature: 
Date: 12/4/03



Village of Hartland Building Needs Assessment Additional Considerations

John Sabinash
Vice President – Director Government Studio

12.06.23



Agenda

30 Minutes

1. Statement of Purpose
2. Reminders – where we were
3. Newest cost data
4. Quality
5. Schedule
6. Pros and Cons
7. Questions



Muskego, WI

1. Statement of Purpose



Statement of Purpose

1. Evaluating and assessing Police Department, Fire Department, and Village Hall facilities long-term **space needs**.
2. Providing an evaluation of the potential **renovation** of the existing facilities in **comparison** to building **new** facilities on Village owned property to include a cost estimate for each option.



Onalaska, WI

2. Reminders – where we were



Learned - Existing Building

Fire Department statistics

- Single - story Building constructed in 1998
- Spilt design – apparatus centered with Support and Living flanking
- Three Drive thru bays

8,938 GSF

Looking for 12,000 SF more

20,938 TOTAL



Learned - Existing Building

Village Hall statistics

- Multi - story Building constructed over several decades and several additions and remodeling(s) – newest PD garage in 2018.
- 10,612 SF Parking Lot Level
- 11,588 SF Cottonwood Level
- 704 SF Mechanical mezzanine

22,904 GSF

Looking for 25,000 SF more

47,904 TOTAL

PD occupies 7,276 SF (mostly PD add)



Learned - All new building

New Site (Cottonwood Site)

4.35 acres

Fits for all but kept FD on Lawn



Learned - Existing Building

Learned – Existing Building

- The existing building has aged systems in need of replacement
 1. All new Roofing
 2. Structure (to allow HVAC work)
 3. All new Windows
 4. All new HVAC
 5. Mostly new Plumbing
 6. Mostly new Electrical
 7. All new Illumination
 8. All new cladding (masonry not plaster)
- PD needs space (gut job)
Village Hall doesn't (Lighter touch)
- Existing Village Hall is in need of updates/replacements if you do anything here



3. Newest Cost Data



Budget

LEARNED

Top Down Budgeting

		Optimistic	Pessimistic	Magnitude
Option C	\$310.60/SF	\$17,282,763	\$20,739,316	47,000 SF
New PD + VH Cottonwood	\$432.90/SF	\$20,235,185	\$24,354,222	42,000 SF
Fire		\$9,813,330	\$11,775,996	20,938 SF

Bottom Up Budgeting \$14,000,000 max

Fix the Village Hall	\$141.90/SF	\$4,000,000		22,904 SF
New PD Cottonwood	\$432.90/SF	\$10,000,000		17,325 SF (7,276 existing)
New PD + VH Cottonwood	\$432.90/SF	\$14,000,000		24,315 SF

1. Quality



Quality - Price

Think more like FORD

Expedition/Explorer/Edge/Escape(size)

EXISTING

Furnaces

Wood studs/structure

Array of roofing

Plaster

Windows

Access control (few)

Hollow core wood, wood bucks

NEW

Commercial AHU

Metal studs/structure

Metal Roofing

Masonry

New windows

Access control (more)

Solid core w HM Frame

NEW – but cheaper

RTU

Metal studs, Flat Roof

Rubber roof

Larger format

Stick window

35 Spec sections

1000 + Categories that affect Price

Quality - Price



Size + Price

Capable, convenient and versatile

[See the Ford Family of SUVs & Cars >](#)



Mustang®

Starting at \$30,920¹



Escape®

Starting at \$29,345¹

Hybrid Available



Bronco® Sport

Starting at \$31,230¹



Bronco®

Starting at \$39,130¹



Explorer

Starting at \$36,760¹



Edge

Starting at \$38,365¹



Mustang Mach-E®

Starting at \$42,995¹

All Electric



Expedition®

Starting at \$55,525¹

5. Schedule



Schedule

NEW

Planning – Design - Entitlement

About a year Dec 31. 2024

Bid + Approve

Three months April 2024

Building – new site

Construction 15 months

Done July 2026

Summer/Fall 2026

ADDITION + REMODEL

Planning – Design - Entitlement

About a year Dec 31, 2024

Bid + Approve

Three months April 2024

Building – new site

Construction 15 months

Done July 2026

Remodel and add (phases)

Another year

Done July 2027

Move + Install Furniture add
another month in each phase

End of 2027/Early 2028

6. Pros and Cons



Cons

Village Hall OPTION C

- PD would be better on one floor, four is really hard to imagine
- You are still in an older building
- Parking is still competitive
- Expansion is problematic
- Messy remodel while operational (lay down space etc.)

Cottonwood

- Its just PD so more \$ if you include V Hall – but then you can sell the present site and get increment
- PD is expensive in part because it bears all the site costs.
- It is more money
- Organic soil so there are more unknowns (risk)
- Not “downtown”

Fire

- Site is maxed so a more painful remodel as a result.
- Railroad still a problem.
- Parking is sub-optimal.
- Gable roof tie-in becomes expensive

7. Questions + Answers



A



Envelope/smaller version

VILLAGE OF
HARTLAND

B



A

Graphic Artist 2



Envelope/smaller version

B



A



Envelope/smaller version



B

