

**Minutes of the Hartland Public Library
Board of Trustees**
Regular meeting on Thursday, October 19, 2023
Submitted by Lisa Feldner, Secretary

- I. A CALL TO ORDER was made at 5:02pm by President Lee Bromberger. Present were Trustees Amy Reichert, Lee Bromberger, Elise Miller, Lisa Feldner, Lisa Kwiat, Robyn Ludtke, Linda Hallquist, Tom Truttschel, and Library Director Andrew Kristensen.
- II. Public Comment: Please be advised that the audio of this meeting will be recorded and available online through the Library's website. No public comments.
- III. Consideration of Library Board Minutes of the September Meeting
Elise Miller motioned to approve the minutes of the September meeting. Tom Truttschel seconded. The motion carried unanimously.
- IV. Financial Affairs
 - a. Consideration of the September Bills
 - b. Status of the Budget
Lisa Kwiat motioned to approve the September Bills. Amy Reichert seconded. The motion carried unanimously.
- V. Director's Report
 - a. Statistics, Staff Updates, Buildings and Grounds, & Miscellaneous
 - The open children's librarian position has been filled by Bambi Hughes.
 - Our concrete ADA ramp was installed on Monday, September 18.
 - Library's contribution to the Rec Department's Winter/Spring guide is completed. Programs through May of next year have been scheduled.
- VI. Old Business
 - a. Survey Update
 - Overall survey results were extremely positive. Customer Service was an area where the library received Excellent results.
 - b. Consideration of Hartland Public Library Board of Trustee Bylaws
Tom Truttschel made a motion to table the Library Bylaws to next month. Robyn Ludtke seconded. The motion carried unanimously.
- VII. New Business
 - a. Consideration of 2024 Holiday Closings
Tom Truttschel made a motion to approve the 2024 Holiday Closings including the Saturday, November 30th date. Amy Reichert seconded. The motion carried unanimously.
 - b. Discussion and Consideration of Strategic Plan Process
 - Discussion to use a consultant to aid the strategic planning process. Andy will investigate availability of consultants and bring those dates to the Library Board.
- VIII. Announcements
- IX. Adjournment
A motion to adjourn was made at 6:32 by Robyn Ludtke. It was seconded by Tom Truttschel. The motion carried unanimously.