

**PARK AND RECREATION BOARD AGENDA
TUESDAY JANUARY 2, 2024
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of the December 5, 2023, meeting.

Recreation –

2. Discussion and possible consideration of Trailtessa Special Event on June 21, Ice Age Trail Alliance.
3. Discussion on Recreation program Goat Yoga at Nixon Park.

Public Works –

4. Discussion and possible consideration of Annual Review of the annual Oconomowoc Rugby Club agreement.
5. Discussion and possible consideration of Oconomowoc Rugby Club competition at the Centennial football and soccer fields on June 15th, 2024.
6. 2023 Vandalism update report.

Other Items for Consideration

7. Discussion and possible consideration on moving the Park and Recreation Board meeting time to 6:30pm.
8. Announcements: It is not contemplated that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.
9. Adjourn
Deidre Bushéy
Deputy Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk, at (262)367-2714. The Municipal Building is handicap accessible.

PARK AND RECREATION BOARD MINUTES
TUESDAY, DECEMBER 5, 2023
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Tim Hallquist, Shaunta' de Boer, Randy Ferrell, and Kathy Van Thiel
Excused: Craig Eisenhut and Nick Miller.
Absent: Rick Conner.
Others: Sara Rennekamp, Leo Jungbluth, and Dave Felkner.

7:00 PM Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Linda Hallquist: Kiwanis made \$1767 at the Holiday Train event for the Food Pantry. She also thanked the Park Board for their help.

1. Discussion and consideration to approve the Oct 2, 2023, Park, and Recreation meeting minutes –

Motion (Van Thiel/de Boer) to approve the Park and Recreation minutes of Oct. 2, 2023. Carried (4-0).

Recreation –

2. Discussion and possible consideration for ice cream cart, Little Dippers Tanya Little –

Tanya Little from Little Dippers explained she would like to utilize Nixon Park for her ice cream cart. She said she would also like to take it to Hartbrook Park. Felkner said he thought it was for Nixon Park only. It was stated she would start at Nixon and if it goes well she would branch out. Hallquist stated it is for profit, so she isn't asking to waive the fees.

Motion (Hallquist/de Boer) to approve the ice cream cart for Little Dippers, Tanya Little. Carried (4-0).

3. Discussion and possible consideration for Special Event Winter Play Date, Jan. 20, 2024, Kiwanis-

Rennekamp explained that Kiwanis would like to do a Winter Play Date on Jan. 20, 2024. It is a recurring event from 2-4 with additional time on either end for set up and tear down.

The event will have fun activities and they will be utilizing the warming shed and they would like the fees to be waived as this is a complimentary event for the community.

Motion (Hallquist/Van Thiel) to approve the Kiwanis Winter Play Date Special Event on Jan. 20, 2024, with the fees waived. Carried (4-0).

4. Discussion and consideration for Special Event, Bark River Bash, May 4, 2024, Kiwanis.

Rennekamp said this is a repeat event as well and a fundraiser for Kiwanis. In the past they have paid the fee but believe it was waived last year. There will be vendors on the path in Nixon Park. Felkner pointed out that in the future if this includes the Business Improvement District, that needs to be placed on the Special Events application. Time will be 8-3pm with set up and tear down, open space, fine arts center, and shelter 4 plus will also be having a band. All money raised will go towards planting of trees. Jungbluth expressed concern about all the tents on the grass. Brief discussion on placement of the vendor tents.

Motion (Van Thiel/de Boer) to approve the Kiwanis Bark River Bash Special Event on May 4, 2024, with the fees waived and BID have communication with DPW on placement of tents. Carried (4-0).

5. Discussion and consideration for Special Event, Full Moon Hike, January 25, 2024, Ice Age Trail Community.

Rennekamp said this is a repeat event and last year it was very successful. Last year there were approximately 170 participants, they met at the warming shed and hiked up to Maple Wayside. There will be complimentary hot chocolate and it has been requested for the Police Department to help with crosswalks.

Motion (Ferrell/Hallquist) to approve the Full Moon Hike Special Event on January 25, 2024, with the assistance of the Police Department at the crosswalks. Carried (4-0).

6. Discussion and possible considerations of Park Shelter Deposits-

Rennekamp explained that in October the shelter fees were updated, and the refundable deposits were not modified, and staff recommends to try to match the structure that they had shifted to with the rental fee, where the refundable deposit has 4 options where the rental fee has 3 options. Rennekamp said it was brought to the Park Board to see if they wanted to update the refundable deposits or keep it as is. Brief discussion on the refundable deposits to match the rental fees. Rennekamp said the majority of rentals are in the 1-100 range. The change would be to eliminate the \$300+. The 1-100 would require no deposit, 101-200 would be a \$200 refundable deposit and 201+ would be \$300 refundable deposit.

Motion (Hallquist/Ferrell) to approve Park Shelter deposits as stated. Carried (4-0).

7. Discussion on future Carnival-

Rennekamp said staff met with a carnival representative who from Rainbow Carnival and puts on the carnival for St. Charles. They met at Nixon Park and looked at 2 areas, the t-ball fee field, and the parking lot. It would be Hometown Celebration weekend and to make it feasible for him, he would need 8-12 rides, but there will need be clearance for the rides, and 15 ft clearance from power lines. She said the grass does have a feasible space for rides, but they do prefer asphalt in case of rain. She said he

does bring his own generator and would come in on a Monday for set up so the park would be closed for a week. They do have to meet a minimum dollar amount and then we get 15% of the revenue after that. She said she did speak with Keith who has used him numerous times and have had good experience with them. Hallquist said it doesn't sound feasible during hometown celebration but could look at another time in the future.

Public Works Items-

8. Discussion and possible consideration of Annual Review of the Bark River, Nixon Park Canteen agreements with HAAA, Flanagan-Dorn Canteen agreement, Lake Country Lacrosse Centennial Park Use Agreement and the Score Board/Press box Agreement with the Lake Country Chiefs.

Tom Jenson explained that there have been a few changes to the annual agreements.

- HAAA Bark River canteen agreement, an addition to #4 which states they may sell food and beverages for HAAA events only unless approved by Park Board. Motion (Hallquist/Ferrell) to approve the Bark River HAAA Canteen agreement as stated. Carried (4-0).
- Nixon Canteen - #10 HAAA will provide the village a \$1000 deposit vs \$500. The reason it was bumped up is to be consistent with everyone. They will receive a copy of the agreement. Motion (Hallquist/Ferrell) to approve changes to the Nixon Canteen agreement as stated. Carried (4-0).
- Flanagan – Dorn – change to #7 which is \$1000 deposit vs \$500. Motion (Hallquist/Ferrell) to approve changes to Flanagan-Dorn agreement as stated. Carried (4-0).
- Lake Country Lacrosse – change to #11 equipment removed from field, # 15 change in fee from \$70 to #35. Motion (Ferrell/ Hallquist) to approve changes to Lake Country Lacrosse agreement as stated. Carried (4-0).
- Let Kids Fly – change to #10 which states equipment must be removed at end of season, #14 fee is changed to \$35 per use and #15 is \$1000 deposit vs \$500. Motion (Hallquist/Ferrell) to approve the Let Kids Fly agreement as stated. Carried (4-0).

9. Discussion and possible consideration of the Ice Age Trail Committee and Environmental Corridor and Open Space Committee-

Felkner said the resolution is to combine the committees and reduce staff time attending the meetings and doing agendas and minutes. He said a lot of staff time is spent on them. He said we are not dissolving it but rather have them be a sub-committee. He said they met with Jim M about this and changed some verbiage and changed line 39 to say a sub-committee. He said if they have an agenda item, they will contact a staff member to have it added to an agenda as a line item. He said the difference is they will meet on their own and can still use village facilities they just won't have a village staff member present. He said again, we don't want to get rid of the committees as they do good things, it just costs the village money and takes up staff time upstairs. Rennekamp said she spoke to AIA and said we were the first IATC but now there are 20 communities, and no one has a formal committee if they ever had one. She said they now do more informal committees now where there aren't agenda's or minutes. She said the city of Lodi has their IATC report to their ECOS committee.

Discussion on communication between the groups and staff. A question was asked about the resolution and what it means. It was stated that the Village Attorney drafted it and it states that the 2 groups will combine into one and they will be meeting on their own. Felkner said they can use the Village facilities to meet, they don't have to take notes, if they don't have anything to report then they don't have to attend the Park Board meeting. Rennekamp said they can communicate over email and with the present format they can't.

10. Discussion and possible consideration for January date for Park and Recreation Board meeting.

Motion (Ferrell/Van Thiel) to move January Park Board meeting date to January 2nd, 2024. Carried (4-0).

Other items for consideration-

11. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.

- Rennekamp brought up Park Board time change due to IATC & ECOS committee's combining. Felkner said it will be added to the next agenda.
- Recreation Dept is officially taking applications for pt person.
- Holiday Train raised 4700 pounds of food and over \$10,000 raised for food pantries.

12. Adjourn-

Motion (Ferrell/Van Thiel) to adjourn. Carried (4-0).

Meeting adjourned at 8:00 pm.

Respectfully submitted By Recording Secretary,
Deidre Bushey - Deputy Clerk



210 Cottonwood Avenue
 Hartland WI 53029
 262-367-2714 FAX: 262-367-2430
www.villageofhartland.wi.gov

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

FEES ARE NON-REFUNDABLE

APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT

ORGANIZATION INFORMATION				
Name of Organization Ice Age Trail Alliance				
Street Address 2110 Main St, PO Box 128		City Cross Plains	State WI	Zip 53528
Phone Number 608-798-4453 ext. 233		Are you a 501(c)3 Organization?		<input checked="" type="radio"/> Yes <input type="radio"/> No
Event Contact Person (First & Last Name) Amy Lord				
Address 2110 Main St, PO Box 128		City Cross Plains	State WI	Zip 53528
Email amy@iceagetrail.org	Phone Number 608-220-4999		Day of Event Phone Number 608-220-4999	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.				

EVENT INFORMATION		
Name of Event Trailtessa Retreat		Date(s) of Event Friday, June 21
Event Start Time 6:00 PM	Set-up Time 5:00 PM	Event End Time 9:00 PM
Location of the Event* Hartland Marsh and surrounding trails, Cottonwood Wayside		
Will your event take place in a Village of Hartland Park?		<input checked="" type="radio"/> Yes <input type="radio"/> No
<p>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</p> <p>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</p>		

OTHER INFORMATION

Generally describe your event and its purpose

Trailtessa is an outreach platform that engages women and girls in the outdoors and ice age trail. Light refreshments will be served under shelter at Cottonwood Wayside. 10-12 picnic tables would be needed. 2-3 pop-up tents would be utilized (no stakes). Ice Age Trail Alliance would coordinate a portable restroom. Additional parking coordinated through Dorner.

Estimated Number of Participants 50	Spectators 0	Vendors 0
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Will alcohol be sold/served? *If yes, liquor and bartender licenses are necessary under separate application.* Yes No

Will you be selling/serving food? Yes No

Will you have food trucks? *If yes, you will need to obtain Outside Food Vendor Permits under separate application.* Yes No

If yes, how many food trucks will be at the event?

Will you be selling merchandise? *If yes, you will need to obtain a Solicitor's Permit under separate application.* Yes No

Does the event involve fireworks? *If yes, you will need to obtain a Fireworks Permit under separate application.* Yes No

Does the event involve amplified music? Yes No

If yes, will the amplified music be a:

Band DJ

Hours of amplified music:

Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.

Is street closure requested? Yes No

Hours of street closure:

Diagram for Street Closure Provided? Yes No

Will you need barricades provided by the Village for your event? Yes No

How many barricades needed for your event?

"Road Closed" signs requested? Yes No

Will you be erecting any tents, canopies or other temporary structure(s)? *If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.* Yes No

Will you be providing portable restrooms and wash stations? Yes No

OTHER INFORMATION CONTINUED

If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?

One port-a-potty for event
Trash bins for garbage

Will you provide parking for participants?

Yes No

If yes, where will parking be available?

Additional parking has been coordinated through the neighboring business, Dorner.

Will you provide a dumpster/clean-up services?

Yes No

If yes, please describe your clean-up and refuse collection plan.

Will the event require additional security?

Yes No

Will you have an emergency plan in the event of severe weather? *will be cancelled*

Yes No

Will the event require first aid and/or emergency responders?

Yes No

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes No

DEPOSIT REQUIREMENTS

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.



Village of Hartland Park Facility Reservation Application

210 Cottonwood Ave, Hartland, WI 53029
Office: (262) 367-2714 Fax: (262) 367-2430

Permit #

Contact Information

Organization Name (if applicable) Ice Age Trail Alliance
 Renter or Responsible Party Amy Lord
 Home/Cell Phone 608-220-4999 Email amy@icedgetrail.org
 Address 2110 Main St, PO Box 128 City/Zip Cross Plains, WI 53528
 If above person cannot be reached: Sara Rennekamp Phone 262-490-9982

Rental Information

Event Date Friday, June 21 Event Type social gathering / hike
 Arrival Time (include set-up time) 5:00 PM Departure Time (include clean-up time) 9:30 PM
 Attendance 50 Electricity - Yes No Tax Exempt - Yes No (If yes, please include certificate)

Rental Fees

Check, cash and credit card are accepted (checks payable to **Village of Hartland**). Fees and deposits must be paid at the time of reservation.

Park Shelter/Open Space

- Bark River (may not use if athletic field is reserved)
- Hartbrook Park
- Nixon Splash Pad Shelter 1
- Nixon Splash Pad Shelter 2
- Nixon Park Shelter 4 (by Fine Arts Center)
- Nixon Warming Shed (flat fee \$85)
- Penbrook (may not use if athletic field reserved)
- Centennial Shelter
- Other Structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) Deposit Required
- Open Space Reserved (describe area below)

Cottonwood Wayside Shelter + Surround

I verify the information provided and agree to the Park Board's Policy and Village Ordinance regarding Park Usage.

Sara Rennekamp 12-21-23
 Renter's Signature Date
Sara Rennekamp
 Renter's Name (please print)

Rental Fee (based on number of attendees)

Attendees	Resident	Non-resident	
* 0-50	\$85	\$140	Asking to be waived
51-100	100	155	
101+	150	205	

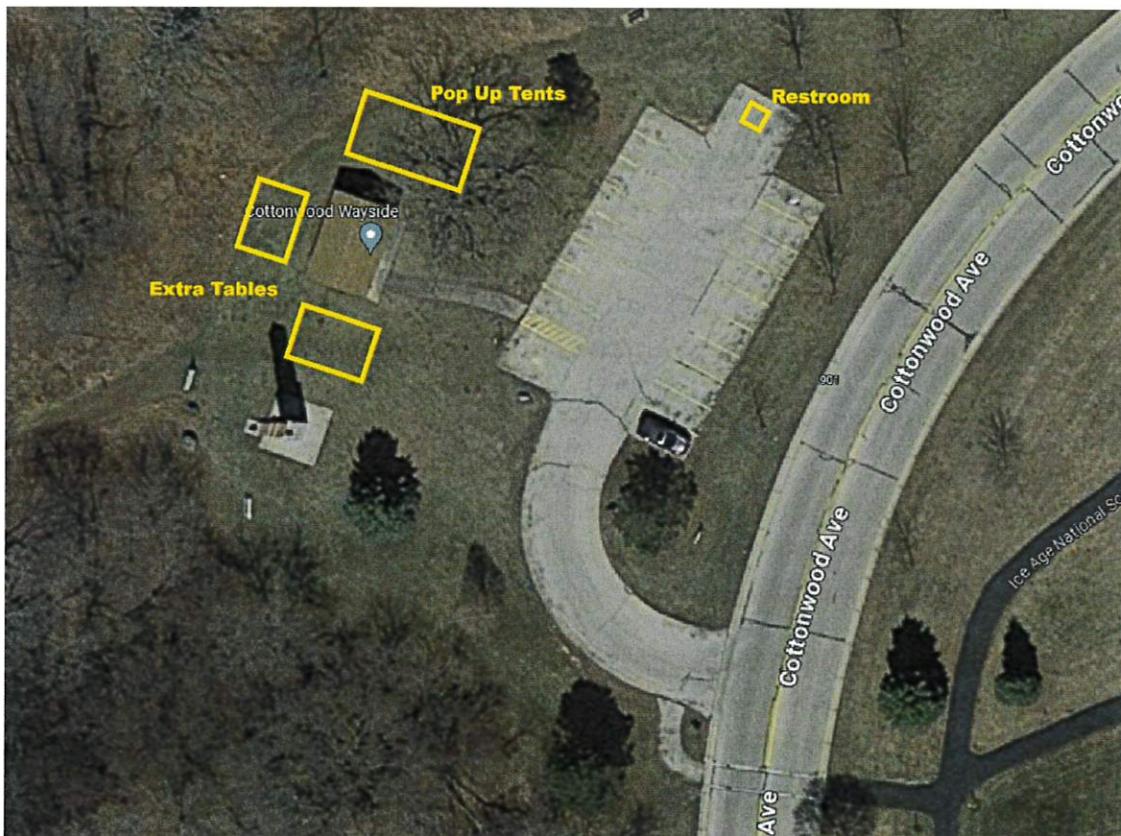
Refundable Deposit (based on number of attendees)

- 1 - 100 No deposit required
- 101 - 200 \$200
- 201+ \$300

Rental Fee	_____
Tax (5% on Rental Fee)	_____
Deposit (if required)	_____
Structures deposit (\$100)	_____
Total Due	_____

[Trailtessa Retreats \(iceagetrail.org\)](http://iceagetrail.org)

- Friday, June 21, 6-9 PM
- Main event will take place 6-8:30 PM, with an extra 30 minutes for participants to watch the sunset
- Set up at 5 PM, clean up would be done at the end of the event
- Hiking through Hartland Marsh, event starting at Cottonwood Wayside
- Extra parking at Dorner
- Use of main shelter and picnic tables (requesting 10-12 tables)
- 2-3 easy-up canopy tents will also be used
- Light refreshments (food/snacks and drink) will be available to attendees
- Would like to bring in a port-a-potty on site
- Max number of attendees would be 50
- Asking rental fees to be waived
- Event will have a small registration fee to cover the cost of the port-a-potty and refreshments



Village of Hartland/Oconomowoc Rugby Club Centennial Park Use Agreement

WHEREAS, the Village of Hartland (hereinafter "Village") owns and maintains a public park and football field in Centennial Park in the Village; and

WHEREAS, the football field is proposed to be used by the Oconomowoc Rugby Club (hereinafter "ORC") for games being played on the soccer field and football field,

NOW THEREFORE, THE VILLAGE AND NLS HEREBY AGREE AS FOLLOWS:

1. ORC will apply for the use of the soccer and football field for the tournament by way of a Village provided Athletic Facility Reservation Form and signed agreement.
2. ORC is intending the use of the soccer and football field for a tournament for Rugby football teams.
3. Use of score board and press box for games is to be coordinated with the Lake Country Chiefs who own these items.
4. The Village will provide standard field maintenance as necessary including watering, weed/pest control, and cutting.
5. Village agrees to a cut length of 3 inches for the tournament. Standard cutting frequency is weekly.
6. Village will provide refuse/recycling collection.
7. Village will provide restroom maintenance and cleaning from April 15th – October 15th weather permitting.
8. ORC will adhere to the Village Field Use Guidelines.
9. ORC will provide field equipment including, but not limited to, sideline and goal markings/flags, down markers and other equipment necessary for games.
10. ORC will clean area after the tournament and deposit trash/recyclable items into collection containers. This includes the soccer field, bleachers, parking lot and surrounding park land area.
11. ORC and Village will coordinate and agree on field use and cancellation due to weather or field conditions.
12. The fees to use the soccer and football fields will defer to the Athletic Facility Application. This includes games and practices. ORC will the full amount for the intended use of the soccer and football fields prior to any use.

Village of Hartland/Oconomowoc Rugby Club Centennial Park Use Agreement

13. Neither ORC nor any other agency may place any advertising, names or logos on the Village property without prior written approval from the Village Park and Recreation Board and Village Board.
14. ORC will not be allowed to store hand tools, equipment, field paint, or field painter at the park.
15. This agreement is for the date of ____ from __ am to __ pm. If the agreement is cancelled, the Village requires that ORC, at their sole expense, remove all of their equipment and restore all Village property to its condition prior to installation of these items and ORC's use (see item eleven). Notwithstanding paragraph 16, this agreement may be cancelled at any time by the Village Board in the event ORC fails to adhere to the terms of this agreement, especially as they relate to repair of the field after each use to make the surface acceptable by the Village's standards for use by another group.
17. The ORC will be required to maintain, throughout the period of the tournament, insurance with coverage as provided below:
 - A. Comprehensive General Liability Insurance in an amount of at least \$1,000,000. The policy must include the Village and its agents, officers and employees as "additional insured" along with the appropriate endorsement pages.
 - B. Comprehensive Professional Liability Insurance in an amount of a least \$1,000,000 for coverage to insure the activities of the coaches, manager, administrators and officers of the organizations engaging in recreational activities on Village Park land is recommended, but not required. The policy should include the Village and its agents, officers and employees as "additional insured".
18. The ORC will provide to the Village a one thousand (\$1,000.00) dollar deposit that will be refunded if clean-up and field restoration is satisfactorily completed by July 1st. This may be retained by the Village if damage, other than vandalism, has occurred or cleaning of the facility is required. Additional funds shall be billed should the deposit not be enough to repair any damage to the field because of their use. The Village would charge the current labor rate plus 50% for fringe benefits and any material costs in addition to a 3% administrative charge for billing purposes.
19. Neither the ORC nor any other agency shall make any modifications/alterations to the facility without prior written approval of the Village.
20. The ORC shall indemnify, defend and hold harmless the Village of Hartland and its elected officials, board members and employees from and against any and all claims, costs, expenses, losses, damages, demands, actions or causes of action which may be asserted against or incurred by Village as a result of ORC use of the property or ORC items used on property. A certificate of insurance shall be provided to the Village at the beginning of each year.

Village of Hartland/Oconomowoc Rugby Club
Centennial Park Use Agreement

Dated this _____ day of _____, _____.

Village of Hartland

By: _____

Ryan Bailey, Village Manager

Oconomowoc Rugby Club

By: _____

Printed Name: _____

Title: _____

**VILLAGE OF HARTLAND
ATHLETIC FACILITY SCHEDULING APPLICATION**

Organization or Individual's Name: Oconomowoc Rugby Football Club
 Name of Person In Charge: Beth Wiza
 Telephone Number: (Home) 262.210.9491 (Work) _____ (EMAIL) WizaEA08@yahoo.com
 Address: 707 W. Pioneer Road Mequon, WI 53097
Street/Mailing Zip Code

Two Alternate Names If Above Person Cannot Be Reached: **(Must Be Completed)**
Kurt Wilms 952-687-7258; kurt.k.willms@gmail.com
Name Address Phone (Home, Work & EMAIL)
Tim Jacques 262-568-2123; jacquestim7@gmail.com
Name Address Phone (Home, Work & EMAIL)
 I verify the documented information and agree to abide by the Park Board's Policy and Village Ordinances regarding Park usage.
Beth Wiza
 Signature

Date Paid _____ Field Fees Paid _____ Deposit Paid _____ Preps Paid _____ Receipt Number _____
(Office Use Only)

Permit Number: _____ Provide Dates, Times or Attach Schedule	Fee Per Use (Including Games and Practices) <i>Plus Tax</i>	Deposit (See Below)	<u>Field Prep Charges</u> <small>See Page 2</small>	Total Amount Due	Date Issued	Insurance Certificate?	Request Taken By
Baseball Fields (Large)							
Nixon	\$45.00						
Centennial	\$45.00						
Hartbrook	\$40.00						
Penbrook	\$40.00						
Baseball Fields (Small)							
Hartbrook	\$35.00						
Joliet	\$35.00						
Nixon	\$35.00						
Softball Field							
Bark River*	\$45.00						
Soccer Fields(Large)							
Centennial	\$35.00						
Hartbrook	\$35.00						
Penbrook	\$35.00						
Soccer Field (Small)							
Hartbrook	\$35.00						
Football Field							
Centennial	\$105.00						
Tennis / Pickleball Courts							
Nixon	\$20+ .55 per court every 2 hours						
Penbrook	\$20+ .55 per court every 2 hours						

*Field Reservation Includes Shelter at Bark River Park Only

Turn Page Over for Prep Fees

Refundable Deposit Amounts	\$50.00	\$100.00	\$200.00	\$300.00	\$400.00
Number of Participants	0-50	51-100	101-200	201-300	300+

VILLAGE OF HARTLAND
ATHLETIC FIELD RESTORATION AGREEMENT

DATES OF USE: June 15 2023

FIELD: Football Field and Soccer Field at Centennial Park

The undersigned hereby agrees to fully accept restoration responsibility of the above named field due to unacceptable field conditions that may result from the allowed use on the athletic field. The limits/items of restoration may include complete removal and replacement of sod, diamond mix, or other field appurtenances. These field restoration costs shall be in addition to any field reservation fees and field preparation fees that are paid in advance of field use. Documentation of field conditions shall be made by the Village staff by the taking of photos both prior to and after the reserved use of the fields. Acts of vandalism outside of the normal field use shall not be the responsibility of the field user. All restoration shall be completed in a timely basis. **There will be a field deposit required as a part of this agreement (please see below schedule).**

Field User representative: *Beth Wiza*
(signed)

Field User representative: Beth Wiza
(printed)

Field User representative: Vice President of ORFC
(Title)

Organization Name: Oconomowoc Rugby Football Club

Date: 12/22/2023

Deposit Schedule for Each Field:

Centennial Football Field -	\$550*
Soccer Fields -	\$550*
Softball Field -	\$150
Baseball Fields -	\$150
T-ball fields (Nixon and Joliet) -	\$50

**The Village of Hartland hires a contractor to over seed.*

Amount Paid: _____ Date: _____ Receipt No. _____

Two reported CDTP's in our parks in 2023:

- Centennial Park, 05/13/23, report #H23005311. Women's restroom spray painted. No suspects/leads.
- Nixon Park, 12/3/23, report #H23012235. Vehicle drove over freshly planted grass. No suspects/leads.