

**PARK AND RECREATION BOARD MINUTES**  
**MONDAY MARCH 4, 2024**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Tim Hallquist, Shaunta' de Boer, Randy Ferrell, Nick Miller, Rick Conner, Craig Eisenhut and Kathy Van Thiel.

Others: Sara Rennekamp, Leo Jungbluth, Tom Jenson, Erin Guenterberg, Beth Wiza, Cloe Machajewski, Andy Christensen, Jim Muenzenberger, Christina Callies, Jake Zuehl, and Kelly Zimmerman.

**7:00 PM Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)  
No Public comments.

- 1. Discussion and consideration to approve the Jan 2, 2023, Park, and Recreation meeting minutes –** Motion (Ferrell/DeBoer) to approve the Park and Recreation minutes of Jan 2, 2024. with the correction of 6 Park Board members present. Carried (6-0). Conner abstained.

**Recreation –**

- 2. Discussion and possible consideration Hartland Kids Day July 31, 2024, Nixon Park -**  
Erin Guenterberg was present to explain the event. She said the event is the same, but they will be making a few changes for the annual event. She said they will be moving some parking, add ADA parking, and how the Police and DPW can do the no parking.

Motion (Connor/Eisenhut) to approve the Hartland Kids Day Special Event, July 31, 2024, at Nixon Park. Carried (7-0).

- 3. Discussion and possible consideration of Special Event for Oconomowoc Rugby Club competition, June 15<sup>th</sup>, 2024.**  
Rennekamp said this event has already been approved as a tournament but is back since they will be selling food to players but not to the general public.

Motion (Connor/Van Thiel) to approve the Special Event for Oconomowoc Rugby Club competition, June 15<sup>th</sup>, 2024. Carried (7-0).

- 4. Discussion and consideration of Special Event for Lake Country Rotary for Splash Pad, July 12, 2024.**  
Rennekamp said this is a repeat event where they rent 2 shelters at Nixon and make hotdogs to give away to the community as they have done in the past.

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Motion (Hallquist/Connor) to approve the Special Event for Lake Country Rotary for Splash Pad, July 12, 2024. Carried (7-0).

**5. Discussion and consideration of Special Event, Kids Business Fair, June 8, 2024.**

Chloe Machajewski was present to explain the Special Event. She said the Hartland Kids Business Fair aims to empower children 6-14 to try their hand at entrepreneurship. She said they are each assigned a table for their business, and she is envisioning 20 tables total. She went on to say this is an opportunity for children to practice skills such as customer service, money math, marketing, and community involvement. They are responsible for preparing their own businesses. She said because they are kids and not vendors she is asking to waive the fee for vendors. The time would be 12 – 4pm at Nixon Park.

Motion (Hallquist/De Boer) to approve the Kids Business Fair June 8, 2024, with the vendor fees being waived. Carried (7-0).

**6. Discussion and possible consideration of Special Event for Paws in the Park, Aug. 24, 2024.**

Kelly Zimmerman was present to explain the event. She said it is the same as last year, no walk and they are asking for the fees to be waived, although they pay for the food vendor. They are under the threshold for pot o potties. Hallquist asked who the food vendors are, and she said not confirmed yet but last year they had Kona Ice and a Mexican food truck.

Motion (Connor/De Boer) to approve the Special Event for Paws in the Park, with fees being waived. Carried (7-0).

**7. Discussion and possible consideration of Special Event for Library Summer Kickoff, June 7, 2024.**

The Library Director Kristensen said it is similar to last year except it will be held on a Friday vs a Saturday morning. He said they plan on 2 inflatables this year instead of one and adding story book providers. He said Little Dipperz will be providing ice cream, but the library is buying it ahead of time, so no food vendor permit is needed. They will have a DJ and the Beer Garden will be open as well.

Motion (Hallquist/Farrell) to approve the Library Summer Kickoff, June 7, 2024. Carried (7-0).

**8. Discussion on Ice Age Trail hoc committee's calendar of events for 2024.**

Jim Muenzenberger introduced himself and had the committee members from Ice Age Trail and Ecos introduce themselves which included Jake Zuehl, and Christina Callies.

Muenzenberger gave a synopsis of the Ice Age Trail committee and ECOS. He said there have been 900 volunteer hours in river clean-up. Muenzenberger gave a brief rundown of the calendar of events for 2024:

- Bark River Bash – Saturday, 5/4/24 - Nixon Park (promotional event)
- Hartland Kids Day – Wednesday, 7/31/24 - Nixon Park (promotional event)
- National Night out – Thursday, 8/8/24 - Nixon Park (promotional event)
- Hometown Parade- Sunday, 6/30/24 - Downtown Hartland (promotional event)
- Mammoth Moonlight Hike – Friday, 10/18/24 - Cottonwood Wayside

**9. Discussion and consideration of the Ice Age Trail ad hoc community's Moonlight Hike, October 18, 2024.**

Rennekamp said it is similar to what they had, it will be at the Cottonwood Wayside, a restroom will be up there, and they will be serving refreshments. Muenzenberger was present and asked for use of the Chimney too. Rennekamp said they are also requesting police and fire make a presence. They will also be contacting Dorner for overflow parking.

Motion (Hallquist/Connor) to approve the Ice Age Trail ad hoc committee Moonlight Hike, October 18, 2024. Carried (7-0).

**10. Discussion on the ECOS ad hoc committee 5-year plan.**

Muenzenberger went over the ECOS ad hoc committee 5-year plan and explained that they broke down the areas that needed attention by 3 things eradication of invasive species, restoration, and maintenance. He said they are also trying to put together a friend's group to help get some of the work done. There was also discussion on any monetary has to come before the Park Board for approval.

**11. Update on Hometown Celebration-**

Rennekamp gave an update on Hometown Celebration. She said a few changes are a smaller main stage, a VIP section, another bar up at shelter #2 which will face in towards tennis courts, switching to miller products, there will be a kid's zone on Friday night and soda will be sold as well.

**Public Works Items-**

**12. Discussion and possible consideration of Nixon Pond fountain –**

Jenson said the fountain was projected to be replaced in 2025, but it broke down at the end of last season. He spoke to the Village Manager about pushing it forward instead of spending \$3000 now to get it up and running and \$14000 later for a new one. He received several quotes and he also looked into lights for the fountain that can be changed remotely. He said the fountain is similar to the current one. Felkner stated this fountain was budgeted for next year and we are on a 2-year borrowing, we borrowed last year for 2024-2025. He said the money is there, we just have to use it a year earlier.

Motion (Connor/Hallquist) to approve the new Nixon Pond fountain. Carried (7-0).

**13. Discussion on use of fence at Nixon Park baseball field for advertising income.**

Jenson said this was brought up by President Pfannerstill at one of the last Village Board meetings and asked if the fence could be used for advertising income. He said this has come up before but was shot down because of all the events we have had in the parks. He said there is the issue of how long a banner can be up and it would be someone else's branding on our fence, that is why it hasn't gone anywhere yet. He explained the different size options and costs. It would be a cheap as \$90 -\$292 for 2 sided and \$75-\$160 in 3 different size options.

Felkner gave a little background on this and why it was voted down last time. He said the last time it was brought forward by user groups buy the bb organization and they wanted to keep the money, but we would have to maintain. He said if you move forward with this, you will have to figure who

will put them up and when they would take down these banners. He said they would have to be taken down because they cannot be up during fireworks because you can't see the fireworks. Rennekamp said if you put them up in May they would have to be taken down when the Wall that heals comes. Hallquist commented that maybe the user groups would want to put them up at other parks besides Nixon. Discussion on who would get money from it, and discretion of what is put up. Hallquist said there will probably need to be an agreement. Felkner said with the user groups who use our fields, the Board would need to decide who takes precedence. Discussion on advertising and what parks to allow it at. Felkner suggested if they decide to move forward, it should be just one size. Rennekamp said it could look similar to the banners that are sponsored at the Ice rink. Discussion what type of signs, who can advertise, and measuring the fence to see how many could fit there, and fee for resident's vs non-residents.

**14. Discussion and possible consideration for paving basketball courts at Hartbrook, Joliet and Penbrook –**

Jungbluth explained he reached out to several businesses regarding asphalt. He said it is in the budget and this is more for information and has already gone to the Village Board. He said if approved they will schedule it for the spring.

Motion (Connor/Ferrell) to approve paving the basketball courts at Hartbrook, Joliet and Penbrook. (7-0).

**15. Discussion on dying grass at the parks –**

Jungbluth explained that last fall the company that does the weed and feed had a batch of chemicals that were mislabeled that were sprayed at some of the parks. The areas sprayed got shocked, they call it toxic shock. He said it was cold when it was done in the fall, and it ended up killing most of the grass. He said they are on schedule to split seed it in the areas. The company took full responsibility for it and will start in April.

**16. Discussion on the Wall that Heals coming to Nixon Park –**

Felkner said the Vietnam Wall coming to Hartland and we are the only municipality it is coming to in Wisconsin. 50 ft trailer with information, shelter used for volunteer check in. The wall will be coming May 28 and will be escorted by Harley Davidson and driven by Vietnam veterans, they are the only ones allowed in front of it, other motorcycle groups can follow behind. It will come from Mukwonago, up Hwy 83 to Hwy 16, then North Ave to E. Capitol. E. Capitol will be closed down, and it will be brought past the Flanagan-Dorn American Legion Hall. Hartland Chamber of Commerce website has a volunteer sign up. They are looking for donations and volunteers. It costs \$30,000 to bring it to Hartland. A 4 -star general who used to live in Hartland will be flying in to do the opening ceremony. Local middle school children will be brought in for tours. Nixon Park will be closed so there will be no splash pad, no shelter rentals, and no baseball, during the time the Wall is here. The Veteran's Administration has reached out regarding shuttles. It is a ¾ replica of the one in DC.

**17. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.**

- Hallquist acknowledged the Park and Recreation Department for Kudos award they won at the Chamber Kudos award.
- T-ball has 139 registrations so far.
- \$34,500 has been raised for Hometown Celebration
- Summer camp registration opens in a couple weeks in the new Rec online program.
- Summer guide is coming out soon.

**18. Adjourn -**

Motion (Eisenhut/Connor) to adjourn. Carried (7-0).

Meeting adjourned at 8:25 pm.

Respectfully submitted By Recording Secretary,  
Deidre Bushey - Deputy Clerk