

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, MAY 13, 2024 • 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

The Village President called the meeting to order at 6:30 pm

Present: President Pfannerstill, Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Clerk Policello, Police Chief Misko, Fire Chief Jambretz, Recreation Director Rennekamp, Interim DPW Director Jenson, Library Director Kristensen, DPW Supervisor Jungbluth

Pledge of Allegiance – Trustee Hallquist

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

Michael Thurston, 1263 Mary Hill Circle. Mr. Thurston is a Candidate for Waukesha County District Attorney. He is currently the Deputy District Attorney and supervises prosecution of crimes against children and women. August 13 is the primary election for the district attorney seat. Sue Opper is retiring as district attorney. There are challenges facing Waukesha County with non-residents committing crimes in this area. He has experience prosecuting in Atlanta, Milwaukee and sensitive crimes in Waukesha. He has the endorsement of all police chiefs, current sheriff and two prior sheriffs. Appreciates everyone's support.

It was requested to move Item #11 up on the agenda. Motion (Pfeiffer/Wallschlager) to suspend the rules. All were in favor, **motion carried.**

Motion (Pfeiffer/Conner) to move item #11 up to the first item of discussion. All were in favor, **motion carried.**

1. Review and consideration of Building Needs Assessment Study Agreement with Keller, Inc.

Village Manager Bailey said staff was tasked by the Board to move forward with a space needs study. Staff met with four different companies. Staff chose Keller as the best way to move forward. Devin Flannigan, Project Manager for Keller appeared. He works on municipal projects. Their goal is to help facilitate a municipal project from beginning to end. The first step is for them to assist with determining project needs, development of preliminary plans and a budget. Every municipal process is different. His role is to help facilitate the process. Some projects take 6-12 months and some can take five years. The current proposal is not to exceed a fee of \$2500 for phase 1 and 2.

Motion (Hallquist/Truttschel) to approve a building needs assessment agreement with Keller. All were in favor, **motion carried.**

2. Consideration of Village Board minutes of April 22, 2024.

Motion (Conner/Truttschel) to approve the April 22, 2024 minutes. All were in favor, **motion carried.**

3. Items related to vouchers

- a. Contractor's Application for Payment No. 1 – 2024 Utilities Program \$182,065.75

Motion (Pfeiffer/Hallquist) to approve Contractor's Application for Payment No. 1 – 2024 Utilities Program \$182,065.75. All were in favor, **motion carried.**

- b. Consideration of vouchers for payment in the amount of \$ 837,558.23

Motion (Wallschlager/Conner) to approve vouchers in the amount of \$ 837,558.23.

Trustee Wallschlager asked Director Kristensen if the \$3,000 self-checkout system fee is annual and if it is the only fee associated with the program? Kristensen said it is annual and controls the self-checkout system and RFID technology. There are two self-checkout areas.

All were in favor, **motion carried.**

4. Actions related to Licenses and Permits

- a. Consideration of Restricted Species Permit Application, Tyler and Stacey Semrad, 519 Buckingham Way

Tyler Semrad appeared and said he has two small children and they would like chickens with a coop and a run. They would like to become more self-sustaining with a garden as well. He will license his two dogs. The location of the coop is in the back corner of the lot. Trustee Wallschlager said the coop needs to be 5 feet from the lot line.

Motion (Truttschel/de Boer) to approve Restricted Species Permit Application for Tyler and Stacey Semrad, 519 Buckingham Way. All were in favor, **motion carried.**

- b. Review and possible action of Restricted Species Permit issued May 8, 2023 to Marcos Lara, 329 Prospect Avenue

This is a review of a license that was issued last year for 12 chickens and the Board wanted a review after one year. Chief Misko said there have been no chicken complaints.

Motion (Hallquist/Conner) to approve the restricted species permit to Marcos Lara, 329 Prospect. No need to return before the Board unless there are issues. All were in favor, **motion carried.**

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5. Discussion and consideration of Wisconsin Athletic Club's Special Event, Goat Yoga in Nixon Park, June 9, 2024

Director Rennekamp said this is the second annual goat yoga event. The goats will be contained in a fenced area. Katie from Wisconsin Athletic Club appeared in person. She said the goat owner will be present and will clean up after the goats. There is a limit of 35 participants. Sign up is through the WAC Plus app for members and non-members.

Motion (Pfeiffer/Conner) to approve the Goat Yoga Special Event. All were in favor, **motion carried.**

Other Items for Consideration

6. Review and consideration of revisions to Cemetery Rules

Interim DPW Director Jenson reviewed the proposed updates to the Cemetery Rules. Clerk Policello reviewed changes to the ownership section, which includes a charge for transfer of deeds.

Motion (Pfeiffer/Hallquist) to approve the revisions to the Cemetery Rules. All in favor, **motion carried.**

7. Presentation of 2023 Consumer Confidence Report

Presented by Interim DPW Director Jenson. This is a DNR requirement for all water utilities in the state. The report includes water testing results for 2023. The report includes an overview of the five Village wells. There are 10 employees that are certified as water operators. 354 million gallons of water were pumped in 2023. The cost for 2023 was \$3.46 per 1,000 gallons. Water testing is done monthly. Water hardness is 18 – 22. The report is published on the website.

8. Review and consideration of library roofing contract

Library Director Kristensen presented. The roof was originally installed in 1994; the expected life is 25 – 30 years. Last year they had leak and the library had to be closed while cleanup was completed. They have obtained three bids and Kristensen recommends accepting the bid from Langer Roofing. Langer is our current roofing specialist and we can vouch for their quality. Langer has updated a previous bid; they walked the roof with the library director and our HVAC contractor. Another bidder did not walk the roof and used a drone to view the area. Langer has an A+ rating with the Better Business Bureau and offers a 5-year warranty, which is longer than the other bids. They are recommending the use of durable materials.

Trustee Hallquist questioned the Alois bid which was half the price. Kristensen said he and retired DPW Director Felkner, Jenson and Jungluth looked closely at this bid and they did not include all things that Langer was including, such as pavers on the roof, they used cheaper

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materials, included no HVAC work, so this is not an actual comparable, and included only a 2 year warranty.

Trustee Wallschlager asked about moving the HVAC. Kristensen said Langer has quoted that in a subsequent email at \$4,000 – \$8,000. Wallschlager said that should be included in the motion. Village Manager Bailey recommended allowing for extra expenses in a not to exceed amount. President Pfannerstill asked that the motion include staff approval of the contract, as it is not in contract form this evening.

Motion (Hallquist/Truttschell) to approve the library roofing contract with Langer Roofing not to exceed \$110,000 with final staff review and approval once they review the contract. Village Manager to sign off after that review. All were in favor, **motion carried.**

9. Presentation of Library Strategic Plan

Library Director Kristensen presented the 2024 – 26 strategic plan. Previous plan included 2019 – 2023. There were three strategic directions identified: Community – establish more community ties. Emily Doty will be in charge of marketing. Facility – enhance facilities – they would like to offer space for the community to use, for example, add study rooms and refresh the children’s area. Staff – promote exceptional customer service through investing in training of staff and establish a volunteer program.

10. Review and consideration of Intergovernmental Agreement for Law Enforcement Services for the 2024 Republican National Convention

Chief Misko presented the agreement. We would enter into the agreement with City of Milwaukee. It will allow for reimbursement for any officer’s time spent during the RNC event this July. Our SCIT will be participating, which includes some of our police officers. Chief Misko had the agreement revised so that it fell under the mutual aid statute, which will minimize our risk. The original agreement had language that waived our right to the mutual aid statute and he wasn’t willing to take on that risk. We will have arrest powers in that jurisdiction as mutual aid.

Motion (Pfeiffer/Conner) to approve the Intergovernmental Agreement for Law Enforcement, giving Chief Misko authority to sign electronically on behalf of the Village President. All were in favor, **motion carried.**

11. Presentation of development concept for Eagle Pass, formerly known as the Hammer property
a. Consideration of moving concept review to Plan Commission

Ken Servi presented. He is a long-time member of the community. He is proposing 7 lots with connection of Eagle Pass and Badger Drive. He is going to keep the zoning the same. This is a land locked area. There will be construction trucks in the area as there is no other access. Servi has built 50 subdivision. Pfannerstill said Servi would need to be cognizant of the neighbors

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during construction. Village Manager Bailey asked if Servi owns the land. Servi said he has an accepted offer to purchase. Servi said the lots and homes would be similar in nature to the neighboring homes. Tom Langen said he has sold lots in the Hartridge neighborhood. He lives in the Oconomowoc area and local. He said he envisions homes that start at \$900,000. Servi said they would propose berms along highway 16 and saving as much land as possible.

President Pfannerstill asked if any residents in person wanted to speak.

Gary Straum, 305 Badger Drive spoke. He is on the homeowners association for Lake Country Meadows and he also shares a border with this property. He asked it was landlocked on the western side of the properties. Bailey said they are not.

Trustee Hallquist asked why this was never developed with the rest of the properties. Pfannerstill said Mrs. Hammer owned it and did not want it developed while she was alive. Her children have now decided to develop it. Bailey said water and sewer will be looped. It will make it easier for out plows to go through.

Motion (Pfeiffer/Truttschel) to move this item to Plan Commission. All were in favor, **motion carried.**

Brief recess at 7:33 pm. Return to session at 7:40 pm.

12. Discussion regarding Fire Department Strategic Plan

President Pfannerstill wants to see fire service continue to be provided by the Village rather than provided by a corporation. The costs will only go up in the future.

Trustee Hallquist asked if Keller will be considering the fire department options. Village Manager Bailey said Keller will consider upgrades if we keep the department as it is and also include options if there is an increase in staffing with a referendum.

Bailey said there is a cost of \$100,000 per firefighter which includes training, benefits and Wisconsin Retirement System. This will increase operating costs. This will need a referendum. Bailey said the referendum would have an operation piece.

Trustee Truttschel said he feels we need to consider full-time staffing. The question is with the growth potential, what will we need for 10 years out? Are 5 full-time members enough?

Bailey said 18 full-time firefighters was discussed previously which would provide 4 on a shift. He confirmed there would be a \$350 tax increase for a \$385,000 home. Chief Jambretz said they could look at a 2 paramedic system which would allow them to do more things; they could hire firefighter/EMT's which would be at a lower rate.

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President Pfannerstill asked if the department could function with 18 full-time positions – what about sick call ins and time off? Jambretz said it would be good to keep part-time positions to cover those shifts. Pfannerstill said that is the hybrid that he is looking for.

Currently the Fire Department has 5 full-time positions now, this would be an addition of 13 full-time positions. Bailey's previous cost estimate was for an additional 18 full-time positions; there would only be an addition of 13 full-time positions. His quick math indicates the cost would be \$253 on a \$370,000 home for adding 13 bodies.

Trustee Pfeiffer has asked residents how they feel about this and he received feedback that residents feel we need to have a fire department. He believes if the community is educated, this needs to happen to add 13 more fire department personnel.

Chief Jambretz said 7 of his part-time employees are in the hiring process in Pewaukee, which would hurt our department.

Trustee Conner said education is key for residents. Pfannerstill agrees. Pfeiffer said we also need to educate ourselves on other departments and how they got to where they are now, for example, Western Lakes.

Bailey recommends we work along with Keller for a combined referendum with the space needs project. Bailey will work with Chief Jambretz, the Clerk will look into the referendum process. He said this will include open houses and education. Keller will look into sites where buildings could go. Bailey said this is a hard situation; we could get bodies without housing or housing without bodies.

13. Announcements

Chief Misko said Lake Country Lutheran High School had to divert their SRO funding to other schools in their system. They are optimistic that it will happen in the 25-26 school year. Misko was invited to be part of the summer legislative committee on mental health commitments. He toured the Winnebago facility. He said it is good to see the legislature looking at efficiencies in this area, which could provide better care. Wednesday we are doing a county wide Emergency Management exercise; Hartland, Sussex and New Berlin will participate.

Chief Jambretz – Seven of his staff members are in the hiring process with Pewaukee. They had 100 calls last month and 44 calls this month so far.

Recreation Director Rennekamp said T-ball kicks off next week for about 210 participants. The Hometown celebration volunteer signup is out, the dates are June 28 – 30. She is hiring summer camp positions.

Interim DPW Director Jenson said the Bristlecone water tower is still being painted. The lift station generator will be here on the 20th, which we have been waiting 3 years for. Nixon Park warranty paving work will be done soon. We are looking for summer help, \$16/hour for 18 years and older. The Wall That Heals is still looking for volunteers; sign up is on the Hartland Chamber website.

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Director Kristensen said the summer reading program is starting; new furniture has been placed outside of the library.

President Pfannerstill said The Wall That Heals will be in Hartland May 30 – June 2. The flags will go up prior to the 28th so they are up for the escort to the park. He said it is National Police Week, please show your support for your Police Department.

Chief Misko thanked Pfannerstill and the Board for their support.

Trustee Pfeiffer said everyone is pleased with the improvements and how nice Nixon Park looks; thanks to staff.

14. Adjournment

Motion (Pfeiffer/Conner) to adjourn the meeting at 8:14 pm.

Respectfully submitted,

Sandee Policello
Village Clerk