

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, MARCH 25, 2024 • 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

The Village President called the meeting to order at 6:30 pm

Present: President Pfannerstill, Trustees Pfeiffer, Truttschel, Wallschlager, Conner, Hallquist, and de Boer (via zoom).

Others Present: Deputy Clerk Bushey, Police Chief Misko, DPW Director Felkner, DPW Operations Leadman Jenson, Lieutenant DeBarge, Fire Chief Jambretz (via zoom) and Judy Felkner.

Pledge of Allegiance – Trustee Conner

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

1. Proclamation honoring David Felkner for his 29 years of service to the Village of Hartland.

President Pfannerstill presented the Proclamation to David Felkner and thanked him for his 29 years with the Village of Hartland.

2. Presentation of \$1000 check by the Woman's Club to the Village of Hartland.
Renee Rasmussen from the Woman's Club of Hartland presented the \$1000 check to Public Works Director Felkner for the Village of Hartland.
3. Consideration of Village Board minutes-
 - a. Motion (Conner/Hallquist) to approve the Village Board minute of April 3, 2024. Carried. 1 abstention, Wallschlager.
 - b. Motion (Pfeiffer/Truttschel) to approve the Village Board minutes of April 8, 2024. Carried.
4. Items related to vouchers-

- a. Consideration of vouchers for payment in the amount of \$ 244,609.89.

Motion (Wallschlager/Conner) to approve vouchers in the amount of \$ 244,609.89. Motion carried.

5. Review and consideration of a request for Conditional Use Permit and Business Occupancy permit applications for SD Hartland, Inc., 805 Cardinal Lane (Mobile Gas Station).

Village Manager Bailey said this was approved at the Plan Commission meeting, but the owner was not at the Plan Commission due to health issues. Bailey said they have a desire for this gas station to be open 24 hours a day. The Plan Commission approved the hours of 6am-12am and it is in the packet 6am-12am, but they want to be open 24 hours. Bailey said he will leave it up to the Village Board if they want to approve it for 24 hours or kick it back to the Plan Commission.

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Bailey said the new Kwik Trip when it opens will be 24 hours as well. Pfannerstill asked if we have an ordinance that says midnight. Discussion on the hours to sell beer.

Motion (Conner/ Pfeiffer) to approve the Conditional Use and Business Occupancy applications for SD Hartland, Inc. with 24-hour use. Carried.

6. Consideration of a Petition to annex property from the Town of Merton owned by Gideon Farms LLC (42.722 acres).
 - a. First reading of Bill for an Ordinance 04/22/2024, An Ordinance Annexing Territory to the Village of Hartland, Wisconsin Pursuant to Wis. Stat. § 66.0217(2).
 - b. Refer to Plan Commission for review of zoning and recommendation to Village Board

Village Manager Bailey said this is the first step, it will go to the Plan Commission from here where they would create a zoning for review for zoning use, and there going to be a plan unit development. He said we will be talking to the village attorney on Wednesday as there is quite a bit with this, and Mr. Gale is aware of that, but we just want to start the process. Bailey said the third reading will not happen until we are ready to move through the plan unit. He said generally an annexation is done for a subdivision which goes hand and hand with the project, so this is different because this is a phased in project, there will be different phases that we will call out in the plan unit development and if those change Mr. Gale would come back to modify that plan unit development but that is where we will be moving from here. Bailey said the next step should be to move it to the plan commission for the May meeting. He said they will review it and hopefully make a recommendation as to zoning but again it is a plan unit development so it would be an overlay. He said that is the next step and then it would come back to the Village Board reading and final reading once we are done with all the documents associated with the project. Bailey said his goal he believes is to get the utilities and stormwater items done hopefully midsummer and shovel in the ground August/September for the parcels that we saw. He said this will be a PUD with an overlay.

Motion (Truttschel/Pfeiffer) to refer this to the Planning Commission for review for zoning and recommendation to the Village Board. Motion carried. The next Planning Commission meeting is on May 20, 2024.

7. Consideration of the 2025 Budget Preparation Schedule-

Bailey said the dates Sept. 11 & Sept. 12 are important and wanted to see if the Board wanted to change those dates. Conner said on those dates he cannot make it at 5:30 and asked if it could be moved to 6pm for Sept. 11 & Sept. 12th.

Motion (Conner/Pfeiffer) to approve the amendment of the time on September 11 & September 12 being moved to 6pm. Motion carried.

Motion (Conner/Hallquist) to approve the 2025 Budget Preparation Schedule in its entirety. Motion carried.

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8. Consideration of Board, Commission and Committee appointments as presented by Village President Pfannerstill-

President Pfannerstill presented a listing of candidates for consideration for appointments. The Trustee appointment for the Board of Review is Trustee Wallschlager and the citizen appointment is open at this time.

Motion (Pfeiffer/Conner) to confirm the appointments as presented with Board of Review change of trustee appointment to Trustee Wallschlager and citizen appointment open at this time. Motion carried.

9. Discussion and Consideration of rescheduling the May 27th, 2024, Village Board Meeting to May 28, 2024.

Village Manager Bailey commented that the meeting could be moved to May 28th, 2024, or it could be cancelled. If cancelled any Plan Commission items would be referred to the June Village Board meeting and allow the bills to be paid and approved at the June meeting.

Recess: 7:13 pm

Resumed 7:16 pm

Motion (Pfeiffer/Truttschel) to approve cancelling the May 27, 2024, Village Board meeting with bills approved at the June meeting. Carried.

10. Announcements

Library Director Kristenson said the library 2024-2026 was approved and the library is fully staffed once again. He thanked President Pfannerstill for reappointing Lee Bromberger and Linda Hallquist to the Library Board.

Police Chief Misko said they are still working on the agreement with Milwaukee RNC. There was an incident over the weekend regarding a stolen vehicle and several other Police Departments participated in the pursuit.

DPW Operations Leadman Jenson said brush pickup will be done tomorrow.

Trustee Pfeiffer said thank you to DPW Director Felkner and Trustee DeBoer congratulated him on his retirement.

11. Motion (Pfeiffer/Wallschlager) to recess to closed session Pursuant to 19.85(1)(g) upon a motion duly made, may convene in a closed session to confer with legal counsel on strategy regarding pending or anticipated litigation arising out of or related to the claim filed by Erin Wells against the Village of Hartland. Roll call vote taken; adjourned to closed session at 7:36 pm.
12. Reconvene in open session, to take any action, if necessary, with respect to the preceding closed session.

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Reconvene in open session at 8:05 p.m. Motion (Pfeiffer/Truttschel) to deny claims by Erin Wells against the Village of Hartland and approve disallowance process by our attorney. Motion carried.

13. Adjournment-

Motion (Pfeiffer/Wallschlager) to adjourn at 8:06 p.m. Motion carried.

Respectfully submitted,

Deidre Bushey
Deputy Clerk