

Minutes of the Hartland Public Library
Board of Trustees
Regular meeting on Thursday, May 9, 2024
Submitted by Lisa Feldner, Secretary

I. Call to Order was made at 5:04pm by President Lee Bromberger. Present were Trustees Lee Bromberger, Elise Miller, Lisa Feldner, Lisa Kwiat, Linda Hallquist, Robyn Ludtke, and Library Director Andrew Kristensen. Tom Truttschel and Amy Reichert were absent.

II. Public Comment: Please be advised that the audio of this meeting will be recorded and available online through the Library's website. There was no public comment.

III. Consideration of Library Board Minutes of the April Meeting

- a. Elise Miller motioned to approve the minutes of the April meeting. Linda Hallquist seconded. The motion carried unanimously.

IV. Financial Affairs

a. Consideration of the April Bills

Robyn Ludtke motioned to approve the April Bills. Elise Miller seconded. The motion carried unanimously.

a. Consideration of Envisionware Yearly Bill

Robyn Ludtke motioned to approve the Envisionware Yearly Bill of \$3021.58. Lisa Kwiat seconded. The motion carried unanimously.

b. Status of the Budget

V. Director's Report

a. Statistics

b. Staff Updates, Buildings and Grounds, & Miscellaneous

- Bambi has begun to bring in high school volunteers to help with various projects around the Library, including prepping programming materials, school visit handouts, and material tasks that don't require specialized knowledge (i.e. crossing out barcodes on weeded books). So far, we've had 3 teens sign up and begin coming on a weekly basis.
- Andy will be presenting the three roofing proposals to the Village Board next Monday for official selection and approval. He is hoping to have the work scheduled for September, with a back-up date of October. It will depend entirely on the schedule of the company the Village Board selects for the project.
- The book sale was a big success—we raised \$1,170 from it, and, after a matching donation was made from the Modern Woodmen of America, the total will be \$2,340. This was an 'impromptu' book sale, as our annual one will still be held in September, and we held this one due to rapidly running out of room to store weeded/donated books.
- The Bark River Bash, held by Kiwanis this past Saturday, was a huge success. They sold out of all rubber duck tickets, and, while I'm still waiting on a final number, that means we most likely will be getting several thousand dollars from them that will go towards the remodeled Children's Area whenever we get the ball rolling on that later this year/next.

- President Pfannerstill re-appointed Linda Hallquist and Lee Bromberger to the Library Board, and the Village Board unanimously approved them both. Linda and Lee will continue to be with us through April 2027.

VI. New Business

a. Discussion and Consideration of Library Board Elections

i. President

Elise Miller made a motion to nominate Lee Bromberger for president. Robyn Ludtke seconded. The motion carried unanimously.

ii. Vice President

Lisa Kwiat made a motion to nominate Amy Reichert for vice president. Lee Bromberger seconded. The motion carried unanimously.

iii. Secretary

Robyn Ludtke made a motion to nominate Lisa Feldner for secretary. Lee Bromberger seconded. The motion carried unanimously.

b. Discussion and Consideration of Circulation & Library of Things Policies

Elise Miller motioned to approve the yellow changes to the Circulation & Library of Things Policies brought to the meeting tonight. Lisa Kwiat seconded. The motion carried unanimously.

VII. Announcements

Robyn Ludtke thanked the Kiwanis Club for all they have done for the library this year. The library staff was also thanked for their participation with the Duck Derby. The rest of the board agreed and decided to send a thank you card to the Kiwanis Club.

The Wall That Heals is still looking for volunteers – especially the 2:00am-5:00am shift. The opening ceremony is on Thursday, May 30th at 9:00.

VIII. Adjournment

A motion to adjourn was made at 6:17pm by Linda Hallquist. It was seconded by Elise Miller. The motion carried unanimously.

Next regular meeting is scheduled for June 13, 2024 at 5:00 pm