

Minutes of the Hartland Public Library  
Board of Trustees  
Regular meeting on Thursday, June 13, 2024  
Submitted by Lisa Feldner, Secretary

I. Call to Order was made at 5:00 pm by Vice President Amy Reichert. Present were Trustees Amy Reichert, Elise Miller, Lisa Feldner, Lisa Kwiat, Robyn Ludtke, Tom Truttschel, and Library Director Andrew Kristensen. Lee Bromberger and Linda Hallquist were absent.

II. Public Comment: Please be advised that the audio of this meeting will be recorded and available online through the Library's website. No public comment.

III. Consideration of Library Board Minutes of the May Meeting

Elise Miller motioned to approve the minutes of the May meeting with the correction of Robyn Ludtke's name in the announcement section. Robyn Ludtke seconded. The motion carried unanimously.

IV. Financial Affairs

a. Consideration of the May Bills

Tom Truttschel motioned to approve the May Bills. Elise Miller seconded. The motion carried unanimously.

b. Status of the Budget

V. Director's Report

a. Statistics

b. Staff Updates, Buildings and Grounds, & Miscellaneous

- Two summer workers were hired—one for circulation (Lauren Martin) and one for shelving (Nora Perugini)
- The Village Board approved the roofing contract with Langer Roofing & RZ Heating and Cooling
- The summer reading program kick-off event, called 'Party in the Park,' was a big success this past Friday. Attendance doubled from last year.

VI. Old Business

a. Discussion of Loan Limits at Other Libraries and Within the Bridges Library System

VII. New Business

a. Discussion and Consideration of Standards Certification for 2025 Waukesha County Budget  
Robyn Ludtke motioned to approve the Standards Certification for 2025 Waukesha County Budget. Tom Truttschel seconded. The motion carried unanimously.

b. Discussion and Consideration of Code of Conduct Policy

Elise Miller motioned to approve the Code of Conduct Policy with the amended changes discussed at the meeting tonight. Lisa Kwiat seconded. The motion carried unanimously.

VIII. Announcements

- July 25<sup>th</sup> The Chamber Networking event for members will be held at the Nixon Park beer garden
- August 8<sup>th</sup> National Night Out
- The Hometown Celebration Parade is June 30<sup>th</sup>. Library staff will participate in the parade. Bri will lend the library her hay wagon to participate in the parade.

IX. Adjournment

A motion to adjourn was made at 5:45pm by Tom Truttschel. It was seconded by Elise Miller. The motion carried unanimously.

Next regular meeting is scheduled for July 11, 2024 at 5:00 pm