



**APPLICATION FOR PLAN COMMISSION
\$300 REVIEW FEE DUE AT TIME OF APPLICATION**

Project Description and Narrative: (attach additional sheet if necessary)			
We propose a 32'x32' two story storage building connected on the south side of the Lake Country Players playhouse. Exterior materials will match existing siding on the recently renovated playhouse> Building will house a main floor workshop and upper floor prop storage.			
Proposed Use Additional space for playhouse			
Project Location 221 E Capitol Drive, Hartland			
Project Name Lake Country Players Storage Building			
Owner Lake Country Players / Bob Hurd		Phone 920.988.9406	
Address same as above		City	State Zip
Engineer/Architect MSI General Corp		Phone 262.367.3661	FAX
Address 215W E Wisconsin Ave		City Nashotah	State Wi Zip 53058
Contact Person Julie L Mitchell	Phone 414.550.5138	FAX	E-mail juliem@msigeneral.com

The Plan Commission meets on the third Monday of the Month at 6:30 PM in the Village Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue, Hartland.

The deadline for filing is a minimum of fifteen (15) working days before the meeting.

All of the requested information must be received prior to the deadline in order to be placed on the agenda. Village Plan Review Staff has been directed to delay placement on the Plan Commission Agenda based on incomplete submittals.

One (1) set of bound application materials and one (1) electronic copy of all materials must be submitted.

Applications that include site plans must depict the following existing and proposed information:

- Complete dimensions (lot, building, setbacks, parking, drives, etc.)
- Scale and north arrow
- All structures (include building elevations and height)
- Drainage and grades (include design calculations for drainage)
- Storm Water Management Plan
- Utilities and easements (sewer, water, storm etc.)
- Calculation of lot coverage
- Parking stalls (stalls to be minimum 180 s.f., driving lanes minimum 24 ft. wide and 30 ft. maximum at street right-of-way, asphalt to be minimum 3 ft. from lot lines)
- Grading and erosion control
- Landscaping, including a Tree Protection Plan
- Exterior lighting details
- Exterior HVAC equipment location
- Dumpster location (screening required)
- Street right-of-way
- Miscellaneous, 100 year floodplain, wetland boundary, environmental corridor

Additional information may be requested by the Plan Commission or Staff.

All applications for consideration by the Plan Commission are subject to the policies described in this document.

**Hartland Plan Commission
Application Review Policies**

All applicants and applications are subject to the following policies in order to be considered by the Plan Commission.

1. The deadline for filing any application is a minimum of fifteen (15) working days before the meeting.
2. All applicants are encouraged to communicate with or meet with either the Building and Zoning Official or the Village Administrator prior to submission of an application.
3. All requested or required information, including the application and appropriate fees, must be received prior to the deadline in order to be placed on the agenda. Village Staff has been directed to delay placement on the Plan Commission Agenda based on incomplete submittals.
4. One (1) sets of bound site plans or application materials and one (1) electronic copy (PDF) of all application materials must be submitted by the deadline.
5. Applications that include site plans must depict the following existing and proposed information plus other information as appropriate or as requested:
 - a. Complete dimensions (lot, building, setbacks, parking, drives, etc.)
 - b. Scale and north arrow
 - c. All structures (include building elevations and height)
 - d. Drainage and grades (include design calculations for drainage)
 - e. Storm Water Management Plan
 - f. Utilities and easements (sewer, water, storm etc.)
 - g. Calculation of lot coverage
 - h. Parking stalls (stalls to be minimum 180 s.f., driving lanes minimum 24 ft. wide and 30 ft. maximum at street right-of-way, asphalt to be minimum 3 ft. from lot lines)
 - i. Grading and erosion control
 - j. Landscaping, including a Tree Protection Plan
 - k. Exterior lighting details
 - l. Exterior HVAC equipment location
 - m. Dumpster location (screening required)
 - n. Street right-of-way
 - o. Miscellaneous items including, but not limited to, 100 year floodplain, wetland boundary, environmental corridor
6. Additional information may be requested by the Plan Commission or Staff.
7. The Applicant must complete and submit the required Professional Services Reimbursement Form along with any required deposit at the time of application.
8. **The Applicant or a representative of Applicant able to make representations on behalf of the Applicant shall attend the meeting at which the matter will be discussed. Failure to have representation will result in tabling of the request to the next meeting.**

July 30, 2024

Lake Country Players, Inc.
221 E. Capital Drive
Hartland WI. 53066

Village of Hartland, WI.

Subject: Building Expansion Project

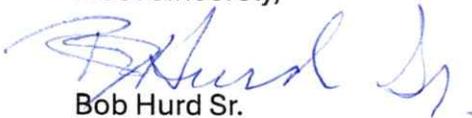
To Whom It Concerns,

The Lake Country Players is in the initial planning phase of adding a connected/stand-alone building, located in the rear area behind our current facility at 221 E. Capital Drive, Hartland WI. This will be fully functional two-story building: full HVAV, electrical, plumbing (bathroom and shop sink), and future ADA access for use as a rehearsal and/or potential performance space in the future.

This structure will provide storage and workspace that's desperately needed as the result of our ever-growing main stage performances that take place in our facility and our educational programs that are almost totally conducted at the UCC across the street. This new building will make approximately 1400 square feet available for educational and rehearsal space in our current building while eliminating the need for 1800 square feet of off-site storage space currently housed in a barn located in Old Ashipun, WI.

We sincerely value our current location, and we believe we've been a responsible and contributing member to the downtown Hartland business district since 2002. We also believe our business has a direct benefit to other local businesses as we bring an average of 4000 patrons annually to our main stage performances and over 1200 students and their families to the downtown area. We look forward to discussing this with you further at the August 19th planning meeting.

Most Sincerely,



Bob Hurd Sr.
Project Manager



DESIGNBUILD

MSI GENERAL CORPORATION
W215 E. WISCONSIN AVE.
NASHOTAH, WI 53058
262.367.3661 | MSIGENERAL.COM

SINGLE SOURCE RESPONSIBILITY
DESIGNING EXCELLENCE. BUILDING TRUST TM

MILESTONE ISSUE DATES

PRELIMINARY SET:	4/10/2024
BUDGET SET:	
LOCAL DESIGN REVIEW SET:	
PROPOSAL SET:	
PERMIT SET:	
CONSTRUCTION SET:	
RECORD DRAWING SET:	

REVISIONS:

LEADERS

ENGINEERS

CONTRACTORS

ARCHITECTS

PROPOSED EXTERIOR MATERIALS FOR PROPOSED BUILDING ADDITION:
1. EXTERIOR WOOD-TONED LP SMARTSIDE LAP SIDING TO MATCH EXISTING

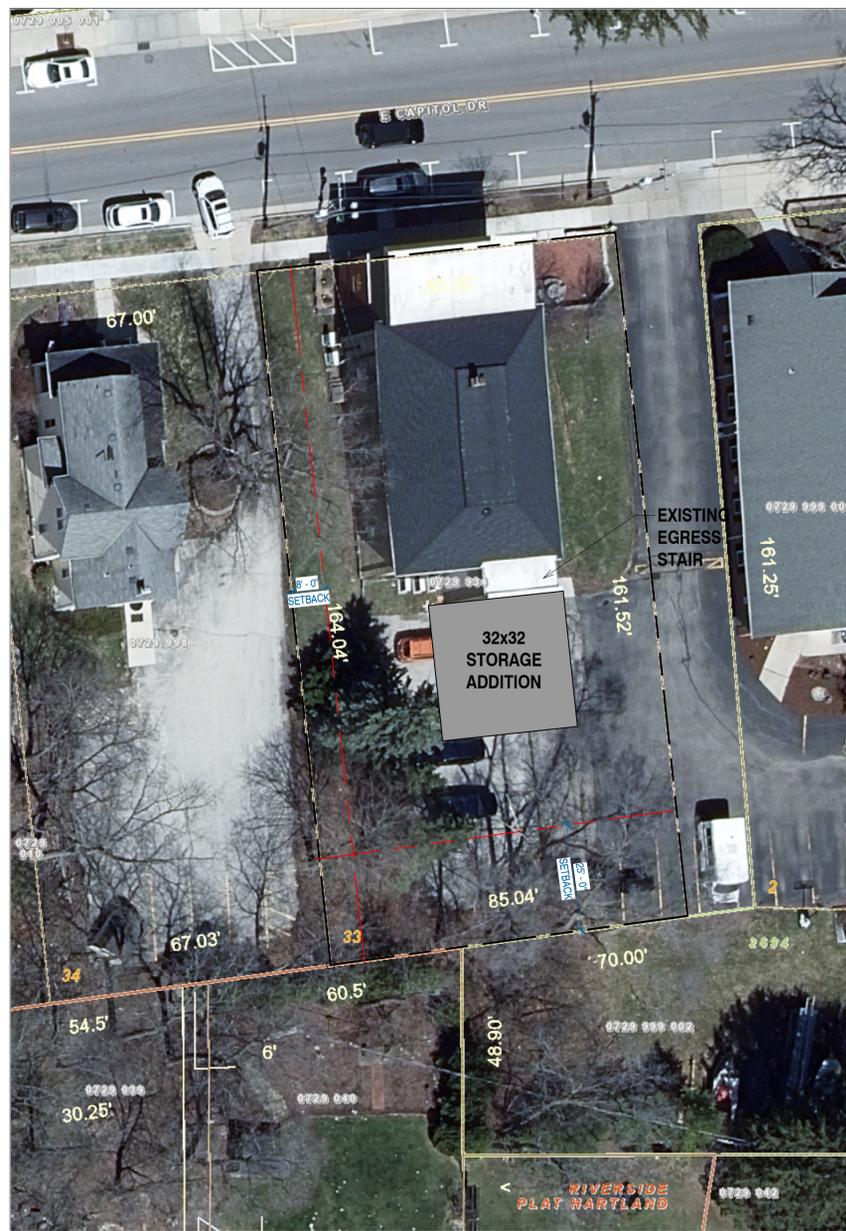


PROPOSED BUILDING ADDITION - VIEW SOUTHEAST

PROPOSED EXTERIOR MATERIALS FOR PROPOSED BUILDING ADDITION:
1. EXTERIOR WOOD-TONED LP SMARTSIDE LAP SIDING TO MATCH EXISTING
2. NEW INSULATED OVERHEAD GARAGE DOORS
3. NEW CLEAR ANODIZED WINDOWS TO MATCH EXISTING



PROPOSED BUILDING ADDITION - VIEW SOUTHWEST



Village of Hartland GIS

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Hartland does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 20'

Print Date: 4/10/2024



Village of Hartland
210 Cottonwood Ave
Hartland, WI 53029
262-367-2714

ARCHITECTURAL SITE PLAN OPTION #2

1" = 20'-0"



EXISTING EAST EXTERIOR ELEVATION

PROJECT NAME
THE PLAYHOUSE - GARAGE

PROJECT DESCRIPTION
STORAGE GARAGE

STREET ADDRESS
221 E CAPITOL DRIVE

CITY/STATE/ZIP
HARTLAND, WISCONSIN 53029

ALL WORK TO BE COMPLETED AS SHOWN, AND IN ACCORDANCE WITH THE LATEST EDITION OF THE MSI GENERAL MASTER SPECIFICATION

PROJECT ARCHITECT XXX	STRUCTURAL ENGINEER XXX	LANDSCAPE DESIGN XXX
DESIGN ARCHITECT XXX	CIVIL ENGINEER XXX	REVIEWED BY XXX

SHEET TITLE:
ARCHITECTURAL SITE PLAN

SHEET NUMBER:

AS-101

PROJECT NUMBER: PXXXX

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