

Minutes of the Hartland Public Library  
Board of Trustees  
Regular meeting on Thursday, July 11, 2024  
Submitted by Lisa Feldner, Secretary

I. Call to Order was made at 5:09pm by President Lee Bromberger. Present were Trustees Lee Bromberger, Amy Reichert, Elise Miller, Lisa Feldner, Lisa Kwiat, Robyn Ludtke, Linda Hallquist, and Library Director Andrew Kristensen. Tom Truttschel was absent.

II. Public Comment: Please be advised that the audio of this meeting will be recorded and available online through the Library's website.

Paula Decker presented a donation check for \$1,000 to the Library on behalf of the Woman's Club of Hartland.

III. Consideration of Library Board Minutes of the June Meeting

Robyn Ludtke motioned to approve the minutes of the June meeting. Lisa Kwiat seconded. The motion carried with 5 ayes. Lee Bromberger and Linda Hallquist abstained.

IV. Financial Affairs

a. Consideration of the June Bills

Amy Reichert motioned to approve the June Bills. Linda Hallquist seconded. The motion carried unanimously.

b. Status of the Budget

V. Director's Report

a. Statistics

b. Staff Updates, Buildings and Grounds, & Miscellaneous

- Andy completed second quarter informal reviews with all full-time staff members as part of a new quarterly check-in/performance review initiative.
- The Library is still waiting for an exact date from Langer Roofing for the roofing project. When Andy contacted them two weeks ago, he was told that their fall schedule is still being worked on, and he and Tom Jenson (DPW Director) will get notification as soon as the company gets a clearer picture of their fall project schedule.
- Andy helped with various tasks all three days of the Hometown Celebration event, including working security during the parade. All library full-time employees and three part-time employees rode on a float in the 4th of July parade on June 30th.

VI. New Business

a. Discussion of Materials Selection Policy

VII. Announcements

- The Hartland-Lakeside Summer School Lemonade Stand at Hartland South will be open on July 18<sup>th</sup> from 8:15-10:15am with all proceeds going to the Emma Loves Dogs Foundation.

- Amy Reichert will be in conversation with author Emily Giffin at the Sharon Lynne Wilson Center on July 22<sup>nd</sup>. She will also be in conversation with author Calahan Skogman at the Barnes and Noble in Green Bay on August 14<sup>th</sup>.
- Linda Hallquist is hosting a reception at the Nixon Park Beer Garden on August 1<sup>st</sup> to celebrate her husband's 30 years of service on the Park Board.
- The Chamber Networking event for members will be held at the Nixon Park beer garden on July 25<sup>th</sup>
- The National Night Out is at Nixon Park on August 8<sup>th</sup> from 6-8 PM.

#### VIII. Adjournment

A motion to adjourn was made at 6:08 pm by Linda Hallquist. It was seconded by Lisa Kwiat. The motion carried unanimously.

Next regular meeting is scheduled for August 15, 2024 at 5:00 pm