



Village of Hartland

210 Cottonwood Avenue

Hartland WI 53029

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VILLAGE BOARD AGENDA MONDAY, SEPTEMBER 9, 2024 ▪ 6:30 PM BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Pledge of Allegiance – Trustee de Boer

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

1. Consideration of Village Board minutes for August 26, 2024
2. Items related to vouchers
 - a. Consideration of vouchers for payment in the amount of \$712,221.02
3. Actions related to Licenses and Permits
 - a. Consideration of Special Event applications
 - i. Full Moon Hike, applicant Ice Age Trail Community, October 18, Cottonwood Wayside
 - ii. Pumpkin Party in the Park, co-applicants Kiwanis of Greater Hartland and Hartland Public Library, October 19, Nixon Park

Items referred from the September 3, 2024 Park Board meeting

4. Discussion and consideration of Village of Hartland's support of the Hartland Marsh's boardwalk repairs.
5. Discussion and consideration of the update to the Park Food Vendor Application.

Other Items for Consideration

6. Discussion and consideration of Ruekert Mielke performing wetland delineations, environmental assessments and floodplain verifications at three Village sites for a total cost of \$13,900.
7. Discussion and consideration of Stryker maintenance agreement
8. Discussion and consideration of Joint Representation Agreement and Conflict of Interest Waiver for von Briesen & Roper, S.C.
9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on

behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.

10. Adjournment.

Ryan Bailey, Village Manager

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Sandee Policello, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible. To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The meeting ID is: 844 2354 3382 Passcode: 200107 Or participate online:
<https://us02web.zoom.us/j/84423543382?pwd=e5cfR7zQweFCAaobMWjcl75ZXMLEaU.1>

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, AUGUST 26, 2024 • 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

President Pfannerstill called the meeting to order at 6:30 pm

Present: President Pfannerstill, Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Clerk Policello, Police Chief Misko, Fire Chief Jambretz, Public Works Interim Director Jenson, Library Director Kristensen

Pledge of Allegiance – Trustee Hallquist

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

There were no public comments.

1. Consideration of Village Board minutes of August 12, 2024.

Motion (Conner/Wallschlager) to approve the August 12, 2024 minutes. All were in favor, **motion carried.**

2. Items related to vouchers

- a. Consideration of payment to Stark Pavement Corp. for payment no. 1 for the 2024 Paving Program in the amount of \$ 454,293.94

Motion (Truttschel/Hallquist) to approve payment to Stark Pavement Corp. for payment no. 1 for the 2024 Paving Program in the amount of \$ 454,293.94. All were in favor, **motion carried.**

- b. Consideration of vouchers for payment in the amount of \$ 556,256.39

Motion (Wallschlager/Conner) to approve payment of vouchers for payment in the amount of \$556,256.39. All were in favor, **motion carried.**

3. Actions related to Licenses and Permits

- a. Consideration of an application for a Fireworks Permit for Lake Country Lutheran High School

Chief Jambretz confirmed that they will attend the event. He said it is 5 – 10 minutes of ground displays.

Motion (Pfeiffer/Hallquist) to approve application for a Fireworks Permit for Lake Country Lutheran High School for September 27th. All were in favor, **motion carried.**

b. Consideration of an application for Weights and Measures – Kwik Trip

Motion (Conner/Wallschlager) to approve the application for Weights and Measures for Kwik Trip. All were in favor, **motion carried.**

4. Consideration of a motion to approve Resolution No. 08/26/2024 “A Resolution Pledging That The Village Board Of The Village Of Hartland Will Expend Funds Necessary For The Hartland Public Library To Exempt The Village From The Waukesha County Library Levy”.

Library Director Kristensen said exempting library municipalities must levy and expend an amount equal to or greater than the mill rate set by Waukesha County in the preceding year. The minimum expenditure for 2025 is \$421,327 to obtain exemption from the 2024 county library levy for 2025 purposes. This prevents property owners from being double taxed for library services. Village Manager Bailey said this also makes us eligible for the county aid grant which is approximately \$310,000.

Motion (Pfeiffer/Hallquist) to approve Resolution No. 08/26/2024 “A Resolution Pledging That The Village Board Of The Village Of Hartland Will Expend Funds Necessary For The Hartland Public Library To Exempt The Village From The Waukesha County Library Levy”. All were in favor, **motion carried.**

Items referred from the August 19, 2024 Plan Commission Meeting

5. Village Board first reading for proposed PUD development (“Project”) whose approval is being sought by Three Leaf Development on property tax key HAV 0423981056 located on Campus Drive. The Village Board will review:
- a. Proposed preliminary site and building plans for senior living development (120 units);
 - b. Proposed preliminary certified survey map;
 - c. Proposed rezoning to RM-1 in conjunction with a PUD Agreement for the Project;
 - d. Proposed petition for a Planned Unit Development
 - e. Proposed land use amendment and Resolution
 - f. Consideration of setting a date for a Public Hearing for October 14, 2024

John Ford, Chief Development Officer with Three Leaf Developers presented the senior living project to the Board. There will be 118 units; the facility will provide continuum of care for seniors, including independent living, assisted living and memory care. Ford shared a third-party market study that supports this type of development. They anticipate collaboration and enjoyment between seniors attending Lake Country Lutheran School events and students coming over to collaborate and engage with the seniors.

Mark Bahr, Chief Growth Officer of the Lutheran High School Association and also the founding principal of Lake Country Lutheran High School in 1999 spoke. This project has been in the works for a couple decades that would impact the school and the community.

Ford said the site is 8.88 acres. There is a quit claim deed that bifurcates the site; the building is allowed, but must be east of this line. Lot 2 of the CSM draft is 3.76 acres. The surface parking will be in front of the building on an outlot that they would have a cross-access easement agreement for with the Lutheran High School Association. That outlot is 1.77 acres, for a total of 5.53 acres. The plan provides for 78 independent living units, 20 assisted living units and 20 memory care units. The building will be 2 – 4 stories. There will be 144,000 square feet of space, 39,000 square feet of indoor parking, for a total of 183,000 square feet. The common area will be a 1 ½ story, very welcoming area at the entrance with a bistro, chapel, salon, spa, restaurant, bar, courtyard areas, outdoor decks and patio.

32% of the materials used will be stone with a warm color palette similar to Lake Country Lutheran. The Phase 1 environmental study has been completed with no further investigation needed on this site based on those results. The soils have been tested and are proven to support the project. They have worked with Village staff to confirm that a fire truck will have the ability to make it all the way around the building.

Keith Biscoban, architect, presented the project to the Board. He went through the detail of each floor and exterior plans.

Ford said they are working with an experienced senior living operator. They feel the project will be a tremendous benefit to the community. Staffing will be 36 – 40 employees with 20 to 24 on any one shift. They hope to break ground by end of this year and expect 16 – 17 months of construction with completion in spring 2026.

First reading was completed.

Motion (Hallquist/Conner) to set the public hearing for October 14, 2024. All were in favor, **motion carried.**

Other Items for Consideration

6. Village Board second reading for a proposed annexation and PUD development (“Project”) whose approval is being sought by Gideon Farms LLC on property tax keys MRTT0396999006 and MRTT039699902 located at N56W30020 County Road K, Town of Merton. The Village Board will review:
 - a. **Public Hearing** to hear comments on the request for the petitioned rezoning with PUD Overlay, proposed petition for direct annexation, proposed Planned Unit Development Agreement and proposed land use amendment.
 - b. Proposed petition for direct annexation
 - c. Proposed temporary rezoning to A-1 for the farmland parcel and B-3 for the corner parcel, in conjunction with petition for Planned Unit Development Overlay Zoning
 - d. Proposed site and architectural plans
 - e. Proposed Comprehensive Land Use Map amendment and Resolution

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President Pfannerstill opened the public hearing at 7:02 pm. Public hearing was closed at 7:02 pm.

Andy Gehl appeared. His hope is to break ground this fall. He will forward the PUD once the review is completed. Trustee Hallquist inquired as to what condition the barn is in; Gehl said the barn is suitable for livestock, but not suitable for a business/restaurant. Village Manager Bailey said the PUD will only include Phase 1. Gehl said the goal for what they wanted to do in the barn is the same and would be included in a future phase. Trustee Pfeiffer said the project has been well received from the surrounding neighbors.

The second reading was completed.

7. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.

Library Director Kristensen gave a staffing update. He has 2 new employees that have started. He is working with Parks and DPW to plan a fall fest type of event; smaller this year and larger next year.

Public Works Interim Director Jenson said Wolf Paving has laid the first layer of asphalt today and will hopefully have the surface layer down by the end of the week on W. Capitol.

Fire Chief Jambretz said the golf outing was last Friday with 146 golfers; they brought in approximately \$25,000 in revenue. October 12 will be the pancake breakfast at the fire house. They did the final inspection at Kwik Trip and everything looked good.

Police Chief Misko said they are recruiting for their part-time administrative assistant position. They will be posting the deputy chief recruitment; applications with internal review and go before the PFC in October. Deputy Chief Collura will be retiring December 13th. Their mock accreditation assessment went well. This will be 3 full days, November 5 – 7.

Village Manager Bailey said all department heads have submitted their budgets to him; he asked them for a bare bones budget. The budget will be presented September 11th and 12th.

Recreation class registration starts tomorrow for residents and the following day for non-residents.

A building needs analysis will be presented next month.

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8. Adjournment

Motion (Pfeiffer/Truttschel) to adjourn the meeting at 7:15 pm. All were in favor, **motion carried.**

Respectfully submitted,

Sandee Policello
Village Clerk

To: Village President & Board of Trustees
From: Tonia Smith, Fiscal Clerk
Date: September 04, 2024
RE: Voucher List

Attached is the voucher list for the
September 9, 2024 Village Board Meeting

September 9, 2024 Checks:	\$ 176,814.60
August Manual Checks:	<u>\$ 259,288.51</u>
Subtotal of Checks:	\$ 436,103.11
 August Wires	 <u>\$ 252,971.42</u>
 August Credit Credit Cards	 <u>\$ 23,146.49</u>
 Total Amount of all Checks, Wires, and Credit Cards	 <u><u>\$ 712,221.02</u></u>

VILLAGE OF HARTLAND
VOUCHER LIST - SEPTEMBER 9, 2024

Account Descr	Search Name	Comments	Amount
R 101-46730 RECREATION CLASSES	CROTTY, JOHN	REISSUE ACCOUNT BALANCE REFUND	\$50.00
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	CONNECTION CHARGES	\$5,335.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	DUES	\$476.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY FAMILY FUN LLC	REFUNDABLE DEPOSIT FOR FAC	\$200.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY FAMILY FUN LLC	REFUNDABLE DEPOSIT FOR GREEN SPACE	\$300.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY FAMILY FUN LLC	REFUNDABLE DEPOSIT FOR SHELTER	\$100.00
G 101-23000 SPECIAL DEPOSITS	PERFECT TOUCH CHIROPRACTIC, LLC	925 WALNUT RIDGE OCCUPANCY REFUND	\$500.00
G 101-23000 SPECIAL DEPOSITS	S3 DELI	131 E CAPITOL DR OCCUPANCY REFUND	\$500.00
R 101-46730 RECREATION CLASSES	SHELLHAAS, SARA	ENROLLMENT REFUND	\$330.00
R 101-46730 RECREATION CLASSES	SCHNEIDER, SUSAN	REFUND ON NON-RESIDENT FEE	\$10.00
G 101-23000 SPECIAL DEPOSITS	WALLACE, KEVIN	FIELD RESTORATION DEPOSIT REFUND	\$1,000.00
			\$8,801.00
AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BAYON TAVARA, EDUARDO	PHYSICAL FOR FALL PARAMEDIC	\$437.25
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BOUND TREE MEDICAL	WIRE LIMB LEADS	\$519.99
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	VARIOUS MEDICAL SUPPLIES	\$183.92
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	VARIOUS MEDICAL SUPPLIES	\$24.66
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	STRYKER SALES	WIRE LIMB LEAD	\$432.50
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	CLASSES	\$5,108.30
AMBULANCE			\$6,706.62
CEMETERY			
E 101-54910-365 BLDGS/GROUNDS MAINT EXPENSE	ROBERTS TOPSOIL	25 YARDS SOIL	\$500.00
CEMETERY			\$500.00
ECONOMIC DEVELOPMENT			
E 804-56700-724 WEB SITE HOSTING & MAINT	CYBERLYNK	WEBSITE HOSTING	\$39.98
E 804-56700-744 OFFICE SUPPLIES	ELAN FINANCIAL SERVICES	ADOBE PRODUCTS JULY	\$20.99
E 804-56700-746 TELEPHONE	ELAN FINANCIAL SERVICES	ATT	\$127.30
E 804-56700-744 OFFICE SUPPLIES	ELAN FINANCIAL SERVICES	ADOBE PRODUCTS AUG	\$20.99
E 804-56700-761 MEETING EXPENSE	ELAN FINANCIAL SERVICES	PANERA BREAD	\$66.98
E 804-56700-732 GENERAL OPERATION OVERSIGHT	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$12.50
E 804-56700-738 MEMBERSHIPS	WI ECONOMIC DEVELOPMENT CORP	ANNUAL PARTICIPATION FEE	\$200.00
ECONOMIC DEVELOPMENT			\$488.74
ENVIRONMENTAL SERVICES			
E 101-53635-480 ECOS PLANNING	INSIGHT FS	TURF APPLICATIONS	\$337.74
ENVIRONMENTAL SERVICES			\$337.74

Account Descr	Search Name	Comments	Amount	
FINANCIAL ADMINISTRATION				
E 101-51500-500	PROPERTY ASSESSMENT	CATALIS TAX & CAMA INC	ASSESSMENTS MONTHLY BILLING	\$4,587.50
E 101-51500-300	OPERATING SUPPLIES/EXPENSES	MEA-SEW	MEA-SEW DUES	\$30.00
E 101-51500-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$48.21
E 101-51500-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$58.85
E 101-51500-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$18.00
FINANCIAL ADMINISTRATION			\$4,742.56	
FIRE PROTECTION				
E 101-52200-255	BLDGS/GROUNDS	BIEBELS TRUE VALUE	CLEANING SUPPLIES	\$42.19
E 101-52200-800	CAPITAL OUTLAY	JEFFERSON FIRE & SAFETY INC	REPLACEMENT NOZZLES	\$2,932.60
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	LANTZ, PATE	FIRE 1 TESTING	\$80.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	MACQUEEN	PORTACOUNT FIT	\$45.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	MACQUEEN	PORTACOUNT FIT	\$90.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$162.50
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$42.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$160.75
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	CLASSES	\$224.30
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	XEROX CORPORATION	COPIER SERVICES	\$175.65
FIRE PROTECTION			\$3,954.99	
GENERAL ADMINISTRATION				
E 101-51400-290	OUTSIDE SERVICES/CONTRACTS	CIVIC PLUS	MONSIDO SUBSCRIPTION	\$5,012.75
E 101-51400-395	COMMUNITY RELATIONS	CIVIC PLUS	WEBSITE HOSTING	\$2,398.70
E 101-51400-300	OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	PUBLIC NOTICES	\$120.21
E 101-51400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$54.00
E 101-51400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$18.00
E 101-51400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$32.16
E 101-51400-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$431.82
GENERAL ADMINISTRATION			\$8,067.64	
INSPECTION				
E 101-52400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$12.50
E 101-52400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$0.00
E 101-52400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$6.00
INSPECTION			\$18.50	
LAW ENFORCEMENT				
E 101-52100-360	VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	MINI BULB FOR SQUAD	\$5.37
E 101-52100-360	VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#8 NEW BATTERY AND SYSTEM CHECK	\$356.42
E 101-52100-360	VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	MOUNT TIRE ON WHEEL	\$30.02
E 101-52100-360	VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#5 CHECK CHARGING SYSTEM	\$165.50

Account Descr	Search Name	Comments	Amount
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#1 BATTERY/ MOTORCRAFT BATTERY	\$267.02
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$150.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$321.49
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$750.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$283.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	HANDCUFFS	\$44.99
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS - VSAT	VZ CASE 24406631 0	\$75.00
LAW ENFORCEMENT			<u>\$2,448.81</u>
LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$31.15
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$450.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$176.82
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$0.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER STAFF	\$96.01
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER FLOOR	\$96.01
LIBRARY			<u>\$849.99</u>
MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	MAT SERVICES	\$242.11
MUNICIPAL BUILDING			<u>\$242.11</u>
PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	ACE REDI-MIX INC	CONCRETE FOR NIXON	\$647.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	SMART TRIM	\$142.14
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	WISCONSIN CONTRACTORS SUPPLY	CONCRETE TOOLS	\$100.45
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	WISTL SOD FARM INC	15 ROLLS	\$43.50
PARKS			<u>\$933.09</u>
PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIL-BAR FARMS	SHOCKS FOR TRAILER	\$501.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	AIR FILTERS	\$263.35
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	OIL FILTER	\$17.15
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	TURN INDICATOR	\$126.19
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	WHEEL BEARING	\$16.98
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO LEAD REFOR	\$2,342.91
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDFD FUEL	\$1,193.75
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO LEAD REFOR	\$1,226.22
E 101-53000-360 VEHICLE MAINT/EXPENSE	GRAY S INC	CUTTING EDGE FOR FRONT-END LOADER	\$2,155.76
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$136.89
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$107.37
E 101-53000-360 VEHICLE MAINT/EXPENSE	KAESTNER AUTO ELECTRIC CO	STOBE BULB	\$90.75
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	CLEANER	\$152.52

Account Descr	Search Name	Comments	Amount
E 101-53000-290	OUTSIDE SERVICES/CONTRACTS LISBON CREEK SYSTEMS	FIRE MONITORING	\$195.00
E 101-53000-360	VEHICLE MAINT/EXPENSE MACQUEEN	HOSE/ CONNECTOR	\$414.18
E 101-53000-360	VEHICLE MAINT/EXPENSE MILLER-BRADFORD RISBERG INC	VARIOUS FILTERS	\$1,013.67
E 101-53000-360	VEHICLE MAINT/EXPENSE NAPA AUTO PARTS	VARIOUS FILTERS	\$701.84
E 101-53000-360	VEHICLE MAINT/EXPENSE NAPA AUTO PARTS	SOCKET UNDER WARRANTY	\$0.00
E 101-53000-300	OPERATING SUPPLIES/EXPENSES OLSEN SAFETY EQUIPMENT CORP	BOOTS	\$40.75
E 101-53000-300	OPERATING SUPPLIES/EXPENSES ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$128.60
E 101-53000-300	OPERATING SUPPLIES/EXPENSES ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$75.00
E 101-53000-300	OPERATING SUPPLIES/EXPENSES ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$12.00
E 101-53000-360	VEHICLE MAINT/EXPENSE POMPS TIRE SERVICE INC	6 TIRES	\$769.44
E 101-53000-360	VEHICLE MAINT/EXPENSE POMPS TIRE SERVICE INC	GALAXY TIRES	\$620.00
E 101-53000-360	VEHICLE MAINT/EXPENSE POMPS TIRE SERVICE INC	RIM LOCK FOR TIRE REPLACEMENT	\$491.00
E 101-53000-360	VEHICLE MAINT/EXPENSE POMPS TIRE SERVICE INC	WHEEL LOCK	\$26.85
E 101-53000-360	VEHICLE MAINT/EXPENSE SUPPLYZONE	PRESSURE WASHER HOSE/ SOAP/ KIT	\$629.94
E 101-53000-360	VEHICLE MAINT/EXPENSE VAN HORN FORD	SHACKLE NUT	\$4.22
E 101-53000-410	STREETS GEN MAINT WOLF PAVING CO INC	COLD PATCH	\$363.00
PUBLIC WORKS			\$13,816.33
RECREATION PROGRAMS/EVENTS			
E 101-55300-290	OUTSIDE SERVICES/CONTRACTS COWLES, ALLYSON	APRIL ZUMBA CLASSES (REISSUE)	\$24.00
E 101-55300-290	OUTSIDE SERVICES/CONTRACTS DUSOLD, CAROL	NIA CLASSES	\$64.00
E 101-55300-290	OUTSIDE SERVICES/CONTRACTS EBERLE, KYLE	FFOA CLASSES	\$720.00
E 101-55300-290	OUTSIDE SERVICES/CONTRACTS EDGEWORTH, LINDSAY	SMART SITTER CLASSES	\$392.00
E 101-55300-290	OUTSIDE SERVICES/CONTRACTS ITS IN EVERY DETAIL	BARRE CLASSES	\$603.20
E 101-55300-290	OUTSIDE SERVICES/CONTRACTS NELSON BRANDON, LISA	YOGA CLASSES	\$427.20
E 101-55300-300	OPERATING SUPPLIES/EXPENSES ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$18.00
E 101-55300-300	OPERATING SUPPLIES/EXPENSES ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$26.75
E 101-55300-300	OPERATING SUPPLIES/EXPENSES ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$32.15
E 101-55300-290	OUTSIDE SERVICES/CONTRACTS SANCHEZ, TERRIE	LINE DANCING	\$132.00
E 101-55300-290	OUTSIDE SERVICES/CONTRACTS TEAS, NANCY	LIINE DANCING CLASSES	\$132.00
E 101-55300-312	SPLASHPAD EXPENSES WAHLEN WORKS	SPLASH PAD CLEANING	\$575.00
E 101-55300-290	OUTSIDE SERVICES/CONTRACTS WAUKESHA CTY TREASURER	LEARN TO SKATE CLASSES	\$420.00
E 101-55300-290	OUTSIDE SERVICES/CONTRACTS WEHLAGE, MARY	YOGA CLASSES	\$2,118.40
RECREATION PROGRAMS/EVENTS			\$5,684.70
SEWER SERVICE			
E 204-53610-270	TREATMENT EXPENSE DELAFIELD-HARTLAND WATER	TOTAL USER FEES	\$96,739.51
E 204-53610-360	VEHICLE MAINT/EXPENSE EH WOLF	THF 1000	\$1,000.30
E 204-53610-300	OPERATING SUPPLIES/EXPENSES ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$32.15
E 204-53610-290	OUTSIDE SERVICES/CONTRACTS ONTECH SYSTEMS, INC	IT SERVICES	\$168.75
E 204-53610-300	OPERATING SUPPLIES/EXPENSES ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$31.25
E 204-53610-300	OPERATING SUPPLIES/EXPENSES ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$9.00

Account Descr	Search Name	Comments	Amount	
SEWER SERVICE			\$97,980.96	
TRUSTEES				
E 101-51100-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$28.00
E 101-51100-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$112.52
E 101-51100-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$42.00
TRUSTEES			\$182.52	
WATER UTILITY				
E 620-53700-923	OUTSIDE SERVICES	BADGER METER INC	BEACON/ORION HOSTING	\$276.19
E 620-53700-632	WATER TREATMENT-SUPPLIES/EXP	BIEBELS TRUE VALUE	FLEX RATCHET	\$34.17
E 620-53700-651	MAINTENANCE OF MAINS	CORE & MAIN LP	CURBSTOP PARTS	\$426.00
E 620-53700-923	OUTSIDE SERVICES	HYDROCORP	CONNECTION CONTROL PROGRAM	\$1,012.00
E 620-53700-631	WATER TREATMENT - CHEMICALS	MARTELLE WATER TREATMENT	WELLHOUSE CHEMICALS	\$810.42
E 620-53700-662	WATER TREATMENT EQUIP	MARTELLE WATER TREATMENT	WELLHOUSE CHEMICALS	\$10,501.64
E 620-53700-605	MAINTENANCE-WATER SOURCE PLANT	MENARDS- PEWAUKEE	LUMBER/INSULATION FOR WELLHOUSE	\$433.86
E 620-53700-679	STRUCTURES & IMPROVEMENTS	MENARDS- PEWAUKEE	LUMBER/INSULATION	\$727.14
E 620-53700-679	STRUCTURES & IMPROVEMENTS	MENARDS- PEWAUKEE	LUMBER/INSULATION	\$122.08
E 620-53700-679	STRUCTURES & IMPROVEMENTS	MENARDS- PEWAUKEE	LUMBER/INSULATION RETURN	-\$175.70
E 620-53700-679	STRUCTURES & IMPROVEMENTS	MENARDS- PEWAUKEE	LUMBER/INSULATION	\$547.27
E 620-53700-923	OUTSIDE SERVICES	MIDWEST METER INC	METER TESTING	\$6,347.50
E 620-53700-674	METERS	MIDWEST METER INC	METER REPLACEMENT PARTS	\$1,030.00
E 620-53700-674	METERS	MIDWEST METER INC	2" METER BASE RETURN	-\$2,050.00
E 620-53700-923	OUTSIDE SERVICES	ONTECH SYSTEMS, INC	IT SERVICES	\$168.75
E 620-53700-921	OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$9.00
E 620-53700-921	OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$32.15
E 620-53700-921	OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$31.25
E 620-53700-632	WATER TREATMENT-SUPPLIES/EXP	USA BLUE BOOK	MULIFUNCTION VALVE RETURN	-\$288.00
E 620-53700-662	WATER TREATMENT EQUIP	USA BLUE BOOK	HACH PHOSPHATE TESTER	\$729.58
E 620-53700-632	WATER TREATMENT-SUPPLIES/EXP	USA BLUE BOOK	MULIFUNCTION VALVE	\$288.00
E 620-53700-923	OUTSIDE SERVICES	WI DNR OPERATOR CERT	JASON HELD RENEWAL	\$45.00
WATER UTILITY			\$21,058.30	
			\$176,814.60	

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Payments



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Payments Batch AUG24MC

\$259,288.51

Refer	1394 DELTA DENTAL PLAN OF WISCON	Ck# 009229	8/22/2024		
Cash Payment	G 101-21535 VISION INSURANCE	VISION INSURANCE			\$267.74
Invoice	2207084	8/15/2024			
Transaction Date	8/28/2024	GF Checking	11100	Total	\$267.74
Refer	1423 EWALDS HARTFORD FORD	Ck# 009234	8/29/2024		
Cash Payment	E 402-59900-820 POLICE DEPT EXPENS	POLICE INTERCEPTOR			\$46,816.00
Invoice	46835	8/29/2024 PO 28669			
Transaction Date	9/3/2024	GF Checking	11100	Total	\$46,816.00
Refer	1395 EWALDS HARTFORD FORD	Ck# 009231	8/26/2024		
Cash Payment	E 402-59900-820 POLICE DEPT EXPENS	POLICE VEHICLE			\$46,816.00
Invoice	46834	8/26/2024 PO 28669			
Transaction Date	8/28/2024	GF Checking	11100	Total	\$46,816.00
Refer	1396 HARTLAND COMMUNITY BAND	Ck# 009228	8/19/2028		
Cash Payment	G 101-31620 FINE ARTS CENTER DONA	THURSDAY NIGHT CONCERT RAIN OUT			\$225.00
Invoice	HARTLAND AUG24	8/19/2024			
Transaction Date	8/28/2024	GF Checking	11100	Total	\$225.00
Refer	1397 HARTLAND RIVERWALK, LLC	Ck# 009225	8/12/2024		
Cash Payment	E 216-58300-560 DEVELOPER MRO PAY	TIF#6 RECEIVED MINUS 10%			\$127,421.53
Invoice	HARTLAND AUG24	8/12/2024			
Transaction Date	8/28/2024	GF Checking	11100	Total	\$127,421.53
Refer	1398 UNITED STATES POSTAL SERVIC	Ck# 009226	8/12/2024		
Cash Payment	E 101-55300-300 OPERATING SUPPLIE	POSTAGE FOR MAILING THE GUIDES			\$2,898.62
Invoice	HARTLAND AUG24	8/12/2024 PO 30340			
Transaction Date	8/28/2024	GF Checking	11100	Total	\$2,898.62
Refer	1399 WE ENERGIES	Ck# 009227	8/13/2024		
Cash Payment	E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES			\$344.29
Invoice	070431870800005	8/5/2024			
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	ENERGY SERVICES			\$14.06
Invoice	070431870800005	8/5/2024			
Cash Payment	E 204-53610-220 UTILITY SERVICES	ENERGY SERVICES			\$11.19
Invoice	070574458200001	8/6/2024			
Cash Payment	E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES			\$29.12
Invoice	070431870800006	8/6/2024			
Cash Payment	G 204-34187 FWW LIFT STATION REPL	ENERGY SERVICES			\$67.63
Invoice	071352656100002	8/7/2024			
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES			\$24.36
Invoice	071422113700030	8/7/2024			
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			\$46.50
Invoice	071422113700033	8/9/2024			
Cash Payment	E 101-55110-220 UTILITY SERVICES	ENERGY SERVICES			\$29.62
Invoice	070977541400001	8/9/2024			
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			\$111.60
Invoice	070431870800001	8/8/2024			
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			\$531.87
Invoice	070431870800003	8/8/2024			
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			\$7,061.65
Invoice	070431870800007	8/8/2024			

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Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES		\$106.62
Invoice	070615982400001	8/8/2024			
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES		\$394.69
Invoice	071422113700024	8/8/2024			
Transaction Date	8/28/2024		GF Checking	11100	Total \$8,773.20
Refer	1400 WE ENERGIES		Ck# 009230	8/26/2024	
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES		\$441.74
Invoice	070431870800004	8/15/2024			
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES		\$15.23
Invoice	070431870800011	8/15/2024			
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES		\$390.32
Invoice	071422113700021	8/19/2024			
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES		\$1,574.20
Invoice	070431870800002	8/21/2024			
Cash Payment	E 101-51600-220	UTILITY SERVICES	ENERGY SERVICES		\$1,823.19
Invoice	071422113700009	8/21/2024			
Cash Payment	E 101-55110-220	UTILITY SERVICES	ENERGY SERVICES		\$1,995.23
Invoice	071422113700036	8/21/2024			
Cash Payment	E 101-52200-220	UTILITY SERVICES	ENERGY SERVICES		\$64.00
Invoice	070914485800001	8/20/2024			
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES		\$263.03
Invoice	071419245500001	8/20/2024			
Cash Payment	E 101-53000-220	UTILITY SERVICES	ENERGY SERVICES		\$661.41
Invoice	071422113700001	8/20/2024			
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES		\$38.04
Invoice	071422113700002	8/20/2024			
Cash Payment	E 101-51600-220	UTILITY SERVICES	ENERGY SERVICES		\$47.75
Invoice	071422113700003	8/20/2024			
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES		\$507.83
Invoice	071422113700004	8/20/2024			
Cash Payment	E 620-53700-625	MAINTENANCE OF PU	ENERGY SERVICES		\$9.90
Invoice	071422113700005	8/20/2024			
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES		\$48.64
Invoice	071422113700006	8/20/2024			
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES		\$19.48
Invoice	071422113700007	8/20/2024			
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES		\$16.70
Invoice	071422113700008	8/20/2024			
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES		\$175.03
Invoice	071422113700010	8/20/2024			
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES		\$20.13
Invoice	071422113700011	8/20/2024			
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES		\$885.49
Invoice	071422113700012	8/20/2024			
Cash Payment	E 620-53700-625	MAINTENANCE OF PU	ENERGY SERVICES		\$38.46
Invoice	071422113700013	8/20/2024			
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES		\$15.23
Invoice	071422113700014	8/20/2024			
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES		\$98.84
Invoice	071422113700015	8/20/2024			
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES		\$33.97
Invoice	071422113700016	8/20/2024			

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Cash Payment	E 101-53000-220	UTILITY SERVICES	ENERGY SERVICES		\$26.85
Invoice	071422113700017	8/20/2024			
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES		\$19.12
Invoice	071422113700018	8/20/2024			
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES		\$66.71
Invoice	071422113700019	8/20/2024			
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES		\$18.66
Invoice	071422113700020	8/20/2024			
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES		\$275.70
Invoice	071422113700022	8/20/2024			
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES		\$2,002.36
Invoice	071422113700023	8/20/2024			
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES		\$34.95
Invoice	071422113700025	8/20/2024			
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES		\$177.92
Invoice	071422113700026	8/20/2024			
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES		\$39.19
Invoice	071422113700027	8/20/2024			
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES		\$411.68
Invoice	071422113700028	8/20/2024			
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES		\$26.97
Invoice	071422113700029	8/20/2024			
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES		\$96.20
Invoice	071422113700032	8/20/2024			
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES		\$56.94
Invoice	071422113700034	8/20/2024			
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES		\$1,717.16
Invoice	071422113700035	8/20/2024			
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES		\$389.76
Invoice	071422113700037	8/20/2024			
Cash Payment	E 620-53700-625	MAINTENANCE OF PU	ENERGY SERVICES		\$9.90
Invoice	071422113700037	8/20/2024			
Cash Payment	E 101-52200-220	UTILITY SERVICES	ENERGY SERVICES		\$794.10
Invoice	071825124400001	8/20/2024			
Cash Payment	E 101-52200-220	UTILITY SERVICES	ENERGY SERVICES		\$9.90
Invoice	071825124400002	8/20/2024			
Transaction Date	8/28/2024		GF Checking	11100	Total \$15,357.91
Refer	1401 WE ENERGIES		Ck# 009233	8/27/2024	
Cash Payment	G 403-31896	KWIK TRIP	STREET LIGHTS FOR W CAPITOL KT		\$10,171.49
Invoice	HARTLAND AUG24	8/27/2024	PO 30344		
Transaction Date	8/28/2024		GF Checking	11100	Total \$10,171.49
Refer	1402 WOLF PAVING CO INC		Ck# 009232	8/27/2024	
Cash Payment	E 620-53700-651	MAINTENANCE OF MAI	ASPHALT		\$541.02
Invoice	48151	8/16/2024	PO 30119		
Transaction Date	8/28/2024		GF Checking	11100	Total \$541.02

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Payments

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Fund Summary

	11100 GF Checking	
101 GENERAL FUND		\$19,827.02
204 SEWER		\$641.14
216 TIF #6		\$127,421.53
402 CORPORATE RESERVE FUND		\$93,632.00
403 DEVELOPMENT FUND		\$10,171.49
620 WATER FUND		\$7,595.33
		<hr/>
		\$259,288.51

Pre-Written Checks	\$259,288.51
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$259,288.51

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Payments

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Payments Batch AUG24WIRE		\$252,971.42			
Refer	1413 AFLAC	Ck# 2024525E 8/16/2024			
Cash Payment	G 101-21592 AFLAC INS PAYABLE	MONTHLY AFLAC PREMIUMS			\$215.50
Invoice					
Transaction Date	8/31/2024	GF Checking	11100	Total	\$215.50
Refer	1414 B2E SOLUTIONS INC	Ck# 2024526E 8/2/2024			
Cash Payment	E 804-56700-110 SALARIES	AUGUST 2 BID PAYROLL WIRE			\$1,289.66
Invoice					
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	AUGUST 2 BID PAYROLL WIRE			\$65.05
Invoice					
Transaction Date	8/31/2024	GF Checking	11100	Total	\$1,354.71
Refer	1415 B2E SOLUTIONS INC	Ck# 2024527E 8/16/2024			
Cash Payment	E 804-56700-110 SALARIES	AUGUST 16 BID PAYROLL WIRE			\$1,289.65
Invoice					
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	AUGUST 16 BID PAYROLL WIRE			\$65.05
Invoice					
Transaction Date	8/31/2024	GF Checking	11100	Total	\$1,354.70
Refer	1416 B2E SOLUTIONS INC	Ck# 2024528E 8/30/2024			
Cash Payment	E 804-56700-110 SALARIES	AUGUST 30 BID PAYROLL WIRE			\$1,289.64
Invoice					
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	AUGUST 30 BID PAYROLL WIRE			\$65.05
Invoice					
Transaction Date	8/31/2024	GF Checking	11100	Total	\$1,354.69
Refer	1417 EMPLOYEE TRUST FUNDS	Ck# 2024529E 8/26/2024			
Cash Payment	E 101-51400-150 HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS			\$2,068.28
Invoice					
Cash Payment	E 101-51500-150 HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS			\$6,204.84
Invoice					
Cash Payment	E 101-55300-150 HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS			\$2,068.28
Invoice					
Cash Payment	E 101-52100-150 HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS			\$27,793.72
Invoice					
Cash Payment	E 101-53000-150 HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS			\$23,204.12
Invoice					
Cash Payment	E 101-55110-150 HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS			\$6,657.88
Invoice					
Cash Payment	E 101-52200-150 HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS			\$4,977.00
Invoice					
Cash Payment	E 101-52300-150 HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS			\$4,977.00
Invoice					
Cash Payment	G 101-21530 INSURANCE DEDUCTIONS	MONTHLY HEALTH INSURANCE PREMIUMS			\$9,739.22
Invoice					
Cash Payment	G 101-34140 UNFUNDED EMPLOYEE B	MONTHLY HEALTH INSURANCE PREMIUMS			\$2,321.22
Invoice					
Transaction Date	8/31/2024	GF Checking	11100	Total	\$90,011.56
Refer	1418 WI RETIREMENT SYSTEM	Ck# 2024530E 8/30/2024			

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Cash Payment Invoice	E 101-55300-140	RETIREMENT BENEFIT JULY WRS PREMIUMS			\$504.23
Cash Payment Invoice	E 101-51400-140	RETIREMENT BENEFIT JULY WRS PREMIUMS			\$468.18
Cash Payment Invoice	E 101-51500-140	RETIREMENT BENEFIT JULY WRS PREMIUMS			\$492.76
Cash Payment Invoice	E 101-52100-140	RETIREMENT BENEFIT JULY WRS PREMIUMS			\$20,856.55
Cash Payment Invoice	E 101-52100-140	RETIREMENT BENEFIT JULY WRS PREMIUMS			\$514.10
Cash Payment Invoice	E 101-52200-140	RETIREMENT BENEFIT JULY WRS PREMIUMS			\$123.78
Cash Payment Invoice	E 101-52200-140	RETIREMENT BENEFIT JULY WRS PREMIUMS			\$572.79
Cash Payment Invoice	E 101-52300-140	RETIREMENT BENEFIT JULY WRS PREMIUMS			\$123.79
Cash Payment Invoice	E 101-52300-140	RETIREMENT BENEFIT JULY WRS PREMIUMS			\$4,372.04
Cash Payment Invoice	E 101-53000-140	RETIREMENT BENEFIT JULY WRS PREMIUMS			\$3,791.60
Cash Payment Invoice	E 101-55110-140	RETIREMENT BENEFIT JULY WRS PREMIUMS			\$1,662.98
Cash Payment Invoice	E 620-53700-926	EMPLOYEE PENSIONS JULY WRS PREMIUMS			\$1,812.45
Cash Payment Invoice	E 204-53610-110	SALARIES JULY WRS PREMIUMS			\$263.37
Cash Payment Invoice	E 204-53610-110	SALARIES JULY WRS PREMIUMS			\$316.86
Cash Payment Invoice	E 204-53610-390	BILLING/COLLECTION/ JULY WRS PREMIUMS			\$550.32
Cash Payment Invoice	G 101-21520	RETIREMENT DEDUCTION JULY WRS PREMIUMS			\$10,624.42
Cash Payment Invoice	G 101-21520	RETIREMENT DEDUCTION JULY WRS PREMIUMS			\$12,432.22
Transaction Date	8/31/2024	GF Checking	11100	Total	\$59,482.44
Refer	1419	<i>WI DEFERRED COMPENSATION P</i>		Ck# 2024531E	8/30/2024
Cash Payment Invoice	G 101-21570	DEFERRED COMP DEDUC CONTRIBUTIONS	MONTHLY EMPLOYEE DEFERRED COMP CONTRIBUTIONS		\$24,816.94
Transaction Date	8/31/2024	GF Checking	11100	Total	\$24,816.94
Refer	1420	<i>WI SUPPORT COLLECTIONS TRUS</i>		Ck# 2024532E	8/30/2024
Cash Payment Invoice	G 101-21580	GARNISHMENT DEDUCTIO GARNISHMENTS	MONTHLY EMPLOYEE WAGE GARNISHMENTS		\$1,149.21
Transaction Date	8/31/2024	GF Checking	11100	Total	\$1,149.21
Refer	1421	<i>BANK FIVE NINE</i>		Ck# 2024533E	8/1/2024
Cash Payment Invoice	E 301-58000-610	PRINCIPAL REDEMPTI PAYMENT	FIRE TRUCK PRINCIPAL AND INTEREST PAYMENT		\$70,000.00

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Payments

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Cash Payment	E 301-58000-615	DEBT SERVICE - INTE	FIRE TRUCK PRINCIPAL AND INTEREST PAYMENT	\$2,477.22
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Invoice

Transaction Date	8/31/2024	GF Checking	11100	Total	\$72,477.22
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Refer 1422 PAYMENT SERVICE NETWORK Ck# 2024534E 8/6/2024

Cash Payment	E 620-53700-923	OUTSIDE SERVICES	MONTHLY CREDIT CARD PROCESSING FEES	\$377.23
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Invoice

Cash Payment	E 204-53610-290	OUTSIDE SERVICES/C	MONTHLY CREDIT CARD PROCESSING FEES	\$377.22
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Invoice

Transaction Date	8/31/2024	GF Checking	11100	Total	\$754.45
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Fund Summary

	11100	GF Checking	
101 GENERAL FUND			\$172,732.65
204 SEWER			\$1,507.77
301 DEBT SERVICE FUND			\$72,477.22
620 WATER FUND			\$2,189.68
804 BUSINESS IMPROVEMENT DISTRICT			\$4,064.10
			\$252,971.42

Pre-Written Checks	\$252,971.42
Checks to be Generated by the Computer	\$0.00
Total	\$252,971.42

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Payments

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Payments Batch AUG24CC		\$23,146.49		
Refer	0 3G VACUUM	<u>Ck# 2024502E 8/23/2024</u>		
Cash Payment Invoice	E 101-55110-255 BLDGS/GROUNDS	Vacuum Supplies		\$25.90
Transaction Date	8/23/2024	GF Checking	11100	Total \$25.90
Refer	0 AIR FLOW INC	<u>Ck# 2024490E 8/23/2024</u>		
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	PD Garage Gas Detector		\$2,120.00
Transaction Date	8/23/2024	GF Checking	11100	Total \$2,120.00
Refer	0 ALLWORX	<u>Ck# 2024513E 8/23/2024</u>		
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIE	Allworx monthly billing		\$98.59
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIE	Allworx monthly billing		\$98.59
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIE	Allworx monthly billing		\$98.59
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIE	Allworx monthly billing		\$98.59
Cash Payment Invoice	E 101-55110-220 UTILITY SERVICES	Allworx monthly billing		\$98.59
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	Allworx monthly billing		\$98.59
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	Allworx monthly billing		\$98.59
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATE	Allworx monthly billing		\$98.59
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	Allworx monthly billing		\$98.60
Transaction Date	8/23/2024	GF Checking	11100	Total \$887.32
Refer	0 AMAZON	<u>Ck# 2024493E 8/23/2024</u>		
Cash Payment Invoice	E 101-55200-365 BLDGS/GROUNDS MAI	restroom plumbing parts		\$218.79
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	6 DVDs for Binge Box		\$52.64
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIE	200 Craft Bags		\$48.98
Cash Payment Invoice	E 101-55300-303 SUMMER REC EXPEN	Summer Camp: Supplies		\$53.96
Cash Payment Invoice	E 620-53700-921 OFFICE SUPPLIES & E	tablet & case		\$463.98
Cash Payment Invoice	E 101-55200-365 BLDGS/GROUNDS MAI	concrete saw blades		\$129.90
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIE	Plastic Gloves for Cooking Classes		\$8.98
Cash Payment Invoice	E 620-53700-921 OFFICE SUPPLIES & E	Tablet protection boxes		\$49.44
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	1 Video Game for Collection		\$24.00

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Cash Payment Invoice	E 101-55300-303	SUMMER REC EXPEN	Summer Camp: Supplies	\$11.18
Cash Payment Invoice	E 620-53700-921	OFFICE SUPPLIES & E	tablet protective case	\$46.06
Cash Payment Invoice	E 101-53000-365	BLDGS/GROUNDS MAI	a/c unit - recycle ck. pt. building	\$231.00
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Video Game Replacement	\$39.65
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Spice Club Kit Supplies	\$31.07
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	3 Video Games for Collection	\$170.86
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Paper Clips and Paint Brushes for Crafts	\$16.70
Cash Payment Invoice	E 101-55110-255	BLDGS/GROUNDS	Gardening Supplies for Plants	\$38.87
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	13 DVDs for Collection	\$286.55
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	CD for Collection	\$22.91
Cash Payment Invoice	E 101-52200-300	OPERATING SUPPLIE	Grill gear	\$28.49
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	extension cord	\$15.28
Cash Payment Invoice	E 101-51400-395	COMMUNITY RELATIO	Decibel reader	\$115.49
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Pokemon Club Supplies	\$13.84
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Summer Storytime Party Supplies	\$24.98
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Storytime Party Supplies	\$50.75
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Supplies for Tie Dye Day	\$84.75
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Storytime Party Supplies	\$57.44
Cash Payment Invoice	E 101-53000-300	OPERATING SUPPLIE	Office supplies	\$50.36
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Pokemon Club Prizes	\$35.97
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Return on SCIT magazine pouch	-\$54.55
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Refund for Rain Man DVD	-\$19.99
Cash Payment Invoice	E 101-52100-360	VEHICLE MAINT/EXPE	Refund on Ethernet Cables and Ethernet Adapter	-\$30.23
Cash Payment Invoice	E 101-52100-360	VEHICLE MAINT/EXPE	Refund for Ethernet to USB Adapters (4 ct)	-\$65.80

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Cash Payment Invoice	E 620-53700-921	OFFICE SUPPLIES & E	returned tablet protective case	-\$24.72
Cash Payment Invoice	E 620-53700-921	OFFICE SUPPLIES & E	returned tablet protective case	-\$24.72
Cash Payment Invoice	E 101-55200-365	BLDGS/GROUNDS MAI	drum liner rubber bands	\$58.80
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	1 Adult Nonfiction Book	\$13.50
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	YA Book	\$9.99
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Sharpies	\$21.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVD Refund	-\$4.24
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVD Refund	-\$0.01
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVD Refund	-\$0.51
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVD Refund	-\$0.01
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	7 DVDs for Collection	\$128.91
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	1 DVD for Collection	\$14.95
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	2 DVDs for Collection	\$47.92
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVD for Collection	\$25.95
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	1 DVD for Collection	\$17.96
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	LED Road Strobes (4ct), Handcuff Case & Holster	\$613.07
Cash Payment Invoice	E 101-51600-355	JANITORIAL SUPPLIES	batteries	\$16.69
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	DVD Replacement	\$22.70
Cash Payment Invoice	E 101-55110-255	BLDGS/GROUNDS	2 Tower Fans for Ice Age Trail Room	\$157.48
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	1 DVD for Collection	\$22.96
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	3 DVDs for Collection	\$53.90
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	YA Book Replacement	\$15.82
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	2 DVDs for Collection	\$39.07
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Adult Fiction Book Replacement	\$7.29

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Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Nonfiction Book		\$25.20
Cash Payment Invoice	E 101-55110-255	BLDGS/GROUNDS	Gardening Supplies for Plants		\$13.42
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	8 DVDs for Collection		\$131.85
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Roku Stick		\$29.00
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	2 Adult Fiction Books		\$39.49
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Paper Plates		\$5.78
Cash Payment Invoice	E 101-52300-300	OPERATING SUPPLIE	EMS go bags		\$48.42
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Fiction Book		\$20.72
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Disinfecting Wipes (15 ct)		\$35.55
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	White Vinegar for Crafts		\$3.69
Cash Payment Invoice	E 101-51600-255	BLDGS/GROUNDS	custodial cart		\$88.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	2 DVDs for Collection		\$43.47
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	2 DVDs for Collection		\$42.92
Cash Payment Invoice	E 101-55200-365	BLDGS/GROUNDS MAI	Hand dryer sensor		\$90.25
Cash Payment Invoice	E 101-55110-255	BLDGS/GROUNDS	Desk for Circ Sorting in Back		\$129.98
Cash Payment Invoice	E 101-53000-360	VEHICLE MAINT/EXPE	Trailer axel kit		\$209.78
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Nonfiction Book		\$17.99
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Computer Monitors (2 ct)		\$407.46
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	LAMINATING POUCHES		\$28.38
Transaction Date	8/23/2024		GF Checking	11100	Total \$4,899.38
Refer	0 ARLO TECHNOLOGIES		<u>Ck# 2024503E 8/23/2024</u>		
Cash Payment Invoice	E 101-52100-290	OUTSIDE SERVICES/C	Arlo Security Camera Monthly Service Fee		\$7.99
Transaction Date	8/23/2024		GF Checking	11100	Total \$7.99
Refer	0 AT&T (WAUKESHA)		<u>Ck# 2024492E 8/23/2024</u>		
Cash Payment Invoice	E 101-52200-300	OPERATING SUPPLIE	FD FIRSTNET		\$192.69
Cash Payment Invoice	E 101-52300-300	OPERATING SUPPLIE	FD FIRSTNET		\$192.69

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Cash Payment Invoice	E 101-52100-290	OUTSIDE SERVICES/C	PD INTERNET		\$80.25
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	ATT PHONE SERVICE		\$32.54
Cash Payment Invoice	E 101-52400-300	OPERATING SUPPLIE	ATT PHONE SERVICE		\$32.54
Cash Payment Invoice	E 101-51500-300	OPERATING SUPPLIE	ATT PHONE SERVICE		\$32.54
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	ATT PHONE SERVICE		\$32.54
Cash Payment Invoice	E 101-52200-220	UTILITY SERVICES	ATT PHONE SERVICE		\$32.54
Cash Payment Invoice	E 101-55110-220	UTILITY SERVICES	ATT PHONE SERVICE		\$32.54
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	ATT PHONE SERVICE		\$32.54
Cash Payment Invoice	E 101-53000-220	UTILITY SERVICES	ATT PHONE SERVICE		\$32.54
Cash Payment Invoice	E 620-53700-923	OUTSIDE SERVICES	ATT PHONE SERVICE		\$32.53
Cash Payment Invoice	E 204-53610-290	OUTSIDE SERVICES/C	ATT PHONE SERVICE		\$32.53
Transaction Date	8/23/2024	GF Checking	11100	Total	\$791.01
Refer	0 BAKER & TAYLOR CREDIT CARD	<u>Ck# 2024494E 8/23/2024</u>			
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS		\$1,823.91
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS		\$603.79
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS		\$1,231.64
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS		\$87.33
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS		\$303.37
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS		\$39.90
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS		\$176.33
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS		\$150.55
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS		\$408.69
Transaction Date	8/23/2024	GF Checking	11100	Total	\$4,825.51
Refer	0 CANVA	<u>Ck# 2024504E 8/23/2024</u>			
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	CANVA YEARLY SUBSCRIPTION		\$60.00
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	CANVA YEARLY SUBSCRIPTION		\$60.00
Transaction Date	8/23/2024	GF Checking	11100	Total	\$120.00

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Refer	0	<u>CARDINAL SERVICE</u>	<u>Ck# 2024489E 8/23/2024</u>		
Cash Payment	E	101-52200-300 OPERATING SUPPLIE	Coffee for early morning fire call		\$27.65
Invoice					
Transaction Date		8/23/2024	GF Checking	11100	Total \$27.65
Refer	0	<u>CITY OF MADISON</u>	<u>Ck# 2024516E 8/23/2024</u>		
Cash Payment	E	101-52100-300 OPERATING SUPPLIE	Advanced Police Tactics / Weiss		\$250.25
Invoice					
Transaction Date		8/23/2024	GF Checking	11100	Total \$250.25
Refer	0	<u>CONSTANT CONTACT</u>	<u>Ck# 2024508E 8/23/2024</u>		
Cash Payment	E	101-51400-290 OUTSIDE SERVICES/C	CONSTANT CONTACT RENEWAL		\$434.70
Invoice					
Transaction Date		8/23/2024	GF Checking	11100	Total \$434.70
Refer	0	<u>CREOLE CAFÉ & CATERING LLC</u>	<u>Ck# 2024499E 8/23/2024</u>		
Cash Payment	G	101-31630 HOMETOWN CELEBRATIO	Hometown Celebration - thank you GC, golf cart use		\$75.00
Invoice					
Cash Payment	G	101-31630 HOMETOWN CELEBRATIO	Hometown Employee Thank you lunch		\$678.00
Invoice					
Transaction Date		8/23/2024	GF Checking	11100	Total \$753.00
Refer	0	<u>DEMCO INC</u>	<u>Ck# 2024484E 8/23/2024</u>		
Cash Payment	E	101-55110-300 OPERATING SUPPLIE	New Tape and Genre Labels		\$124.36
Invoice					
Transaction Date		8/23/2024	GF Checking	11100	Total \$124.36
Refer	0	<u>DOCKHOUNDS</u>	<u>Ck# 2024505E 8/23/2024</u>		
Cash Payment	E	101-51400-395 COMMUNITY RELATIO	EMPLOYEE GATHERING		\$1,090.00
Invoice					
Transaction Date		8/23/2024	GF Checking	11100	Total \$1,090.00
Refer	0	<u>EQUIPARTS CORP</u>	<u>Ck# 2024514E 8/23/2024</u>		
Cash Payment	E	101-52100-300 OPERATING SUPPLIE	PD plumbing parts		\$407.32
Invoice					
Transaction Date		8/23/2024	GF Checking	11100	Total \$407.32
Refer	0	<u>FOX BROS PIGGLY WIGGLY</u>	<u>Ck# 2024482E 8/23/2024</u>		
Cash Payment	E	101-55300-303 SUMMER REC EXPEN	Summer Camp: Supplies		\$61.29
Invoice					
Cash Payment	G	101-31630 HOMETOWN CELEBRATIO	Hometown Celebration - supplies for thank you meal		\$26.64
Invoice					
Cash Payment	E	101-55300-303 SUMMER REC EXPEN	Summer Camp: Supplies		\$11.94
Invoice					
Transaction Date		8/23/2024	GF Checking	11100	Total \$99.87
Refer	0	<u>JOURNAL SENTINEL</u>	<u>Ck# 2024523E 8/23/2024</u>		
Cash Payment	E	101-55110-325 PERIODICALS	Journal Sentinel Subscription		\$48.00
Invoice					
Transaction Date		8/23/2024	GF Checking	11100	Total \$48.00
Refer	0	<u>KAPCO</u>	<u>Ck# 2024485E 8/23/2024</u>		

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Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Book Jacket Covers		\$412.06
Invoice					
Transaction Date	8/23/2024		GF Checking	11100	Total \$412.06
Refer	0	<u>KUSTOM SIGNALS</u>	<u>Ck# 2024510E 8/23/2024</u>		
Cash Payment	E 101-52100-360	VEHICLE MAINT/EXPE	Radar Remote Control		\$135.00
Invoice					
Transaction Date	8/23/2024		GF Checking	11100	Total \$135.00
Refer	0	<u>MAGAZINE ORDER</u>	<u>Ck# 2024517E 8/23/2024</u>		
Cash Payment	E 101-55110-325	PERIODICALS	Magazine renewal		\$20.00
Invoice					
Transaction Date	8/23/2024		GF Checking	11100	Total \$20.00
Refer	0	<u>MILWAUKEE ELECTRIC TOOL</u>	<u>Ck# 2024486E 8/23/2024</u>		
Cash Payment	E 101-53000-365	BLDGS/GROUNDS MAI	Drill Rebuild		\$175.00
Invoice					
Transaction Date	8/23/2024		GF Checking	11100	Total \$175.00
Refer	0	<u>MOUSER ELECTRONICS INC</u>	<u>Ck# 2024491E 8/23/2024</u>		
Cash Payment	E 101-52200-255	BLDGS/GROUNDS	Station alerting		\$26.84
Invoice					
Transaction Date	8/23/2024		GF Checking	11100	Total \$26.84
Refer	0	<u>NETFLIX</u>	<u>Ck# 2024501E 8/23/2024</u>		
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	Roku Subscription		\$24.14
Invoice					
Transaction Date	8/23/2024		GF Checking	11100	Total \$24.14
Refer	0	<u>NWTC CORPORATE TRAINING</u>	<u>Ck# 2024519E 8/23/2024</u>		
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	Fighting In and Around Vehicles Training		\$149.00
Invoice					
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	Fighting In and Around Vehicles / Weiss Refund		-\$149.00
Invoice					
Transaction Date	8/23/2024		GF Checking	11100	Total \$0.00
Refer	0	<u>PURPLE DOOR ICE CREAM</u>	<u>Ck# 2024524E 8/23/2024</u>		
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Adult SRP prize		\$25.00
Invoice					
Transaction Date	8/23/2024		GF Checking	11100	Total \$25.00
Refer	0	<u>SCHOOL DISTRICT OF WAUKESHA</u>	<u>Ck# 2024520E 8/23/2024</u>		
Cash Payment	E 101-55300-303	SUMMER REC EXPEN	Summer Camp: Field Trip		\$176.00
Invoice					
Transaction Date	8/23/2024		GF Checking	11100	Total \$176.00
Refer	0	<u>SENDIKS ACCOUNT</u>	<u>Ck# 2024515E 8/23/2024</u>		
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Cupcakes for Nailed It Program		\$65.69
Invoice					
Transaction Date	8/23/2024		GF Checking	11100	Total \$65.69
Refer	0	<u>SOUNDPROFES</u>	<u>Ck# 2024518E 8/23/2024</u>		
Cash Payment	E 101-52200-255	BLDGS/GROUNDS	Station alerting		\$134.85
Invoice					
Transaction Date	8/23/2024		GF Checking	11100	Total \$134.85

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Refer	0 SPECTRUM ENTERPRISE	Ck# 2024507E 8/23/2024	
Cash Payment Invoice	E 101-52200-300 OPERATING SUPPLIE	SPECTRUM FIBER FD	\$379.00
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET	\$106.72
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET	\$106.72
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET	\$106.72
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET	\$106.72
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET	\$106.72
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTRUM ENTERPRISE INTERNET	\$106.72
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATE	SPECTRUM ENTERPRISE INTERNET	\$106.71
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM ENTERPRISE INTERNET	\$106.71
Cash Payment Invoice	E 101-55370-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET	\$64.26
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	DPW FIBER	\$150.00
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATE	DPW FIBER	\$150.00
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	DPW FIBER	\$150.00
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE	\$33.71
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATE	SPECTRUM ENTERPRISE VOICE	\$33.71
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM ENTERPRISE VOICE	\$33.71
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE VOICE	\$42.81
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE VOICE	\$42.81
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE VOICE	\$42.81
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE VOICE	\$42.81
Cash Payment Invoice	E 101-55110-220 UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE	\$42.81
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE VOICE	\$42.81
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE	\$42.81
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATE	SPECTRUM ENTERPRISE VOICE	\$42.81

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Cash Payment Invoice	E 204-53610-385	MAINTENANCE-COLLE	SPECTRUM ENTERPRISE VOICE		\$42.80
Cash Payment Invoice	E 101-52200-220	UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE		\$104.35
Transaction Date	8/23/2024		GF Checking	11100	Total \$2,337.76
Refer	0	STAPLES		<u>Ck# 2024512E 8/23/2024</u>	
Cash Payment Invoice	E 101-51440-300	OPERATING SUPPLIE	Election supplies		\$29.78
Transaction Date	8/23/2024		GF Checking	11100	Total \$29.78
Refer	0	STURM RUGER AND CO		<u>Ck# 2024521E 8/23/2024</u>	
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Misko Clothing Allowance		\$14.44
Transaction Date	8/23/2024		GF Checking	11100	Total \$14.44
Refer	0	TARGET		<u>Ck# 2024496E 8/23/2024</u>	
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Bowls for Tuesday Tastes Program		\$21.00
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Food Coloring for Nailed It Program		\$3.99
Transaction Date	8/23/2024		GF Checking	11100	Total \$24.99
Refer	0	TECHSMITH		<u>Ck# 2024497E 8/23/2024</u>	
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Video & Screen Shot Computer Software		\$29.99
Transaction Date	8/23/2024		GF Checking	11100	Total \$29.99
Refer	0	U.S. CELLULAR		<u>Ck# 2024483E 8/23/2024</u>	
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	US CELLULAR PHONE SERVICES		\$71.82
Cash Payment Invoice	E 101-53000-220	UTILITY SERVICES	US CELLULAR PHONE SERVICES		\$120.28
Cash Payment Invoice	E 620-53700-605	MAINTENANCE-WATE	US CELLULAR PHONE SERVICES		\$120.28
Cash Payment Invoice	E 204-53610-385	MAINTENANCE-COLLE	US CELLULAR PHONE SERVICES		\$120.27
Transaction Date	8/23/2024		GF Checking	11100	Total \$432.65
Refer	0	UNITED STATES POSTAL SERVIC		<u>Ck# 2024511E 8/23/2024</u>	
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	ILL shipping		\$10.93
Transaction Date	8/23/2024		GF Checking	11100	Total \$10.93
Refer	0	USA TODAY		<u>Ck# 2024506E 8/23/2024</u>	
Cash Payment Invoice	E 101-55110-325	PERIODICALS	USA Today Subscription		\$34.00
Transaction Date	8/23/2024		GF Checking	11100	Total \$34.00
Refer	0	VERIZON WIRELESS		<u>Ck# 2024488E 8/23/2024</u>	
Cash Payment Invoice	E 101-52100-290	OUTSIDE SERVICES/C	VERIZON MODEM AND PHONE		\$1,077.79
Cash Payment Invoice	E 101-52100-290	OUTSIDE SERVICES/C	VERIZON PHONE		\$411.40

VILLAGE OF HARTLAND

09/03/24 8:31 AM

Page 10

Payments

Current Period: AUGUST 2024

Transaction Date	8/23/2024	GF Checking	11100	Total	\$1,489.19
Refer	0 WALGREENS	<u>Ck# 2024487E 8/23/2024</u>			
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Storytime Party Snacks/Drinks			\$39.81
Invoice					
Transaction Date	8/23/2024	GF Checking	11100	Total	\$39.81
Refer	0 WALMART	<u>Ck# 2024495E 8/23/2024</u>			
Cash Payment	E 101-51440-300 OPERATING SUPPLIE	chief inspector supplies			\$25.19
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Supplies for Mario Kart Program			\$47.06
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Supplies for Nailed It Program			\$73.01
Invoice					
Transaction Date	8/23/2024	GF Checking	11100	Total	\$145.26
Refer	0 WEB NETWORK SOLUTIONS	<u>Ck# 2024498E 8/23/2024</u>			
Cash Payment	E 101-55110-290 OUTSIDE SERVICES/C	Website Domain Address Registration			\$64.95
Invoice					
Transaction Date	8/23/2024	GF Checking	11100	Total	\$64.95
Refer	0 WHS	<u>Ck# 2024522E 8/23/2024</u>			
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Adult SRP prize			\$125.00
Invoice					
Transaction Date	8/23/2024	GF Checking	11100	Total	\$125.00
Refer	0 WI LIBRARY ASSOC	<u>Ck# 2024509E 8/23/2024</u>			
Cash Payment	E 101-55110-345 STAFF EDUCATION/TR	WLA Yearly Registration for Andy			\$244.11
Invoice					
Transaction Date	8/23/2024	GF Checking	11100	Total	\$244.11
Refer	0 ZOOM	<u>Ck# 2024500E 8/23/2024</u>			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	Monthly Zoom			\$16.79
Invoice					
Transaction Date	8/23/2024	GF Checking	11100	Total	\$16.79

Fund Summary

	11100 GF Checking
101 GENERAL FUND	\$21,467.20
204 SEWER	\$584.62
620 WATER FUND	\$1,094.67
	\$23,146.49

Pre-Written Checks	\$23,146.49
Checks to be Generated by the Computer	\$0.00
Total	\$23,146.49



210 Cottonwood Avenue
 Hartland WI 53029
 262-367-2714 FAX: 262-367-2430
www.villageofhartland.wi.gov

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

FEES ARE NON-REFUNDABLE

APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT

ORGANIZATION INFORMATION			
Name of Organization Ice Age Trail Community			
Street Address 210 Cottonwood Avenue	City Hartland	State WI	Zip 53029
Phone Number 262-367-0352	Are you a 501(c)3 Organization?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Event Contact Person (First & Last Name) Jake Zuehl			
Address 306 Lawn Street	City Hartland	State WI	Zip 53029
Email jakezuehl@gmail.com	Phone Number 210-771-1944	Day of Event Phone Number 210-771-1944	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event Full Moon Hike	Date(s) of Event October 18, 2024
Event Start Time 6:30 pm	Event End Time 8:00 pm
Location of the Event* Cottonwood Wayside	
Will your event take place in a Village of Hartland Park?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<p>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</p> <p>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</p>	

OTHER INFORMATION			
Generally describe your event and its purpose		A free community event to hike through the Ice Age Trail loop adjacent to the Cottonwood Wayside. Apple cider will be served, and we hope to have a fire in the chimney. <i>Requesting access to the chimney and firewood.</i>	
Estimated Number of Participants	Spectators	Vendors	
100-150			
Will alcohol be sold/served? <i>If yes, liquor and bartender licenses are necessary under separate application.</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you be selling/serving food? <i>Free apple cider</i>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will you have food trucks? <i>If yes, you will need to obtain Outside Food Vendor Permits under separate application.</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, how many food trucks will be at the event?			
Will you be selling merchandise? <i>If yes, you will need to obtain a Solicitor's Permit under separate application.</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the event involve fireworks? <i>If yes, you will need to obtain a Fireworks Permit under separate application.</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the event involve amplified music?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, will the amplified music be a:		<input type="checkbox"/> Band	<input type="checkbox"/> DJ
Hours of amplified music:			
<p><i>Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.</i></p>			
Is street closure requested? <i>would like to close parking lot off for handicap parking only. would be manned by a volunteer (with safety vest). Need no parking cones along Cottonwood and parking lot entrance.</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Hours of street closure:			
Diagram for Street Closure Provided?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you need barricades provided by the Village for your event?		Yes	No
How many barricades needed for your event?			
"Road Closed" signs requested?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you be providing portable restrooms and wash stations?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

OTHER INFORMATION CONTINUED

If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?

Requesting portable restroom stay at Cottonwood Wayside through Oct. 18.
Along with picnic tables and trash cans.

Will you provide parking for participants?

Yes No

If yes, where will parking be available?

Handicap parking will be allowed in the Cottonwood Wayside parking lot but the majority of the parking will be at the Dorner Manufacturing parking lot. IATCC will reach out to Dorner for permission.

Will you provide a dumpster/clean-up services?

Yes No

If yes, please describe your clean-up and refuse collection plan.

Requesting police and fire be present
↑ for PR.

Will the event require additional security? Requesting Police cones along street to prevent street parking.

Yes No

Will you have an emergency plan in the event of severe weather?

Yes No

Will the event require first aid and/or emergency responders?

Yes No

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes No

DEPOSIT REQUIREMENTS

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.



Village of Hartland Park Facility Reservation Application

210 Cottonwood Avenue, Hartland, WI 53029
Office: 262-367-2714 Fax: 262-367-2430

Permit # _____

Contact Information

Organization Name (if applicable) Ice Age Trail Community
 Renter or Responsible Party Jake Zuehl
 Home/Cell Phone 210-771-1944 Email jakezuehl@gmail.com
 Address 306 Lawn St City/Zip Hartland 53029
 If above person cannot be reached Sara Rennekamp Phone 262-367-0352

Rental Information

Event Date October 18, 2024 Event Type Hike
 Arrival Time (including set up) 6:00 pm Departure Time (including clean up) 8:30 pm
 Attendance 100+ Electricity Yes No Tax Exempt Yes No (If yes, please complete Form S-211 Wisconsin Sales and Use Tax Exemption Certificate)

Rental Fees

Checks (payable to the Village of Hartland), cash, and credit card are accepted. All fees must be paid at the time of reservation.

Park Shelter/Open Space

- Bark River (may not use if athletic field is reserved)
- Centennial Park
- Cottonwood Wayside
- Hartbrook Park
- Nixon Splash Pad Shelter 1
- Nixon Splash Pad Shelter 2
- Nixon Park Shelter 4 (by Fine Arts Center)
- Penbrook Park (may not use if athletic field is reserved)
- Other structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) Deposit Required
- Open Space Reserved (describe area below)

Rental Fee (based on number of attendees)

Attendees	Resident	Non-Resident
<input type="checkbox"/> 0 – 50	\$85.00	\$140.00
<input type="checkbox"/> 51 – 100	\$100.00	\$155.00
<input checked="" type="checkbox"/> 101+	\$150.00	\$205.00

Refundable Deposit (based on the number of attendees)

Attendees	Deposit Amount
<input type="checkbox"/> 1 -100	No deposit required
<input checked="" type="checkbox"/> 101 – 200	\$200.00
<input type="checkbox"/> 201 +	\$300.00

Requesting fees be waived.

I verify the information provided and agree to the Park Board's policy and Village Ordinance regarding park usage.

Jacob Zuehl 8/13/2024
 Renter's Signature Date
 Jacob Zuehl
 Renter's Name (please print)

Rental Fee _____
 Tax (5% on Rental Fee) _____
 Deposit (if required) _____
 Structures Deposit (\$100) _____
 Total Due _____

Office use only: Date paid _____ Amount paid _____ Receipt # _____ Processed _____



210 Cottonwood Avenue
 Hartland WI 53029
 262-367-2714 FAX: 262-367-2430
www.villageofhartland.wi.gov

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

FEES ARE NON-REFUNDABLE

APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT

ORGANIZATION INFORMATION			
Name of Organization Kiwanis of Greater Hartland & Hartland Public Library			
Street Address 110 E. Park Ave.	City Hartland	State WI	Zip 53029
Phone Number 262-367-3350	Are you a 501(c)3 Organization?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Event Contact Person (First & Last Name) Andy Kristensen			
Address 110 E. Park Ave.	City Hartland	State WI	Zip 53029
Email akristensen@hartland.lib.wi.us	Phone Number 262-367-3350	Day of Event Phone Number 262-957-4919	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event Pumpkin Party in the Park	Date(s) of Event October 19, 2024
Event Start Time 3 PM	Event End Time 8 PM
Location of the Event* Nixon Park	
Will your event take place in a Village of Hartland Park?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</p> <p>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</p>	

OTHER INFORMATION

Generally describe your event and its purpose **See attached sheet for general description of this event.**

Estimated Number of Participants 200-400	Spectators	Vendors
----------------------------------------------------	------------	---------

Will alcohol be sold/served? <i>If yes, liquor and bartender licenses are necessary under separate application.</i> Beer Garden, if permitted	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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Will you be selling/serving food?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
-----------------------------------	-----------------------------------------	-----------------------------

Will you have food trucks? <i>If yes, you will need to obtain Outside Food Vendor Permits under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
---------------------------------------------------------------------------------------------------------------------------	------------------------------	----------------------------------------

If yes, how many food trucks will be at the event?	N/A	
----------------------------------------------------	-----	--

Will you be selling merchandise? <i>If yes, you will need to obtain a Solicitor's Permit under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
--------------------------------------------------------------------------------------------------------------------------	------------------------------	----------------------------------------

Does the event involve fireworks? <i>If yes, you will need to obtain a Fireworks Permit under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
-------------------------------------------------------------------------------------------------------------------------	------------------------------	----------------------------------------

Does the event involve amplified music?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
-----------------------------------------	------------------------------	----------------------------------------

If yes, will the amplified music be a:	<input type="checkbox"/> Band	<input type="checkbox"/> DJ
----------------------------------------	-------------------------------	-----------------------------

Hours of amplified music:	N/A
---------------------------	-----

Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.

Is street closure requested?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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Hours of street closure:	N/A
--------------------------	-----

Diagram for Street Closure Provided?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
--------------------------------------	------------------------------	----------------------------------------

Will you need barricades provided by the Village for your event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
------------------------------------------------------------------	-----------------------------------------	-----------------------------

How many barricades needed for your event?	8	
--------------------------------------------	---	--

"Road Closed" signs requested?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
--------------------------------	------------------------------	----------------------------------------

Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.</i> Bounce House	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------	-----------------------------

Will you be providing portable restrooms and wash stations?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
-------------------------------------------------------------	------------------------------	----------------------------------------

OTHER INFORMATION CONTINUED

If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?
We have spoken to the DPW team about keeping the 'normal' bathrooms open at Nixon Park for this event before they are shut down for the winter.

Will you provide parking for participants? Yes No

If yes, where will parking be available? Nixon Park, streets alongside the park, parking along library building. We are also requesting the shared municipal lot by the library/PD be shut down for HLEF's Trunk or Treat event. Entrance would be manned to allow participating cars access to the lot.

Will you provide a dumpster/clean-up services? Yes No

If yes, please describe your clean-up and refuse collection plan. We will use the normal trash cans at Nixon Park for any waste.

Will the event require additional security? **No, but PD is welcome to attend!** Yes No

Will you have an emergency plan in the event of severe weather? Yes No

Will the event require first aid and/or emergency responders? *Requesting fire truck as fire activity* Yes No

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents? Yes No

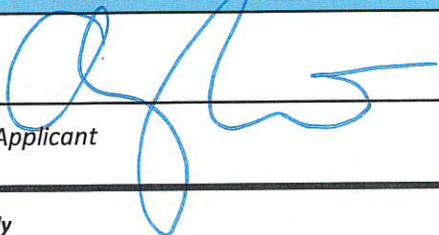
DEPOSIT REQUIREMENTS

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TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.


8/16/24

 Signature of Applicant Date

For staff use only

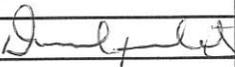
Park/Rec. Board approval, if necessary, on:

Village Board approval, if necessary, on:

Application forwarded to:

- Administrator Police Chief
- Building Inspector Public Works Director
- Fire Chief Rec Director

Date: _____

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Clerk				
Fire	✓			
Police				
Public Works				
Rec				

Fees

_____ Outside Food Vendors	_____ Special Event Permit	TOTAL FEES
_____ Park Facility Fees	_____ Temp. Bartender's	_____
_____ Solicitor's Permit(s)	_____ Temp. Class B	

All requirements for this special event have been met.

Village Administrator approval **Date**
 _____ _____

The general purpose of this event is to hold a Fall Fest-like special event, with the goal being to both provide a fun autumn-themed activity for local area families and to raise funds for the upcoming Children's Area remodel in the Hartland Public Library.

In order to do this, Kiwanis of Greater Hartland, the Hartland Public Library, and Hartland's Recreation and Department of Public Work departments will hold this event in Nixon Park from 3 PM-8 PM on Saturday, October 19th. During the event, there will be several free activities alongside events that will help raise money for the aforementioned cause. Below are a list of both free and 'fundraising' activities:

Free

- Bounce House
 - Rent a bounce house from a local vendor and allow kids of the appropriate age to bounce inside for a set time. Set up a donation jar outside for extra donations if possible.
- 'Carnival Games'
 - Free to play
 - Bowling with Gourds, Plastic Axe Throwing, Mummy Wrap Race, Pop Goes the Pumpkin
- Hay Bale Maze
 - Stacking hay bales two-high, we would have about a 20'x20' maze made out hay bales for toddlers and very young children.
- Halloween Walk
 - This would consist of six 'spooky' displays spread out along the Ice Age Trail from Haight Street to the pond at Nixon Park. We will be soliciting sponsorship from local businesses—they will make the displays, have their logo present in the display, and DPW can assist with set-up if needed the day of the event.
- Movie
 - Using the inflatable screen and projector that the Recreation Department has, we will show a family-friendly movie on the screen from the Fine Arts Center stage.
- Fire Truck
 - A fire truck will be onsite for kids to climb in and out of and explore.
- Photo Station
 - Staff will set-up a photo backdrop, consisting of hay bales, cornstalks, and gourds, that families can take pictures in front of.

Fundraising

- Kiwanis Concession Stand
 - Kiwanis members will sell hot dogs, hot cider, and popcorn from a tent.
- Lake Country Beer Garden
 - Pat Endter is open to the idea of opening the beer garden to sell beer during this event.
- Guess the Weight of the Pumpkin
 - A Giant Atlantic pumpkin will be borrowed for this event, and attendees will be able to guess the weight for a dollar, with the winner receiving a prize of a large pumpkin or a cut of the money raised.
- Pumpkin River Race
 - 200 mini-pumpkins will be dropped in the Bark River by Haight Street and 'race towards the finish line' near the pond in Nixon Park, similar to the Bark River Bash Duck Race. The mini-pumpkins will be sold for \$5, and participants will be able to keep the pumpkin after the race and decorate it at the craft table.
- 50/50 Raffle
- Eating Contest
 - Pumpkin Pie eating contest—we may have participants pay a certain amount to enter the contest, with the winner getting a trophy, or we might make this a 'free' event and make it something like all department heads or Village Trustees face off against each other.
- Pumpkin Decorating
 - Attendees can purchase a mini pumpkin and decorate it with paint and craft supplies.
- Cornhole Tournament
 - Run by Nick Miller possibly, this would consist of several teams competing for a small cash prize. Teams are charged to enter the tournament and that's where the prize money will come from.
- Trunk or Treat
 - This will be run by HLEF; they want to do it in the parking lot shared by the Library and Village Hall/Police. They are requesting that it's shut down for the day so that set-up isn't an issue (it would start at 3:30 PM), or at least closes no later than sometime around noon to ensure no cars are left there that aren't a part of the Trunk or Treat event.

Pumpkin Party In the Park

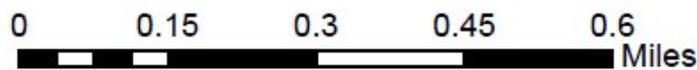
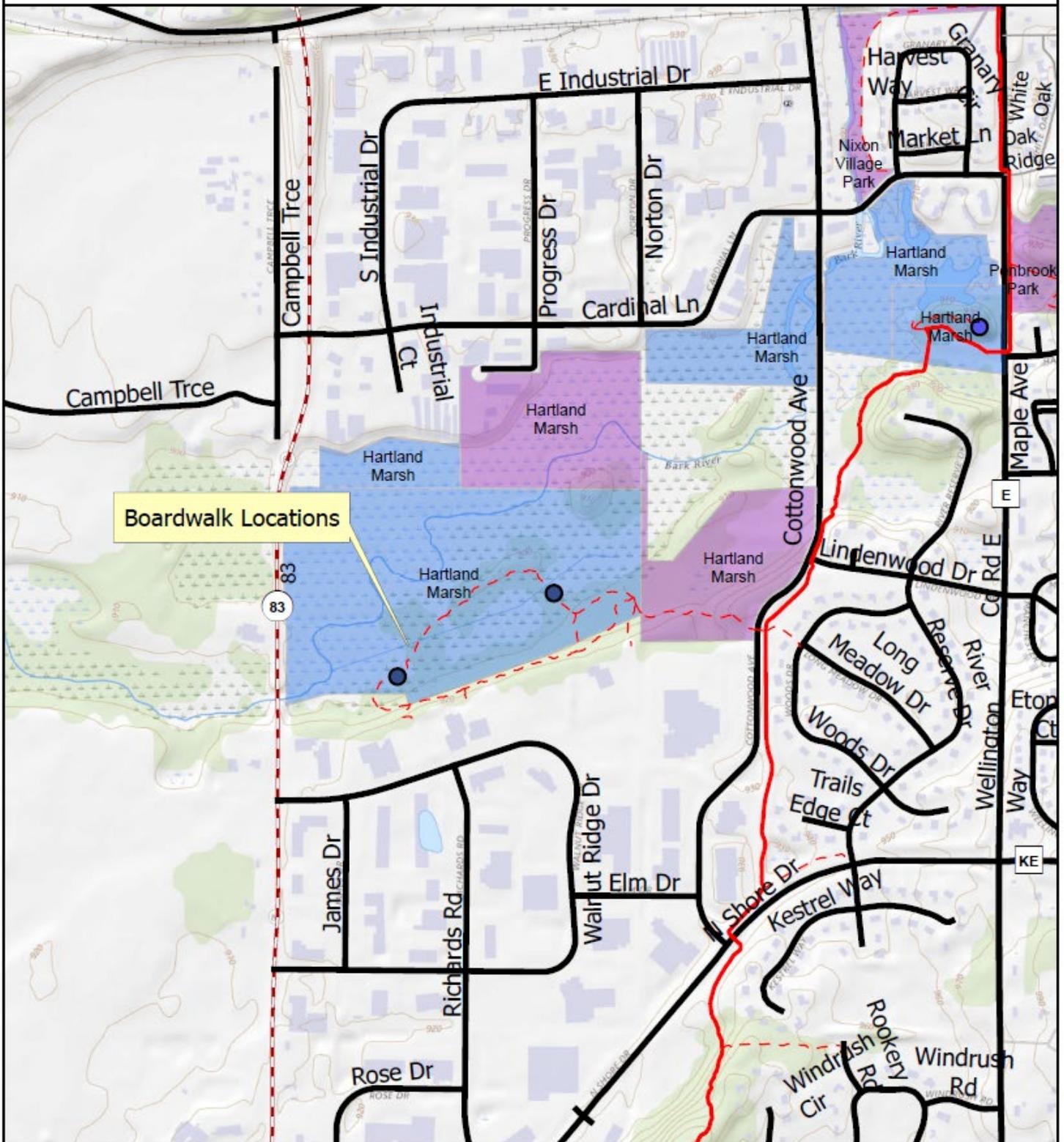


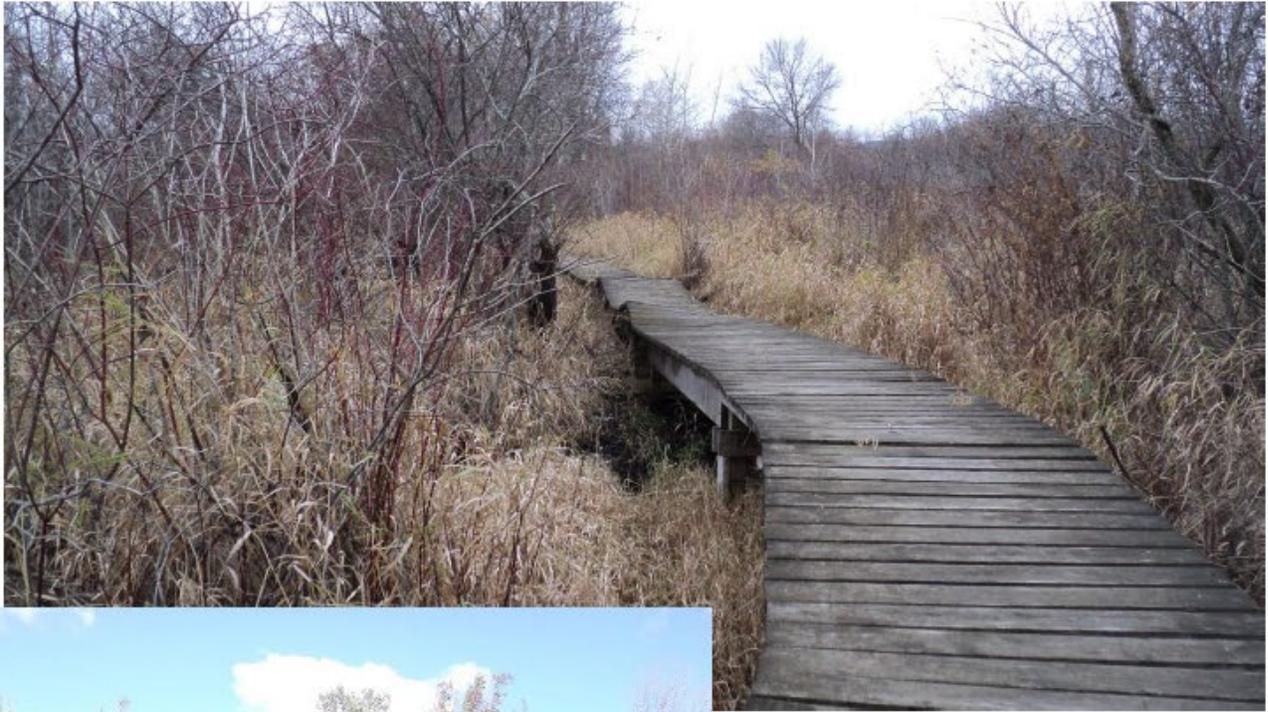


Ice Age Trail Improvements Hartland Marsh

Village of Hartland, Waukesha Co
T07N, R18E, Sec 10

Replace 2 unsafe boardwalks totaling ~1,300' through the Hartland Marsh preserve





Hartland Marsh Preserve: The two pictures show each of the 2 boardwalks that need to be replaced at Hartland Marsh Preserve. Note how uneven each boardwalk is. This is a safety risk for hikers and walkers that use this section of Trail. Walking off of the protected corridor irreversibly damages the marsh habitat.



Village of Hartland

Park Food Vendor Application

210 Cottonwood Ave, Hartland, WI 53029
Office: (262) 367-2714 Fax: (262) 367-2430

Contact Information

Business Name _____

Business Owner Name _____

Home/Cell Phone _____ Email _____

Address _____ City/Zip _____

Food vendors that hold a Retail Food License are required to provide a copy with proof of insurance.

- Copy of Retail Food Facilities license issued by Waukesha County or State of Wisconsin
- Copy of Proof of Insurance

Food vendors and products that do not require a Retail Food License: (check if applicable):

- non-profit church sports event prepacked products
- Homemade baked goods – goods produced in baker’s home that are shelf stable & do not require refrigeration.
- Pickles, sauerkraut, jam, jellies, salsas and applesauce.

Event Information

Person/Group Reserving Park Facility/Event Name _____

Event Location: _____ Event Date _____

Arrival Time (include set-up time) _____ Departure Time (include clean-up time) _____

Description of what will be sold: _____

Location where food will be sold: _____

Food Vendor Fee

Check, cash and credit card are accepted (checks payable to **Village of Hartland**). Fees and deposits must be paid at the time of application.

Application **must** be approved by the Village’s Park and Recreation Board. I verify the information provided and agree to the Park Board’s Policy and Village Ordinance regarding Park Usage.

Signature _____ Date _____

Name (please print) _____

Vendor Fee Structure

Separate document including requested dates, location and brief description of the products for sale required. Multi-use fee excludes one-time special events. Special events require separate application and fee. Non-refundable.

Non-Resident		Resident/Hartland Restaurant Owner	
1 use	\$75	1 use	\$75
2-4 uses	\$175	2+ uses	\$150
5-8 uses	\$275		
9-12 uses	\$375		
13-16 uses	\$475		
17+ uses	\$575		
# of Uses	_____	Park Food Vendor Fee	_____

Office Use Only: Date Paid _____ Amount Paid _____ Receipt # _____ Processed _____

Village of Hartland Parks Food Truck Policy

Policy Statement

Mobile food facilities (MFF) are allowed in the Village of Hartland parks only with an approved park use form IE: Fine arts center, Park shelter etc. and approval of the Village Park board prior to the event or park use. Mobile food facilities include, but are not limited to trucks, trailers, carts, bicycles and may include auxiliary equipment such as portable fryers, stoves and grills that are located adjacent to the MFF during operation.

Requirements

MFFs must have prior approval from the Village Park board.

All MFFs operating in the Village of Hartland shall comply with Chapter 9 of the Wisconsin Food Code, entitled "Mobile Food Establishments" as adopted in ATCP § 75.112.

All MFFs shall have a valid mobile retail food facility license issued by Waukesha County or a valid equivalent license issued by a Wisconsin municipality or county.

The location of the MFF must be approved in advance by the Village Department of Public Works.

MFFs may not manufacture, distribute, dispense, possess, use or sell alcoholic beverages.

MFFs must provide proof of a comprehensive liability insurance policy –in an amount not less than \$1 million, and must also provide proof of vehicle insurance and worker's compensation insurance in a form acceptable to the Village of Hartland. Proof of insurance must be provided at the time of application to the Park Board.

All MFFs must be totally self-contained, no electricity will be provided.

MFFs are responsible for disposing of all trash and litter prior to leaving the park.

Only 2 MFFs will be allowed in a park at a time. The Park Board must approve any requests for MFFs in excess of this requirement.

Park bathrooms will only be open during normal park hours.

The Village of Hartland will impose a fee for each application made by an MFF to use the park.

Payment Method
(Check all that apply.)

_____ Checks Payable to:
 Village of Hartland

_____ Cash

_____ Credit Card

If for any reason a check is returned as “insufficient funds” a service fee of \$25 is charged. Full payment plus service fee must be paid in full to become registered.

Required Information for Credit Card Transactions (write legibly)

Circle One: Visa MasterCard Discover American Express **Total Amount:** \$ _____

Card #: _____ **Expiration Date:** _____

Entire **name is it appears on the credit card** (please print legibly): _____

I Cardholder acknowledges receipt of goods and/or services in the amount of the Total shown hereon and agrees to perform the obligations set forth in the Cardholder's agreement with the Issuer.

Signature (REQUIRED): _____

(This portion of the form will be destroyed after transaction is complete.)

August 23, 2024

Mr. Ryan Bailey, CPA
Village Manager
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Re: Municipal Building Siting Environmental Assessments

Dear Mr. Bailey:

As the Village works with Keller, Inc. to assess various sites in the Village for a new municipal building and public safety building, we would be pleased to assist with completing wetland delineations, floodplain verifications, and environmental assessments for all three properties being evaluated.

A comprehensive environmental assessment of each site will identify environmental impacts that could affect the development of each site and will provide the steps and permits needed during the development process.

A wetland delineation will be completed by our on-staff assured delineator and will identify the locations of any on-site wetlands. A wetland report will be completed and sent to the DNR for concurrence which is valid for 5-years before a new wetland delineation would need to be completed. The wetland boundary will be surveyed, and the GPS survey data provided to Keller for inclusion with their site plans. This data will be more accurate than mapping that is available on GIS.

Floodplains for each site will be verified by completing a topographic drone flight of each site, obtaining the 100-year floodplain elevation from available Bark River models, and mapping the floodplain elevation with topographic elevation data. This data will be more accurate than mapping that is available on GIS.

A breakdown of the estimated costs for this work is as follows:

1. Fire Station (existing) at 150 Lawn St, Hartland, WI 53029
 - a. Wetland Delineation: \$3,000
 - b. Environmental Assessment: \$350
2. Hartbrook Park at 515 Rae Drive, Hartland, WI 53029
 - a. Wetland Delineation: \$3,100
 - b. Environmental Assessment: \$350
3. Empty Lot at 1178 Cottonwood Ave, Hartland, WI 53029
 - a. Wetland Delineation: \$4,250
 - b. Environmental Assessment: \$350
4. Drone Flight and processing for Floodplain Verification: \$2,500 (total for all sites combined).

The total proposed fee for all work is \$13,900. We will only charge the time that it takes to complete the work. This work will be completed under the terms and conditions and rates of our 2023-2024 Engineering Services Agreement.

Mr. Ryan Bailey
Municipal Building Environmental Assessments
August 23, 2024
Page 2

If you or any staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E. (WI)
Project Engineer
pgesch@ruekert-mielke.com

PWG:pwg
Enclosure(s)

cc: Devin Flanigan, Keller, Inc.
Ryan T. Amtmann, P.E., Ruekert & Mielke, Inc.



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: 9/4/24
Village Board Item Number:	Date: 9/4/24
Submitted By: Chief Jambretz	
Subject: Stryker maintenance contract for Monitors and Lucas devices.	

Details: Our previous contract With Stryker for Maintenance on our Heart Monitors and Lucas Devices has expired and along with the purchase of the new Lucas Devices we requested Stryker to propose a 3-year maintenance contract. Included in the contract is an annual PM on both Monitors and Lucas Devices Parts labor and travel expense, any unscheduled service, Battery replacement, product equipment checklists. This service contract in the past has saved us a lot of money by staying on top of any issues that have arisen.

Financial Remarks: The 3-year contract will keep the price for this service the same over the next 3 years

Options & Alternatives: No options

Executive Recommendation: We recommend signing the 3-year service contract for the price of \$5,320.48 a year for a total over the 3-years of \$ 15,961.44



3 Year Prevent

Quote Number: 10979731

Version: 1

Prepared For: HARTLAND FIRE AND RESCUE

Attn:

Rep: Alex Yde

Email:

Phone Number:

GPO: EMS

Quote Date: 08/29/2024

Expiration Date: 11/27/2024

Contract Start: 09/24/2024

Contract End: 09/23/2027

Service Rep: Austin Yde

Email: austin.yde@stryker.com

Delivery Address

Name: HARTLAND FIRE AND RESCUE

Account #: 20075575

Address: 150 LAWN ST

HARTLAND

Wisconsin 53029

Bill To Account

Name: HARTLAND FIRE AND RESCUE

Account #: 20075575

Address: 150 LAWN ST

HARTLAND

Wisconsin 53029

ProCare Products:

#	Product	Description	Months	Qty	List Price	Discount %	Sell Price	Total
1.0	LUCAS-FLD-PROCARE	PROCARE-SVC-LUCAS-FIELD-REPAIR Parts, Labor, Travel Preventative Maintenance	36	1	\$1,269.00	12.0%	\$3,350.16	\$3,350.16
2.0	LIFEPK-FLD-PROCARE	PROCARE-SVC-LIFEPAK-FIELD-REPAIR Parts, Labor, Travel Preventative Maintenance	36	2	\$1,754.00	12.0%	\$4,630.56	\$9,261.12
3.0	LUCAS-FLD-PROCARE	PROCARE-SVC-LUCAS-FIELD-REPAIR Parts, Labor, Travel Preventative Maintenance	36	1	\$1,269.00	12.0%	\$3,350.16	\$3,350.16
ProCare Annual Payment:								\$5,320.48

Price Totals:

Grand Total: \$15,961.44

Authorized Customer Signer (Printed) _____ Date _____

Stryker Authorized Signature (Printed) _____ Date _____



3 Year Prevent

Quote Number: 10979731

Version: 1

Prepared For: HARTLAND FIRE AND RESCUE

Attn:

Rep: Alex Yde

Email:

Phone Number:

GPO: EMS

Quote Date: 08/29/2024

Expiration Date: 11/27/2024

Contract Start: 09/24/2024

Contract End: 09/23/2027

Service Rep: Austin Yde

Email: austin.yde@stryker.com

Authorized Customer Signature Date

Stryker Authorized Signature Date

Purchase Order Number

Service Terms and Conditions:

The Terms and Conditions of this quote and any subsequent purchase order of the Customer are governed by the Terms and Conditions located at <https://techweb.stryker.com> The terms and conditions referenced in the immediately preceding sentence do not apply where Customer and Stryker are parties to a Master Service Agreement.

Payment Schedule

Starting Balance:

\$15,961.44

Date	Payment	Balance
09/24/2024	\$5,320.48	\$10,640.96
09/24/2025	\$5,320.48	\$5,320.48
09/24/2026	\$5,320.48	\$ -

Equipment Service Plan

Line Item #	Model	Serial #
1.0	PROCARE-SVC-LUCAS-FIELD-REPAIR	35173852
2.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	46221540
2.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	46203615
3.0	PROCARE-SVC-LUCAS-FIELD-REPAIR	3523HG15

Purchase Order Form



Account Manager _____
 Cell Phone _____

Purchase Order Date _____
 Expected Delivery Date _____
 Stryker Quote Number _____

Check box if Billing same as Shipping

BILL TO		CUSTOMER #
Billing Account Num		
Company Name		
Contact or Department		
Street Address		
Add'l Address Line		
City, ST ZIP		
Phone		

SHIP TO		CUSTOMER #
Shipping Account Num		
Company Name		
Contact or Department		
Street Address		
Add'l Address Line		
City, ST ZIP		
Phone		

Authorized Customer Initials _____

Authorized Customer Initials _____

DESCRIPTION	QTY	TOTAL
REFERENCE QUOTE <input type="text"/>	<input type="text"/>	<input type="text"/>

Accounts Payable Contact Information

Name _____
 Email _____
 Phone _____

Stryker Terms and Conditions
www.stryker.com/stnc

Authorized Customer Signature

Printed Name _____
 Title _____
 Signature _____
 Date _____

Attachment Stryker Quote Number

*Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services on the Stryker Quote.

TAGLaw International Lawyers

George S. Peek

Direct Telephone

414-287-1523

george.peek@vonbriesen.com

August 28, 2024

Via E-mail: Ryan Bailey ryanb@villageofhartland.wi.gov

Ryan Bailey
Village Manager
Village of Hartland

Via E-mail: Brad Bowen bbowen@westernlakesfd.org

Chief Brad Bowen
Fire Chief
Western Lakes Fire District

Re: Joint Representation Agreement and Conflict of Interest Waiver

Dear Ryan and Brad:

Thank you for seeking von Briesen & Roper, s.c. to jointly represent the Village of Hartland (“Hartland”) and the Western Lakes Fire District (“WLFD”) (together “Parties”) in connection with the finalization of an AGREEMENT whereby Hartland will provide Fire and Emergency Medical Services (“SERVICES”) within a limited and defined area (“AREA”) within the Village of Merton (“Merton”).

This letter sets out the terms and conditions upon which we will provide legal services.

SCOPE OF SERVICES

Our understanding of the Parties’ present intentions is as follows:

- (1) In the past and currently, Hartland has been providing SERVICES to Merton in the AREA.
- (2) Merton is in the process of becoming or has become a member entity of the WLFD.
- (3) WLFD desires to have Hartland continue to provide SERVICES as indicated in paragraph (1) above by entering into an AGREEMENT with Hartland that would supersede the existing contractual arrangement between Hartland and Merton.

The Parties are working towards finalizing an AGREEMENT concerning the foregoing transaction, and desire that von Briesen & Roper, s.c. jointly represent the Parties in memorializing it. von Briesen, through Attorney Hector de la Mora, is willing to undertake the joint representation of the Parties. He has

in the past, represented Hartland and WLF D regarding (A.) each's respective internal legal matters, and (B.) legal matters involving third parties other than any between Hartland and WLF D.

POTENTIAL CONFLICTS OF INTEREST AND CONFLICT WAIVER

Under the Rules of Professional Conduct governing the ethical practice of law, which are promulgated and administered by the Wisconsin Supreme Court, a lawyer may not:

1. Represent a client if doing so would be directly adverse to another client; or
2. Represent a client if doing so would be materially limited by that lawyer's responsibility to another client; unless:
 - a. The lawyer reasonably believes that the representation of the client will not adversely affect the relations with the other client nor the present representation; and
 - b. Each client consents in writing to the representation and waives the conflict after consultation.

Based on the information that has been provided to us, we believe the Parties' interests in finalizing the above-described AGREEMENT are aligned, except for financial details which will be negotiated directly and solely between organizational representatives of each of the Parties. Except for the financial elements of the AGREEMENT which von Briesen & Roper, s.c. will not be involved in negotiating, we do not believe that our representation currently involves any actual conflict of interest. You should be aware, however, that our representation may in the future involve actual conflicts of interest between the Parties. Should that occur, we will endeavor to apprise you promptly of any such conflict so that each of the Parties can decide whether either wishes to obtain independent counsel.

Joint representation of Parties may result in economic or tactical advantages. You should be aware, however, that joint representation also involves *risk*. First, joint representation may result in divided or, at least, shared attorney-client loyalties. Although we are not currently aware of any actual or reasonably foreseeable adverse effects of such divided or shared loyalty, it is possible that issues may arise as to which our representation of one of the Parties may be materially limited by our representation of the other.

Furthermore, because von Briesen & Roper, s.c. will be jointly retained in this matter, in the event of a dispute between or among any of the Parties, the attorney-client privilege generally will not protect communications that have taken place between us and either of you concerning the joint representation.

In the event of a dispute or conflict between the Parties to the AGREEMENT concerning the transaction described above, we will not represent either of the Parties against the other in that dispute.

By signing this letter, you will be advising and confirming to von Briesen & Roper, s.c. that at the present time, you do not desire to seek other counsel in this matter, but instead you desire that we jointly represent you both. You are free to seek independent counsel regarding such consent.

Both Parties understand that von Briesen & Roper, s. c. has long represented WLFD and Hartland separately on matters unrelated to this Joint Representation. Both Parties agree that nothing in this Joint Representation shall prohibit or be used to exclude or conflict the Firm from representing WLFD and Hartland currently and going forward on any matters unrelated to the Joint Representation.

RESPONSIBILITIES

In reliance upon information and guidance provided by you, we will provide legal counsel and assistance in accordance with this letter, keep you reasonably informed of progress and developments, and respond to your inquiries.

FEES FOR LEGAL SERVICES

Our fees for legal services rendered to you will be primarily based on the amount of time required and the hourly rates of the attorneys and paralegals who render the services. Hector de la Mora's current general municipal hourly rate is \$315 per hour which is being extended in this matter as a courtesy to the Parties instead of the rate (\$345) charged for specialized services to our Fire Department/District clients. These respective rates are periodically adjusted to reflect increased efficiency, skills and cost increases. The adjusted rates will apply to all services performed thereafter.

LIMITED LIABILITY

von Briesen & Roper, s.c., is a limited liability entity under Wisconsin law. This means that if we fail to perform our duties in our representation of you, and that failure causes you damages, our firm and the shareholder(s) directly involved in the representation may be responsible to you for those damages, but the firm's other shareholders will not be personally responsible. Our professional liability insurance exceeds the minimum amounts required by the Wisconsin Supreme Court for limited liability entities of our size.

COMMUNICATION BY E-MAIL

Our firm primarily communicates with its clients via unencrypted internet e-mail, and this will be the way in which we communicate with you. While unencrypted e-mail is convenient and fast, there is risk of interception, not only within our internal networks and the systems used by internet service providers, but elsewhere on the internet and in the systems of our clients and their internet service providers.

FILE RETENTION AND DESTRUCTION

In accordance with our records retention policy, most paper and electronic records that we maintain are subject to a 10-year retention period from the last matter activity date or whatever date we deem

appropriate. Extended retention periods may apply to certain types of matters or pursuant to your specific directives.

After the expiration of the applicable retention period, we will destroy your records without further notice to you, unless you notify us otherwise. At the conclusion of your matter, you may opt to retrieve your records from our firm. We are happy to accommodate you in this regard.

GENERAL PROVISIONS

Enclosed is a statement entitled “General Provisions” setting forth additional terms and conditions which are incorporated into this letter and apply to our representation to the extent they are not inconsistent with the terms of this letter.

We are pleased to have this opportunity to be of service to you. If at any time during the course of our representation you have any questions or comments about our costs, services, or any aspect of how we provide services, please don’t hesitate to call me.

Very truly yours,

von BRIESEN & ROPER, s.c.

/s/ Hector de la Mora

The Village of Hartland and the Western Lakes Fire District agree to retain the services of von Briesen & Roper, s.c. under the terms and conditions specified above. We have been duly advised of the *risks* attendant to the joint representation of us as contemplated in this agreement, including the potential risk of a potential economic or tactical advantage to one or more of us that could result from the joint representation contemplated by this agreement. Being so advised, we do not desire to seek other counsel in this matter, but instead desire that von Briesen & Roper, s.c. jointly represent us in connection with the subject purchase and sale transaction.

Village of Hartland

Western Lakes Fire District

By:

By:

Jeffrey Pfannerstill, President

George A. Morris, President—Fire Board

ATTEST:

ATTEST:

By:

By:

Sandee Policello, Clerk

Michael Tompkins, Fire District Secretary

von Briesen & Roper, s.c.

GENERAL PROVISIONS

Except as modified by the accompanying engagement letter, the following provisions will apply to the relationship between von Briesen & Roper, s.c., and our clients:

- (1) The time for which a client will be charged will include, but will not be limited to, telephone and office conferences with a client and counsel, witnesses, consultants, court personnel, and others; conferences among our personnel; factual investigation; legal research; responding to clients' requests to provide information to auditors in connection with reviews or audits of financial statements; drafting of letters, pleadings, briefs, and other documents; travel time; waiting time in court or elsewhere; and time in depositions and other discovery proceedings.
- (2) Clients are responsible for payment to reimburse us for costs incurred in performing services such as large volume photocopying, messenger and delivery, air freight, videotape recording, travel (including mileage, parking, airfare, lodging, meals, and ground transportation), court costs, and filing fees. To the extent we directly provide any of these services, we will charge for our direct costs and overhead allocable to the services. Unless special arrangements are made, fees and expenses of others (such as experts, investigators, witnesses, consultants, and court reporters) and other large disbursements will not be paid by our firm and will be the responsibility of, and billed directly to, the client.
- (3) We may, on occasion, furnish estimates of fees or charges we anticipate will be incurred on a client's behalf. These estimates are by their nature inexact. We are not bound by any estimates except as expressly set forth in the engagement letter or otherwise agreed to by us in writing.
- (4) Fees, disbursements, and other charges will be billed monthly and are payable upon presentation. We expect prompt payment.
- (5) A client shall have the right at any time to terminate our services and representation upon written notice to the firm. Such termination shall not, however, relieve the client of the obligation to pay for all services rendered and disbursements and other charges made or incurred on behalf of the client prior to the date of termination.
- (6) We reserve the right to withdraw from our representation with the client's consent or for good cause. Good cause may include the client's failure to honor the terms of the engagement letter, the client's failure to pay amounts billed in a timely manner, the client's failure to cooperate or follow our advice on a material matter, or any fact or circumstance that would, in our view, impair an effective attorney-client relationship or would render our continuing representation unlawful or unethical. If we elect to do so, the client will take all steps necessary to free us of any obligation to perform further, including the execution of any documents (including forms for substitution of counsel) necessary to complete our withdrawal, and we will be entitled to be paid for

all services rendered and disbursements and other charges made or incurred on behalf of the client prior to the date of withdrawal.