

**VILLAGE BOARD MINUTES  
MONDAY, SEPTEMBER 22, 2014  
7:00 PM**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Clerk Igl, Police Chief Rosch, Fire Chief Wilde, Finance Director Bailey, DPW Director Einweck, Village Engineer Amtmann, Neumann Companies Representative Cory O'Donnell, Reporter Steve Martinez, GE Representatives Michelle VanVleet and Lori Hayes

Roll Call

Pledge of Allegiance – Trustee Landwehr

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period, with time extensions per the Village President's discretion, per person. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) NONE

1. Motion (Meyers/Stevens) to approve Village Board minutes of September 8, 2014. Carried (7-0).
  
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$1,433,763.23. Administrator Cox stated that an error had been made in a previous communication to the Board regarding invoices for the Chimney Swift program. He stated that the loan for the program is approximately \$23,900. Motion carried (6-0-1). Meyers abstained.
  
3. Consideration of a motion to approve the Licenses and Permits
  - a. Motion (Landwehr/Swenson) to approve issuance of an Operator's License to Gwendolyn Peterson with a term ending June 30, 2016. Carried (7-0).
  
  - b. Motion (Wallschlager/Landwehr) to approve issuance of a Temporary Class B Wine License for St Charles Parish Moonlight Trivia Night on October 18, 2014. Carried (7-0).
  
  - c. Motion (Compton/Meyers) to approve issuance of a Temporary Operator's License related to the St Charles Parish Moonlight Trivia Night on October 18, 2014. Carried (7-0).
  
4. Presentation by Lori Hayes of the United Way of a Born Learning Trail Proposed for Castle Park

The Born Learning Trail is an educational "trail" that United Way and GE are donating and installing the Castle Park. Ms. Hayes stated that the "trail" consists of ten different signs that provide caregivers with ideas for activities that promote learning opportunities in the park

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which are focused on preschoolers. Once installed, the signs will stand about four foot high along the trail and will be installed next to the paved path. Stencils related to the trail will be applied to the pavement. Castle Park was suggested and endorsed by the Park Board as the best location for installation of the trail in the Village. GE employees will be involved in building and maintaining the trail as ongoing community service. Efforts will be made to ensure the ease of snow removal and trimming of grass around the signs. It is anticipated that the ribbon cutting for the trail will be on Oct. 22 at 5:00 p.m. It was stated that this will be the tenth trail installed by the group.

5. Presentation on the Village Paving Program by Village Engineer Ryan Amtmann and discussion of information presented and consideration of action.

Village Engineer Ryan Amtmann provided a memo related to the Pavement Management Program including history of the program, the mode in place and recommended adjustments to the program. In 2010 it was recommended that street rehabilitation be changed to a 24 year cycle. Street rehabilitation in 2010 to 2014 was conducted with consistent mileage of roadway being done each year regardless of the PASER rating of the road. Annual cost of preventative maintenance for the last four years has been approximately \$25,000 for crack sealing with an additional \$35,000 for patching and filling potholes. He stated that the program was reviewed because road ratings were found to be holding steady. He stated that it may be more efficient and a better use of funds to extend the life of existing roads. A model was created to assist in analyzing the condition of the roads. It was suggested that roads be rehabilitated once they reach a PASER rating of 5.

Trustee Meyers asked whether heavy traffic and the volume of truck traffic on North Avenue was taken into consideration. Engineer Amtmann stated that PASER ratings include visual inspections of the roads and that the volume of truck traffic is a factor. It was stated that DPW had done significant patching on North Avenue this year.

Trustee Stevens asked why fly ash is not currently used in paving of Village roads. Engineer Amtmann stated that it had been used in a repaving project in Hartridge a few years ago as it was used to stabilize the base of the road. He further stated that he is not aware of it being used very often in Wisconsin but would investigate this method of paving further.

Engineer Amtmann suggested that the annual crack sealing budget be doubled to an amount of \$50,000. It was recommended that the Village schedule roads to be pulverized and repaved when they reach a PASER rating of 5. It was stated that the recommendations would require flexibility in the annual funding levels for street rehabilitation. It was forecasted that the road program for 2015 – 2020 there would be approximately 1.31 miles of street rehabbed per year at a cost of approximately \$637,500 annually. It was also recommended that the annual patching and potholing program be increased to \$41,000. It was stated that the DPW contracts with an outside contractor for the crack filling work. PASER ratings were last done in 2013 and will be done next in fall of 2015. After the ratings are complete, the model will be updated and available in January 2016 for staff to begin capital improvement project planning.

Trustee Swenson asked how the changes recommended impact water and sewer system repairs and rehabilitation. Engineer Amtmann stated that efforts will be made to complete water and sewer utility repairs in an area prior to road work being scheduled so that newly rehabilitated roads will not need to be torn up. DPW Director Einweck agreed that necessary utility work will be scheduled for completion prior to road work. Trustee Compton inquired whether the Village also works with the gas and electric utilities on scheduling repaving projects. DPW Director Einweck confirmed that the information is provided to those utilities.

Trustee Meyers asked whether installation of concrete roads has been considered rather than asphalt. Engineer Amtmann stated that the installation of concrete is somewhat cost prohibitive. Administrator Cox stated that it is believed that the recommended changes in the program will save money over time in that if the Village spends additional money up front on maintenance of the roads it will save money in the long run by extending the life of the roads. The recommended changes move the program to focusing on the condition of roads rather than just the age when making the decision on when to repave.

Motion (Meyers/Stevens) to approve the Pavement Management Program as recommended by the Village Engineer. Carried (7-0).

6. Additional consideration of a motion to approve the installation of a fire hydrant south of North Shore Drive (CTH KE) at Imperial Drive for the Woodridge Estates Development in the Town of Delafield.

Administrator Cox stated that this item had been reviewed by the Board previously and it was discussed at that time that property owners in the Woodridge development would pay a hydrant fee similar to that which Village residents pay. The developer is proposing an alternative which would be a direct payment method paying the Village annually for maintenance or other activities related specifically to this section of pipe and hydrant. It was discussed whether there would be a means to charge property owners appropriately to acknowledge that the users are connected to the Village's water system. The proposal is for adoption of a private hydrant agreement allowing connection and use of water. It was stated that the hydrant would be utilized for shuttling water in tankers in the event of a fire.

It was stated that the other option that would be available to this development is the installation of 10,000 gallon cisterns to collect water but that in the event of a fire the water supply from the cisterns could be depleted quickly. It was proposed by the developer that a mechanism be put in place that would allow the homeowner association to receive an annual assessment. It was stated that the only water use would be for the flushing of mains for maintenance purposes and for fire suppression if needed.

Trustee Compton suggested that it may be best for the Village to negotiate with the Town of Delafield as the hydrant will serve the Town in an emergency. The developer stated that a fire suppression method will have to be in place before homes can be built in the development.

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President Lamerand asked that staff communicate with the PSC to determine regulations, to develop a fair and reasonable fee structure and to communicate with the Town of Delafield. It was agreed that this item will come back to the Village Board for further consideration at the October 13 meeting.

7. Motion (Meyers/Swenson) to approve Change Order #2 (Final) for the 2014 Water and Utilities Program contract with Dorner, Inc. in the net reduction amount of \$7,226.28 for a final revised contract amount of \$693,155.72. Carried (7-0).
8. Motion (Compton/Stevens) to approve membership in the Ice Age Trail Alliance for an annual fee of \$100. Carried (7-0).
9. Motion (Meyers/Wallschlager) to approve the appointment of additional Election Inspectors with terms to expire December 31, 2016. Carried (7-0).
10. Consideration of a motion to consent to the Industrial Service Agreement Re: Wastewater Discharges between Delafield-Hartland Water Pollution Control Commission and Medline Industries, Inc.

An industrial service agreement for wastewater discharges was provided to Medline by Del-Hart. President Lamerand suggested that the Board may wish to approve the agreement contingent on the Village's review and approval of Medline's operations in the Village.

Motion (Meyers/Stevens) to consent to the Industrial Service Agreement Re: Wastewater Discharges between Delafield-Hartland Water Pollution Control Commission and Medline Industries, Inc. subject to the Village's review and approval of Medline's operations in the Village. Carried (7-0).

11. **Announcements:** The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Lamerand announced that Canadian Pacific Railway has chosen Hartland for the Holiday Train. It will be coming to Hartland on December 7 at 8:40 p.m. The event makes a sizeable donation to the Hartland Food Pantry

President Lamerand also announced that a Grand Opening of the Chimney Swift chimney is scheduled for October 4 from 5-7 p.m. at the Cottonwood Wayside Nature and Education Center.

Clerk Igl announced that Voter Photo ID will be in effect for the Nov. 4<sup>th</sup> election. Residents were urged to visit the Village's website for more detailed information. Voters wishing to

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receive an absentee ballot will need to provide a copy of their photo id to the Village Clerk's office.

12. Motion (Stevens/Landwehr) to adjourn. Carried (7-0). Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk